

NOTICE TO VENDORS

1.0 Tender Document

- 1.1 It is highly recommended that a thorough review of the Tender Document be completed upon purchase. Metrolinx has revised several sections of the Definitions, Instructions to Bidders, Tender Document Forms, General Conditions of the Contract and Scope of Work.
 - (a) Specifically, changes have been made to the Supplementary General Conditions of the Contract.
- 1.2 Failure to read and comply with the current Tender Document requirements may result in your Submission being declared non-compliant and disqualified.

Tender for Construction

Tender Description: Construction Fit Out of
New Bus Terminal at
Highway 407 and Jane
Street

Tender Number: PT-2017-BI-019



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INTRODUCTION

1.0 General

- 1.1 Metrolinx is issuing this call for Tenders to retain the services of a Contractor to provide the goods and/or services described herein. Metrolinx intends to award a Contract through an open, fair and competitive process.
- 1.2 You are invited to send your Submission for PT-2017-BI-019, as more particularly described in this Tender Document as required by Metrolinx, which Work relates to the Construction Fit Out of the New Bus Terminal at Highway 407 and Jane Street.
- 1.3 The Work includes, but shall not be limited to:
 - 1.3.1 The fit out work of the newly constructed Bus Terminal to bring it in line with GO specific requirements, including all required systems. The building includes such elements as; customer service booth, drivers lunch room, public washrooms, interview room, 16 bus bays and 15 layover bays.
- 1.4 This Contract will require the Contractor to coordinate and schedule their work to suit any Third Party's construction schedule, and allow for phasing of work to suit any access restrictions that may be imposed by said Third Parties.

DEFINITIONS

- 1.0 In this Tender Document,
- 1.1 **"Addenda"** is the formal release of additions, deletions, revisions, clarifications to this Tender Document that form a part of the Contract.
- 1.2 **"Bidder"** means the legal entity that sends a Submission in response to this Tender Document and who if selected for award shall execute the Contract with Metrolinx for provision of the Work.
- 1.3 **"CCDC"** means Canadian Construction Documents Committee
- 1.4 **"Closing"** means the deadline for Metrolinx to receive Submissions as specified in Section 1.4 of Instructions to Bidders.
- 1.5 **"Conflict of Interest"** means:
- 1.5.1 in relation to this Tender Process, the Bidder has an unfair advantage or engages in conduct, directly or indirectly, that may give it an unfair advantage, including but not limited to (i) having, or having access to, confidential information of Metrolinx in the preparation of its Submission that is not available to other Bidders, (ii) communicating with any person with a view to influencing preferred treatment in this Tender Process (including but not limited to the lobbying of decision makers involved in this Tender Process), or (iii) engaging in conduct that compromises, or could be seen to compromise, the integrity of this Tender Process; or
- 1.5.2 in relation to the performance of its contractual obligations contemplated in the Contract that is the subject of this procurement, the Bidder's other commitments, relationships or financial interests (i) could, or could be seen to, exercise an improper influence over the objective, unbiased and impartial exercise of its independent judgement, or (ii) could, or could be seen to, compromise, impair or be incompatible with the effective performance of its contractual obligations.
- 1.6 **"Consultant"** is Reinders and Rieder Limited and shall have the same meaning ascribed in Supplementary Definitions of the Contract.
- 1.7 **"Contract"** shall have the same meaning ascribed in Definitions of the Contract.
- 1.8 **"Contract Documents"** shall have the same meaning ascribed in Definitions of the Contract.
- 1.9 **"Contractor"** shall have the same meaning ascribed in Definitions of the Contract.

DEFINITIONS

- 1.10 **"Drawings"** shall have the meaning ascribed in Definitions of the Contract.
- 1.11 **"EBS"** means Electronic Bid Submission.
- 1.12 **"E-Bid Authorized Signer"** is the designated individual in the Bidder's organization who has the authority to bind the Bidder to each and every term, condition, article and obligation of the Tender Document and any resultant Contract.
- 1.13 **"E-Bid Confirmation Number"** is the receipt received by a Bidder from MERX indicating that the Submission was uploaded successfully.
- 1.14 **"FIPPA"** shall have the same meaning ascribed in Section 27.0 of Instructions to Bidders.
- 1.15 **"Joint Venture"** means a business arrangement of two or more parties proposed for this Tender Process further described in Section 22.0 of Instructions to Bidders.
- 1.16 **"Metrolinx"** is a provincial crown agency continued under the *Metrolinx Act*, S.O. 2006, Chapter 16, and its successors and assigns and shall have the same meaning ascribed to "Owner" in Definitions of the Contract.
- 1.17 **"Option"** means a component of the Work that is to be exercised at the sole discretion of Metrolinx.
- 1.18 **"PDF"** means Portable Document Format
- 1.19 **"Participant in Charge"** shall have the same meaning ascribed in Section 22.3 of Instructions to Bidders.
- 1.20 **"Place of the Work"** shall have the same meaning ascribed in Definitions of the Contract.
- 1.21 **"Procurement Office"** means the Metrolinx Procurement Services office located at 97 Front St. W., Toronto, Ontario, Canada M5J 1E6.
- 1.22 **"Procurement Representative"** means the following individual in the Procurement Services Department:

Diana Serrano, Procurement Officer	
Telephone number	(416) 202-5575
Email	Diana.Serrano@metrolinx.com

DEFINITIONS

- 1.23 **"Project"** shall have the same meaning ascribed in Definitions of the Contract.
- 1.24 **"Submission"** means all documentation and other materials and information submitted (sent) by the Bidder in response to this Tender Document or in respect of this Tender Process.
- 1.25 **"Subcontractor"** shall have the same meaning ascribed in Definition of the Contract.
- 1.26 **"Substantial Performance of the Work"** shall have the same meaning ascribed in Definitions of the Contract.
- 1.27 **"Supplier"** shall have the same meaning ascribed in Definitions of the Contract.
- 1.28 **"Specifications"** shall have the same meaning ascribed in Definitions of the Contract.
- 1.29 **"Tender Document"** means this Tender document comprised of sections listed in the List of Contents, issued by Metrolinx for the Work to be provided, and any Addenda thereto.
- 1.30 **"Tender Document Forms"** means any sections of this Tender Document which require completion and must be included with the Submission.
- 1.31 **"Tender Process"** means the Tender procurement process set out in the Tender Document herein.
- 1.32 **"Total Contract Price"** shall have the same meaning ascribed to "Contract Price" in Definitions of the Contract.
- 1.33 **"Total Performance of the Work"** shall have the same meaning ascribed in Supplementary Definitions of the Contract.
- 1.34 **"TTC"** means the Toronto Transit Commission
- 1.35 **"Work"** means all works set out in the tender drawings and specifications required in order to construct the fit out of the bus terminal building.
- 1.36 **"Working Day"** shall have the same meaning ascribed in Definitions of the Contract.

INSTRUCTIONS TO BIDDERS

HIGHWAY 407 AND JANE STREET
CONSTRUCTION FIT OUT OF NEW BUS TERMINAL
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1.0 General

1.1 ***NOTE: ELECTRONIC BID SUBMISSION

Your Submission for this opportunity must be sent to Metrolinx through the use of **MERX EBS**. Bidders shall be solely responsible for the delivery of their Submission using MERX EBS by the Closing, in accordance with these Instructions to Bidders.

1.2 Your Submission is to be firm and irrevocable for one hundred twenty (120) calendar days from the Closing.

1.3 Your Submission will be evaluated in accordance with Section 20 – Submission Evaluation of Instructions to Bidders.

1.4 Tender Timetable

Milestone	Date
Issuance of Tender Documents	June 22, 2017
Mandatory Site Meeting (further instructions below)	June 30, 2017
Deadline to Submit Request for Alternate Products and Materials	July 10, 2017
Deadline to Submit Questions	July 10, 2017
Last day for issuance of Addenda	July 13, 2017
Closing	July 18, 2017 @ 3:00 p.m. Toronto time
Commencement Date of Work	August 15, 2017 (Estimated)

Metrolinx may, without liability, cost or penalty and in its sole discretion amend the Tender Timetable.

2.0 Tender Enquiries

2.1 All written enquiries and other communications prior to full Contract execution are to be directed solely to the Procurement Representative.

2.2 Information received from any other sources shall be considered informal and Metrolinx shall not be bound by any information given in such a manner.

2.3 Any questions concerning the Tender Documents, the contents herein, or the Work contemplated herein are to be directed, in writing, to the Procurement

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Representative prior to the deadline for submitting questions. No questions or requests for clarifications, changes or amendments of Tender Documents shall be entertained after this time regardless of the reason.

- 2.4 All questions/requests for clarification related to the Tender Documents are to be submitted via e-mail to the attention of the Procurement Representative as specified in Section 1.22 of Definitions using the question and answer template which is a Word file attached separately as:

2.4.1 Q and A Template_TENDER-PT-2017-BI-019.docx

Indicate the document section related to each question being submitted as well as page, drawing, section number and details of the specific question/clarification requested. For each set of questions submitted by the Bidder, a new copy of the above referenced Q and A Template should be submitted.

- 2.5 When necessary, revisions to, or clarifications of the Tender Documents will be incorporated into a written addendum issued by the Procurement Representative identified herein. Information regarding the Tender Documents or the Work, whether provided by the Procurement Representative identified herein, or from any other source, whether verbally or in writing, shall be considered informal and Metrolinx shall not be bound by, or liable for, any such information unless incorporated into a written addendum.

3.0 Mandatory Site / Information Meeting

- 3.1 Bidders shall attend a mandatory site/information meeting as follows:

Date	Friday, June 30, 2017
Time	11:00 a.m. Toronto Time
Location	7332 Jane Street, Vaughan, Ontario L4K 1A7 Highway 407 Station is located off Jane Street, between Steeles Avenue and Highway 407.
Directions	Access to Highway 407 Station parking is available from Jane Street.
Instructions	Please meet at the TYSSE Construction Trailer to receive your visitor pass, safety orientation and sign-in.

- 3.2 Failure of a Bidder to attend the mandatory site/information meeting, be registered and be present for the entire meeting from the time the meeting is called to order until the meeting is adjourned shall automatically result in suspension of the Bidder's eligibility to submit a Submission for the Work. Submissions by such Bidders shall be non-compliant and disqualified.

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- 3.2.1 If the Bidder is a Joint Venture any Joint Venture participant may attend the mandatory site/information meeting.
- 3.3 The scope and nature of the Work will be reviewed and a formal tour of the Site shall be conducted as appropriate.
- 3.4 All Bidders, their employees, agents, Subcontractors and Suppliers, shall wear appropriate safety wear at all times while they are on the site including **hardhats, safety vests, safety shoes, protective eyewear and safety gloves**. Failure to comply shall result in exclusion from the site.
 - 3.4.1 Bidders shall supply their own safety wear. Metrolinx shall not supply any safety wear.

4.0 Addenda / Changes to the Tender Documents

- 4.1 In the event that Metrolinx determines in its sole discretion, that clarifications of, or revisions to the Tender Documents are required, all Bidders who received copies of the Tender Documents shall be advised of such clarifications or revisions during the tendering period by written Addenda. Such Addenda shall become part of the Tender Documents and the contents thereof shall be allowed for in the prices bid for the Work.
- 4.2 It is the Bidder's responsibility to ensure that they have received copies of all Addenda, and to ensure that the Addenda have been considered in their Submission. Addenda, if applicable, will be issued through MERX. Information concerning the number of Addenda issued and the date of issue of the most recent Addendum can be found at www.merx.com for this Tender Process. Bidders are urged to select automatic notification of Addenda issuance when registering on MERX.
- 4.3 The Bidder, when ascertaining if copies of all Addenda issued have been received, shall be responsible for allowing sufficient time prior to the Closing to receive any missing Addenda and to review and allow for the contents thereof in the Submission.
- 4.4 The Bidder shall remit the Submission using the most current revised Tender Document Forms as issued via Addenda. Failure to use the most current pages of the Tender Document Forms may result in the Bidder's Submission being found non-responsive resulting in disqualification from the Tender Process.

5.0 Tender Submission

- 5.1 Bidders sending a Submission to Metrolinx shall exercise extreme care when completing and submitting all Tender Document Forms.

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- 5.2 Bidders shall examine carefully the whole of the Tender Documents and any data referred to therein. They shall make the necessary investigations to inform themselves thoroughly as to the character and magnitude of the Work.
- 5.3 The Bidder shall not claim at any time after the Closing and/or after notification of award of the Contract that there was any misunderstanding or uncertainty in regard to the Tender Documents or any of the contents therein. No plea of ignorance of conditions which exist, or any conditions or difficulties that may be encountered, shall be accepted as a reason for failure to complete the Contract or as a basis for claims for additional compensation or extension of time.
- 5.4 Your Submission should be completed fully in a clear and comprehensible manner.
- 5.5 Submissions shall be sent electronically through MERX EBS only. Submissions sent in any other manner shall be deemed non-responsive and automatically disqualified.
- 5.6 The Submission shall be submitted on the original Tender Document Forms as issued by Metrolinx through the MERX website and except for designated sections where the Bidder is to enter information, the Tender Document and Tender Document Forms shall not be altered in any way including, but not limited to, write-ins, strike-outs of the pre-printed provisions or any other conditional and/or qualifying statements.
- 5.7 Any Submission which contains such conditional and/or qualifying statements shall be deemed non-compliant and disqualified unless such conditional and/or qualifying statements are withdrawn in writing by the Bidder, upon request by Metrolinx.
- 5.8 If during the preparation of their Submission, the Bidder desires to make a change which requires correction, alteration or erasure to any information previously entered in a designated section of the Submission by the Bidder, documents that have been uploaded to MERX using EBS can be added, removed and/or re-submitted as often as required at any time, prior to Closing.
- 5.9 Any Submission documents that are attempted to be uploaded via MERX EBS after the Closing has occurred (as confirmed by the MERX Audit Report) shall be automatically rejected by Metrolinx, regardless of the reason for lateness.
- 5.10 All prices shall be firm and quoted in Canadian funds. The prices quoted in the Submission shall represent full payment for all Work necessary for the proper completion of the Contract.
- 5.11 Submissions shall be sent on MERX by the Bidder's E-bid Authorized Signer.

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- 5.11.1 NOTE: The Bidder can have only one (1) E-Bid Authorized Signer which is to be used for any EBS submission process.
- 5.11.2 The E-Bid Authorized Signer does not have to be either the person placing the order for the Tender Document on MERX, nor do they have to be subscribed to MERX. Once an E-Bid Authorized Signer has been setup, a letter from MERX will be sent via email to the E-Bid Authorized Signer.
- 5.11.3 For the purposes of a Joint Venture, the E-Bid Authorized Signer of the Participant-in-Charge shall remit the Submission.
- 5.12 Submissions must be sent electronically through the MERX EBS system. For assistance in using MERX EBS, please watch the online Electronic Bid Submission tutorial at: <http://www.youtube.com/watch?v=To0fqSccw3M> . Alternatively, you can contact MERX directly at 1-800-964-MERX (**6379**) or visit the MERX website at www.merx.com for further instruction or assistance regarding EBS and/or E-Bid Authorized Signer registrations.
 - 5.12.1 Please review the E-bid checklist on MERX as this will provide some general assistance regarding uploading of documents.
 - 5.12.2 It is the Bidder's sole responsibility to ensure that all required information for their Submission is uploaded to MERX via EBS. Failure of the Bidder to include all required items may result in the Bidder's Submission being deemed non-responsive and disqualified.
 - 5.12.3 The largest individual file size that can be submitted through MERX is 100MB, although there is no limit to the number of files that can be submitted. If any individual file size is over 100MB, the Bidder's Submission can be split into multiple parts, and submitted as clearly labelled, multiple files once the Submission has been broken up into files of 100MB or smaller.
 - 5.12.4 MERX places no restriction on file format and does not convert or zip files during the upload process.
 - 5.12.5 In order to complete the Submission, the on-line authorization of the Bidder's E-Bid Authorized Signer will be required. It is the Bidder's sole responsibility to have an E-Bid Authorized Signer PIN number issued from Merx at least one (1) day prior to Closing. Visit tenders.merx.com/RequestEBSPin to request a PIN for the Bidder's E-bid Submission Authorized Signer.
- 5.13 Information contained in the most recent Submission sent via MERX EBS and received prior to the Closing will take precedence over the information contained in previously received Submissions from the Bidder.

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- 5.14 The Bidder may withdraw a Submission at any time prior to the Closing specified by Metrolinx by logging into MERX on the E-bid Submission screen locating the opportunity and clicking 'Delete' for the opportunity in question. Once deleted, an E-bid is given the status 'Not Submitted'

5.14.1 Submission Deadline

- (a) Submissions must be fully uploaded via MERX EBS by the Closing. Any Submission or portions thereof received after the Closing (as confirmed by MERX Audit Report) shall be deemed non-responsive and the entire Submission shall be disqualified regardless of the reason for lateness. The Bidder shall send the Submission with sufficient time to ensure its arrival before the Closing.
 - (i) It is recommended by MERX to allow at least four (4) hours to send the Submission via EBS, which shall provide the Bidder with the opportunity to upload all documents and resolve any potential issues that may arise. If you have many large documents or you are not running on high speed internet access you may want to give yourself additional time. If the problem persists, call MERX directly at 1-800-964-MERX (6379). Metrolinx staff will be unable to assist with any EBS related issues.
 - (ii) If the Bidder attempts to send their Submission, or portions thereof, after the Closing, such documents shall not be accepted by the MERX system.
 - (iii) In the event that the MERX system allows late Submissions, this will not supersede any stipulations herein regarding late submissions.
- (b) Upon successful completion of the EBS process, the Bidder shall be provided with an E-bid Confirmation Number from MERX. All reports are kept on the Bidder's MERX account for seven (7) years after the Closing.
- (c) Notwithstanding the above, Metrolinx reserves the right to postpone the Closing at which time all potential Bidders shall be advised of the new Closing by way of Addenda.
- (d) After the Closing has occurred, all Submission received will be opened by Metrolinx staff. There shall be no public access to this opening. Results of the Tender opening will be made public within approximately 24-hours on the MERX website at www.merx.com/metrolinx (search "Metrolinx" or the Tender Number and select "Bid Results").

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- (e) Upon execution of the final Contract, all Bidders that have sent a Submission shall be notified in writing of the results of the award to the successful Bidder. Results of the award to the successful Bidder shall also be posted on the Metrolinx website at www.metrolinx.com/tenders under "Bid Award Results" (Tender) and/or the MERX website at www.merx.com/metrolinx (search "Metrolinx" or the Tender Number and select "Awards").
- (f) All documentation received by Metrolinx with regards to this Tender Process will be retained by Metrolinx and will not be returned to the Bidder.

6.0 Clarification of Submissions

- 6.1 Metrolinx reserves the right, within one hundred twenty (120) calendar days following the Closing, to request that any Bidder clarify its Submission and such Bidders shall submit responses to such request within five (5) Working Days following receipt of such request or within such shorter time as Metrolinx may require. Metrolinx may, in its sole discretion, choose to meet with some or all of the Bidders to discuss aspects to their Submission. Metrolinx may require Bidders to submit information clarifying any matters contained in their Submission or Metrolinx may prepare a written interpretation of any aspect of a Submission and seek the respective Bidder's acknowledgement of that interpretation.
- 6.2 Such information accepted by Metrolinx, for purposes of clarification, and written interpretations which have been acknowledged by the relevant Bidder shall be considered to form part of the Submission of those Bidders.
- 6.3 After the Closing, only information specifically requested by Metrolinx for purposes of clarification shall be considered as additions to a Bidders Submission.
- 6.4 Metrolinx is not obliged to seek clarification of any aspect of a Submission.

7.0 Bidder Qualifications

- 7.1 Only qualified Bidders will be considered for award of this Contract. In order to be considered qualified, the Bidder shall demonstrate to the satisfaction of Metrolinx it has:
 - 7.1.1 satisfactorily completed in the sole opinion of Metrolinx, a contract for work similar in scope and nature as "the Work of this Contract"; and
 - 7.1.2 the physical and financial resources to sustain and complete the Work.
 - 7.1.3 COR™ "Registered" status with IHSA.

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- 7.2 With respect to the experience requirements set out in Subsections 7.1.1 and 7.1.2 above, each Bidder is solely responsible to provide, in Appendix "D" of the Form of Tender:
- 7.2.1 a detailed description of the completed relevant work, starting with the most recent, that the Bidder has performed and that the Bidder is representing to Metrolinx it meets the requirements of Subsections 7.1.1 and 7.1.2 herein; and
 - 7.2.2 the names and coordinates of an owner's representative and a consultant's representative (for each project) that are prepared to speak to Metrolinx with respect to the Bidder's performance on each project described in Appendix "D".
- 7.3 In respect of the owner and consultant representatives provided by Bidders in Appendix "D", Metrolinx may, in its sole discretion, decline to contact the owner and/or consultant representatives provided by any Bidder and rely on the detailed descriptions provided by the Bidder in Appendix "D".
- 7.4 The Bidder is permitted to list work completed under a Metrolinx contract to meet the requirements of Subsections 7.1.1 and 7.1.2 herein and, if it does so, Metrolinx will contact the owner and consultant representatives named in accordance with Subsection 7.3 herein in the same manner as it would for projects listed in Appendix "D" that are completed or carried out for a third party.
- 7.5 In its determination of whether a Bidder meets the requirements of Section 7.1 herein, Metrolinx may, in its sole discretion:
- 7.5.1 take into account the experience of Metrolinx itself in dealing with the Bidder in circumstances where the Bidder has carried out (or is carrying out) a project for Metrolinx (whether or not the Bidder has listed such a project in Appendix "D"); and
 - 7.5.2 make general inquiries of third parties with respect to the qualifications of a Bidder and take the results of these general inquiries into account (whether or not the Bidder has listed the third party or the applicable project in Appendix "D").
- 7.6 Before any Submission is accepted, any Bidder may be required to demonstrate to the satisfaction of Metrolinx, that it is capable of performing the Work. Metrolinx reserves the right to inspect the equipment to be used, and/or the facilities where the proposed Work is to be carried, of any and all Bidders and nominated Subcontractors, and make any and all further investigations it deems, in its sole opinion, necessary, prior to the acceptance of any Submission, to determine if a Bidder is qualified to perform the Work.

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- 7.7 In the event the Bidder does not demonstrate to the satisfaction of Metrolinx that it possesses the necessary qualifications and experience to be considered for award of the Contract its Submission shall be found non-responsive and disqualified.

8.0 Insurance

- 8.1 As a condition of award of this Contract, in accordance with and subject to the provisions of GC11.1 Insurance of Supplementary General Conditions of the Contract, the Bidder shall provide to Metrolinx certificates for the following types of insurance in the amounts specified within five (5) business days of notification of acceptance of its Submission.

8.1.1 General Liability Insurance

The policy shall be in an amount of not less than \$10,000,000.00 per occurrence.

8.1.2 Automobile Liability Insurance

The policy shall be in an amount of not less than \$5,000,000.00 per occurrence.

8.1.3 Pollution Insurance

The contractor shall, at its own expense, obtain and maintain project-specific Pollution Liability Insurance with a limit of liability of not less than Two million (\$2,000,000.00) per pollution condition and in the aggregate, including 24 months completed operations coverage, against claims for on-site clean-up of new pollutant conditions, third party claims for on-site bodily injury and property damage, and off-site clean up caused by a pollution or contamination incident resulting from covered operations.

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8.1.4 Builder's Risk Insurance

The Contractor shall obtain and maintain, at its own expense, Builder's "All Risks" Course of Construction Property Insurance covering the Work for direct physical loss or damage to property in course of construction whilst at the location of the Work and forming part of or to form part of the Work. The limit shall be equal to the full replacement value of the Work.

8.1.5 Equipment Insurance

The Contractor shall, at its own expense, obtain and maintain at all times during the term of the contract insurance covering construction machinery and equipment used by the Contractor for the performance of the Work. The policy shall be in a form acceptable to the Metrolinx and shall not allow subrogation claims by the insurer against Metrolinx.

8.2 Certificates of Insurance shall include:

8.2.1 The Contract name and number;

8.2.2 Additional insureds as identified in GC 11.1.4 of Supplementary General Conditions of the Contract; and

8.2.3 Confirmation that the policy includes a waiver of subrogation against Metrolinx as required in GC 11.1.1.1 and GC 11.1.1.4 (1) and (2) of Supplementary General Conditions of the Contract.

8.3 All Certificates of Insurance shall include a provision requiring the insurer to give Metrolinx thirty (30) days prior written notice of any changes to, or cancellation of, the required insurance policies.

8.4 Failure by the Bidder to comply with these requirements shall result in the award of the Contract being declared void and forfeiture of the Bidder's Bid Deposit to Metrolinx.

9.0 Workplace Safety and Insurance Clearance Certificate

9.1 The Bidder shall send as part of its Submission a valid Workplace Safety and Insurance Clearance Certificate for the premium rate class, subclass or group as appropriate for the Work of this Contract, as issued by the Workplace Safety and Insurance Board. Failure to comply with this requirement may cause the Submission to be deemed non-responsive and disqualified.

9.2 In addition, the Bidder to whom this Contract is awarded shall furnish a valid Workplace Safety and Insurance Clearance Certificate for the premium rate class, subclass or group as appropriate for the Work of this Contract, as issued by the

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Workplace Safety and Insurance Board, within five (5) business days of notification of acceptance of its Submission by Metrolinx. Failure by the Bidder to comply with this requirement shall result in the Contract award being declared VOID and forfeiture of the Bidder's Bid Deposit to Metrolinx.

10.0 Parent Company Indemnity

- 10.1 If requested by Metrolinx, as a condition of award of Contract, a subsidiary company shall be required to submit a 'Guarantee' from its parent company, included as Attachment #3 – Parental Guarantee, or in a form satisfactory to Metrolinx and agrees to provide all the necessary financial and technical support for the proper completion of the said Contract and shall guarantee the performance of the said Contract in accordance with the terms and conditions, including timely completion thereof, and agrees to guarantee the Work for the warranty period(s) stipulated therein.

11.0 Bid Deposit

- 11.1 Each Submission shall include a PDF copy of a bid bond from a recognized Canadian Surety or a PDF copy of either a certified cheque, bank draft or letter of credit drawn upon a recognized Canadian Financial institution, payable to "Metrolinx" in the amount of **\$100,000.00** (the "Bid Deposit"). The bid bond shall be duly executed and sealed by the Surety and executed by the Bidder. Certified Cheques, Bank Drafts or Letters of Credit shall be duly executed and sealed by the financial institution. All signatures and seals shall be originals.
- 11.2 After the Closing, Metrolinx shall notify the three (3) lowest Bidders in writing requesting that the original Bid Deposits be submitted within seventy-two (72) hours or sooner, as required by Metrolinx, to the Procurement Representative. Failure by a notified Bidder to submit their original Bid Deposit within the requested deadline, shall result in the Bidder's Submission to be found non-responsive and disqualified and shall also result in the Bidder's bidding rights being suspended by Metrolinx for a period of twelve (12) months
- 11.3 Bid bonds and letters of credit shall include the Contract name and number.
- 11.4 Failure by the Bidder to submit the required PDF copy of the Bid Deposit with their Submission shall cause the Bidder's Submission to be found non-responsive and disqualified.
- 11.5 Certified cheques and bank drafts shall not be deposited and interest shall therefore not be paid.
- 11.6 The original Bid Deposit will be retained until all Submissions received have been reviewed and evaluated. The Bid Deposits, with the exception of the two (2) lowest, responsive Submissions received, may be returned to unsuccessful

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Bidders, upon request, ten (10) Working Days after the Closing. Otherwise the Bid Deposits shall be returned after award of Contract.

- 11.7 The Bidder acknowledges and agrees that its Bid Deposit will be forfeited to Metrolinx as liquidated damages on the occurrence of any of the following events:
- 11.7.1 Withdrawal of the Submission by the Bidder after the Closing; or
 - 11.7.2 Failure by the Bidder to execute the Contract; or
 - 11.7.3 Failure by the Bidder to provide any of the documents required by the Tender Documents as a condition of entering into the Contract, including, but not necessarily limited to, the Contract Security, Insurance Certificates or Workplace Safety and Insurance Clearance Certificate within the times specified in the Tender Documents.

12.0 Contract Security

- 12.1 The Bidder shall send as part of its Submission a PDF copy of a completed Agreement to Bond from a recognized Canadian Surety, for a Performance Bond and a Labour and Materials Payment Bond in favour of "Metrolinx" each equal to fifty percent (50%) of the Contract Price. The Agreement to Bond shall be duly executed and sealed by the Surety and the Bidder (if required by the form) and include the Contract name and number. All signatures and seals on the original Agreement to Bond shall be originals.
- 12.2 In lieu of a PDF copy of an Agreement to Bond the Bidder may send with its Submission a PDF copy of one of the following specified alternative forms of Contract Security from a recognized Canadian financial institution in the amount of twenty-five percent (25%) of the Contract Price.
- 12.2.1 Letter of Credit
 - (a) A PDF copy of a written surety statement from a recognized Canadian financial institution, stating that a Letter of Credit shall be available upon award of Contract, must be submitted with the Submission. The surety statement shall be duly executed by the financial institution and sealed if required.
 - (b) The Letter of Credit to be provided by the Bidder to Metrolinx upon award of Contract shall expressly state that it may be drawn upon by Metrolinx on the delivery of a certificate from the President and CEO of Metrolinx confirming that the Bidder has defaulted in the performance of its obligations under the Contract. No other documentary evidence is required to be provided by Metrolinx.

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- (c) The Letter of Credit must indicate that "Metrolinx" is the named beneficiary and include the Contract name and number.

12.2.2 Certified Cheque/Bank Draft

- (a) If a Certified Cheque or Bank Draft is used in lieu of a Performance Bond and Labour and Material Bond, it must be submitted as a PDF copy with the Submission.
- (b) Certified Cheques and Bank Drafts shall be made payable to "Metrolinx" and shall be duly sealed and executed by the financial institution

12.2.3 All original specified alternative forms of Contract Security submitted shall have original signatures and original seals where required.

12.3 Failure by the Bidder to send a PDF copy of the required Agreement to Bond, or specified alternative, with its Submission shall cause the Bidder's Submission to be found non-responsive and disqualified.

12.4 After the Closing, Metrolinx shall notify the three (3) lowest Bidders in writing requesting that their original Contract Security in the form of an Agreement to Bond or one of the specified alternatives be submitted within seventy-two (72) hours or sooner, as determined by Metrolinx, to the Procurement Representative. Failure by a notified Bidders to submit their original Contract Security within the requested deadline shall result in the Bidder's Submission to be found non-responsive and disqualified and shall also result in the Bidder's bidding rights being suspended by Metrolinx for a period of twelve (12) months.

12.5 The recommended Bidder shall deliver the Performance Bond and Labour and Materials Payment Bond, or specified alternative, to Metrolinx within five (5) business days of notification of acceptance of its Submission by Metrolinx. The Performance Bond and the Labour and Material Bond shall include the Contract name and number. Failure of the Bidder to fulfill this requirement shall result in the award of the Contract being cancelled and forfeiture of the Bidder's Bid Deposit.

13.0 Alternate Products and Materials

13.1 Bidders wishing to propose alternate products or materials, other than those specified in the Tender Documents, for use in the Work shall, no later than ten (10) business days prior to the Closing, submit a request in writing to the Procurement Representative seeking approval for the proposed alternate. The request must include supporting documentation to establish the proposed alternate's equivalence to the product or material specified.

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- 13.2 Metrolinx shall, within five (5) business days or receipt of such requests, respond as follows:
- 13.2.1 Should Metrolinx, in its sole discretion, approve the proposed alternate, it shall issue an addendum, in accordance with Section 4 of these Instructions to Bidders, identifying the alternate and stating it is approved for use as part of the Work; or
 - 13.2.2 Should Metrolinx, in its sole discretion, not approve the proposed alternate, it shall only inform the Bidder who proposed the alternate of its decision.
- 13.3 Metrolinx is under no obligation to accept or reject any proposed alternate. Metrolinx shall accept or reject any proposed alternate at its sole discretion. Metrolinx is under no obligation to disclose the reason, or reasons, to any Bidder for the acceptance or rejection of any proposed alternate.

14.0 Mandatory Requirements

- 14.1 Bidders must meet all mandatory requirements in order for their Submission to be considered further. Failure of a Bidder to meet all of the mandatory requirements listed below shall result in the Bidder's Submission to be deemed non-compliant and shall not be considered further.
- 14.2 The mandatory requirements for this Tender Document are as follows:
- 14.2.1 The Form of Tender must be submitted by the E-Bid Authorized Signer.
 - 14.2.2 Pricing information must be completed and submitted on the Tender Document Forms provided.
 - 14.2.3 Bidders shall attend a mandatory site/information meeting per the instructions outlined in Instructions to Bidders. Failure of a Bidder to attend the mandatory site/information meeting, be registered and be present for the entire meeting from the time the meeting is called to order until the meeting is adjourned shall automatically result in suspension of their eligibility to issue a Submission for the Work. Submissions remitted by such Bidders shall be found non responsive and disqualified.
 - 14.2.4 Bidders shall submit the required PDF copy of the Bid Deposit , as per Section 11.0 of Instructions to Bidders, with the Submission.
 - 14.2.5 Bidders shall submit a PDF copy of the required Agreement to Bond, or specified alternative, as per Section 12.0 of Instructions to Bidders, with the Submission.

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- 14.2.6 Bidders shall declare any conflicts of interest in Appendix "F" of Form of Tender. If Appendix "F" is left blank the provisions of Section 1.1 of Appendix "F" shall apply.
- 14.2.7 The Bidder shall provide a completed Appendix "G" – Mandatory Technical Requirements of Form of Tender with the Submission.

15.0 Rights of Metrolinx

- 15.1 Metrolinx has the right, in its sole discretion:
- 15.1.1 to cancel this call for Tenders and any acceptance of a Submission for any reason and at any time before the Agreement Between Owner and Contractor has been executed and delivered by both parties, without any obligation whatsoever to a Bidder, except the obligation to return the Bid Deposit;
 - 15.1.2 to reject any or all Submissions. The Submission with the lowest price will not necessarily be accepted. Metrolinx's selection shall be based on which Bidder has provided a Submission which Metrolinx determines, in its sole discretion, to provide the greatest value based on quality, service and price and determined on the evaluation criteria contained in this Tender Document;
 - 15.1.3 to disqualify any Submission which contains misrepresentations or any other inaccurate or misleading information;
 - 15.1.4 to waive any requirement of the Tender Documents or request amendment where, in the sole opinion of Metrolinx, there is an irregularity or omission in the information provided that is not material to the Submission unless a specific consequence has been identified herein for the commission of such an irregularity or omission;
 - 15.1.5 to waive the requirement to check references;
 - 15.1.6 to not respond to a Bidder's questions;
 - 15.1.7 to use its own experiences, and the experiences of any other third party, with the Bidder in previous contracts in order to evaluate the Bidder's performance. Specifically to,
 - (a) take into account the experience of Metrolinx itself in dealing with the Bidder in circumstances where the Bidder has carried out (or is carrying out) a project for Metrolinx (whether or not the Bidder has listed such project on Appendix "D" of Form of Tender; and

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- (b) make general inquiries of third parties with respect to the qualifications of a Bidder and take the results of these general inquiries into account (whether or not the Bidder has listed the third party or the applicable project in Appendix "D" of Form of Tender.
- 15.1.8 to award or not award based on submitted references and/or references independently obtained by Metrolinx;
- 15.1.9 to award or not award based on the Bidder's experiences with Metrolinx or other departments or agencies within the Ontario government, if the Bidder:
 - (a) was previously given a "Notification of Award" of contract by a department or agency within the Ontario government and defaulted in proceeding with the work of the contract;
 - (b) failed or refused to comply with any applicable federal, provincial or municipal law governing a bid or a prior contract with a department or agency within the Ontario government;
 - (c) had a previous contract with a department or agency within the Ontario government that was terminated for default in the past year; or
 - (d) is an affiliate of or successor to any corporation described in Sections 15.1.9(a) through (c) above, including any firm that is controlled within the meaning of the Ontario Business Corporations Act by the same person or group of persons who so controlled any corporation described in Sections 15.1.9(a) through (c) above.
- 15.1.10 to request a listing of all projects, regardless of scope, complexity or estimated value, completed for or terminated by Metrolinx within the past three (3) years or currently active;
- 15.1.11 to distribute via Addenda, copies of any Bidder's questions received and responses provided by Metrolinx, to all Bidders who received the Tender Documents;
- 15.1.12 to postpone the Closing, at which time all Bidders who received Tender Documents shall be advised of the new Closing via written Addenda;
- 15.1.13 within one hundred twenty (120) days following the Closing, to request that any Bidder clarify its Submission and such Bidders shall submit responses to such request within five (5) Working Days

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following receipt of such request or within such shorter time as Metrolinx may require;

- 15.1.14 to prepare a written interpretation of any aspect of a Submission and require the relevant Bidder's acknowledgement of the accuracy of that interpretation;
- 15.1.15 to request that a Bidder voluntarily withdraw its Submission without penalty where in the opinion of Metrolinx the Submission is substantially below internal budget estimates and therefore the Work would not be satisfactorily completed;
- 15.1.16 to correct arithmetical errors in any or all Submissions where such errors affect the Contract Price. Arithmetical corrections will only be made based upon the unit prices submitted by the Bidder. Corrections to extensions, sums, differences or other arithmetical operations based on the unit prices submitted will be identified on the Tender Document by Metrolinx and acknowledged in each instance by the initials of the Bidder's and Metrolinx's authorized signatories. Such corrections will become part of the Bidder's Submission. Failure of the Bidder to acknowledge such corrections will result in its Submission being deemed non-responsive and disqualified.
- 15.1.17 to, upon failure of the Bidder whose Submission was accepted to fulfil the conditions of Section 16.2 herein, cancel award of Contract and consistent with industry practice award to another qualified Bidder.

16.0 Contract To Be Executed

- 16.1 Metrolinx shall notify the Bidder in writing of acceptance of its Submission by Metrolinx. Metrolinx will prepare the Form of Agreement and bind it into the Contract Documents. Three (3) sets of Contract Documents will be forwarded to the Bidder for review and execution.
- 16.2 The Form of Agreement shall be executed by the Bidder and delivered to Metrolinx within five (5) business days of notification to the Bidder that Metrolinx has accepted its Submission. Failure by the Bidder to execute and deliver the Form of Agreement and Contract Documents with the required Insurance Certificates and Workplace Safety and Insurance Clearance Certificate and the Performance and Labour and Materials Payment Bonds, or specified alternatives, shall result in the cancellation of the Contract award and forfeiture of the Bidder's Bid Deposit.
- 16.3 Upon failure of the Bidder, whose Submission was accepted, to fulfil the conditions of Section 16.2 herein, Metrolinx may, at its sole discretion, cancel award of the Contract. Consistent with industry practice, Metrolinx may notify another Bidder who was determined to be qualified in accordance with the

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evaluation criteria stated herein and who submitted a responsive Submission that its Submission has been accepted and, subsequent to the fulfillment of the conditions of Section 16.2 herein, that Bidder shall be deemed to be the successful Bidder and the Bidder to whom the Contract is awarded.

16.4 There is no binding contract for the supply of the Work unless and until Metrolinx and the Bidder whose Submission has been accepted have executed the written agreements contemplated in the Tender Document.

16.5 The Bidder shall not start the Work before the Contract Documents have been executed by the Bidder and Metrolinx and all documents required by the Tender Document, as a condition of award of the Contract, have been delivered to Metrolinx.

17.0 Commencement and Completion

17.1 The Bidder shall not start work before the Agreement Between Owner and Contractor has been executed by the Bidder and Metrolinx and not until all documents required by the Tender Documents have been delivered to Metrolinx.

17.2 The dates for commencement and completion of the Work are set out in the Form of Agreement.

18.0 Subcontractors and Suppliers

18.1 The successful Bidder shall complete and submit a list of Subcontractors and Suppliers five (5) Working Days after execution of the Contract, in accordance with the requirements of Section 01000 – General Instructions.

18.2 Bidders shall be responsible for the distribution of all the Instruments of Contract and Addenda thereto to all Subcontractors or Suppliers.

18.3 Metrolinx, its Consultant, or their representatives shall have no obligation whatsoever to supply any Subcontractor or Supplier with all or part of the Contract Documents and Addenda thereto, and they shall not be liable for any damages suffered by any Bidder, Subcontractor or Supplier who does not receive or review the Contract Documents or Addenda. No claims for payment or for a change order will be entertained because of the failure of any Subcontractor or Supplier to receive or review the Contract Documents or Addenda which have been supplied to the Bidders up to the Closing.

19.0 Allowances

19.1 The Stipulated Price bid must include any and all Cash and/or Contingency Allowances as stated in Appendix "B" of Form of Tender.

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20.0 Submission Evaluation

20.1 Subject always to the "Rights of Metrolinx" set out herein and without creating any obligations whatsoever to any Bidder, Metrolinx advises that it shall evaluate Submissions using the following criteria:

20.1.1 Contract Price;

20.1.2 Bidder's Qualifications;

20.1.3 Proper Completion of Tender Documents and Appendices;

20.1.4 Compliance to Tender Document Requirements;

20.1.5 Submission of all Mandatory Requirements; and

20.1.6 Attendance at Mandatory Site Visit, if any.

20.2 Metrolinx's selection of the successful Submission will be based on which Bidder has provided a Submission which Metrolinx determines in its sole discretion, to be most beneficial to Metrolinx.

21.0 Conflict of Interest

21.1 For the purposes of this section, "Conflict of Interest" shall have the meaning ascribed to it in Appendix "F" of Form of Tender.

21.2 Each Bidder shall disclose to Metrolinx any actual or potential Conflict of Interest that may be relevant to this Tender Process and provide a declaration, in the Form of Tender that, except as disclosed, the Bidder is free of any actual or potential Conflict of Interest. Conflicts of Interest arise when the Bidder is in a position that could affect the integrity of this Tender Process or the performance of the Work. Examples of Conflict of Interest include but are not limited to:

21.2.1 any director, officer, or employee or advisor of Metrolinx has any connection or relationship with, or any pecuniary interest in the Bidder or any Subcontractor thereof;

21.2.2 the Bidder or any Subcontractor thereof is in possession of confidential information relating to the Work; and

21.2.3 any director, officer or employee or advisor of Metrolinx who has knowledge of the Work has assisted the Bidder in the preparation of its Submission.

21.3 The Conflict of Interest declaration included in the Form of Tender shall be completed and provided with the Submission.

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- 21.4 If, at the determination of Metrolinx in its sole discretion, a Bidder is found to be in a Conflict of Interest that cannot be resolved or the Bidder fails to disclose any actual or potential Conflict of Interest, Metrolinx may, at its sole discretion, disqualify the Bidder from the Tender Process or terminate any agreement entered into with the Bidder pursuant to this Tender Process.

22.0 Joint Ventures

- 22.1 If a Joint Venture is proposed, the Bidder shall state in its Submission the Joint Venture arrangements that form the basis on which the Joint Venture plans to carry out its obligations.
- 22.2 The Joint Venture shall not change its Joint Venture arrangement without the prior written approval of Metrolinx in its sole discretion.
- 22.3 One of the Joint Venture participants shall be nominated as being in charge during this Tender Process and, in the event of a successful Submission during finalization of the Contract (the "Participant in Charge"). The Participant in Charge shall be authorized by the other joint venture participants to incur liabilities and receive instructions for and on behalf of any and all participants of the joint venture.
- 22.4 Each Joint Venture participant shall demonstrate its authorization of the Participant in Charge by submitting with their Submissions a power of attorney, or similar document, signed by a legally authorized representative of the Joint Venture participant.
- 22.5 All participants of the Joint Venture shall be legally liable, jointly and severally, during this Tender Process and during the Contract for carrying out the obligations pursuant to the Contract.

23.0 Prohibited Contacts and Lobbying Prohibition

- 23.1 A Bidder and all of the Bidder's respective Subcontractors, advisors, employees and representatives are prohibited from engaging in any form of political or other lobbying, of any kind whatsoever, to influence the outcome of this Tender Process.
- 23.2 Without limiting the generality of Section 23.1, neither Bidders or any of their respective Subcontractors, advisors, employees or representatives shall contact or attempt to contact, either directly or indirectly, at any time during the Tender Process, any directors, officers, employees and advisors of Metrolinx, other than the Procurement Representative.

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24.0 Media Releases, Public Disclosures and Public Announcements

- 24.1 A Bidder shall not, and shall ensure that its advisors, employees or representatives do not, issue or disseminate any media release, public announcement or public disclosure (whether for publication in the press on the radio, television, internet, or any other medium) that relates to this Tender Process, this Submission or any matters related thereto, without the prior written consent of Metrolinx.
- 24.2 A Bidder and all of the Bidder's respective advisors, employees and representatives shall not make any public comment, respond to questions in a public forum, or carry out any activities to either criticize another Bidder or Submission or to publicly promote or advertise its own qualifications, interest in or participation in the Tender Process without the prior written consent of Metrolinx, which may be withheld in the sole discretion of Metrolinx. Notwithstanding this item, the Bidder, Bidder's team members and all of the Bidder's respective advisors, employees and representatives are permitted to state publicly that it/they are participating in the Tender Process.
- 24.3 For greater clarity, this section does not prohibit disclosures necessary to permit the Bidder to discuss the Tender Document with prospective Subcontractors' participation in this Tender Process.

25.0 Restriction on Communications Between Bidders – No Collusion

- 25.1 A Bidder shall not discuss or communicate, directly or indirectly, with any other Bidder, any information whatsoever regarding the preparation of its own Submission or the Submissions of other Bidders. Bidders shall prepare and submit Submissions independently and without any connection, knowledge, comparison of information or arrangements, direct or indirect, with any other Bidder. This obligation extends to all team members of a Bidder and all of the Bidder's respective advisors, employees and representatives.

26.0 Disclosure of Information

- 26.1 The Bidder hereby agrees that any information provided in its Submission, even where it is identified as being supplied in confidence, may be disclosed by Metrolinx where required by law, order of a court, or tribunal.
- 26.2 The Bidder hereby consents to the disclosure, on a confidential basis, of its Submission by Metrolinx to Metrolinx's advisors retained for the purpose of evaluating or participating in the evaluation of the Submissions.

27.0 Freedom of Information and Protection of Privacy Act ("FIPPA")

Bidders are advised that Metrolinx may be required to disclose all, a part, or parts of a Bidder's Submission and a part or parts of any Submission pursuant to FIPPA.

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28.0 Submission to Be Retained by Metrolinx

Metrolinx shall not return a Submission or any accompanying documentation, with the exception of a Bid Deposit and/or Contract Security, submitted by a Bidder.

29.0 Confidential Information of Metrolinx

29.1 All information provided by or obtained from Metrolinx in any form in connection with the Submission process;

29.1.1 is the sole property of Metrolinx and shall be treated as confidential;

29.1.2 shall not be used for any purpose other than replying to the Tender Document and the performance of any subsequent agreement; and

29.1.3 shall not be disclosed without prior written authorization from Metrolinx.

30.0 Bidders Shall Bear Their Own Costs

The Bidder shall bear all costs associated with or incurred in connection with its participation in this Tender Process, including, but not limited to, preparation of its Submission.

31.0 Vendor Performance Management Program

31.1 Vendor Performance Management (VPM) Program means the Metrolinx policy for monitoring, evaluating and recording vendor performance, as same may be amended or replaced from time to time. The Vendor Performance Management Program establishes a standard methodology for the incorporation of a vendor's past performance as a criterion in assessing that vendor's bids or tenders for future work with Metrolinx.

31.2 Pursuant to Metrolinx's VPM Program, Metrolinx may consider a Bidder's past performance under contracts with Metrolinx in evaluating Submissions received in response to this Tender Document. The Vendor Performance Rating ("VPR") is the average of a vendor's performance evaluation scores (as assessed by or on behalf of Metrolinx) for a thirty-six (36) month period preceding the Closing. If a Bidder has not completed any work for Metrolinx in the three (3) years preceding the Closing, for the purpose of evaluating the Submission, the Bidder will be assigned a VPR which is the straight average of all the VPRs of all vendors who have performed services for Metrolinx during the prior fiscal year.

31.3 If the VPR is being applied as a component of the award evaluation for this Tender Process, the legal name of the Bidder stated on the Form of Tender will be used. It is the responsibility of the Bidder to ensure that its proper legal name has been stated on the Form of Tender. Metrolinx will not accept any requests from the Bidder to change the legal name provided after the Closing.

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- 31.4 In case of a Joint Venture where multiple parties will sign the Contract, the VPR of each participant will be added and the average will be applied.
- 31.5 For the purposes of this Tender Process, the application of the VPR is set out in Attachment # 1 – Contract Performance Appraisal.

END OF SECTION

FORM OF TENDER AND APPENDICES

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The Form of Tender comprised of the documents listed below, form part of the Tender Document and are included herein in Word fillable format, with the exception of Appendix "B" which is attached as an Excel file entitled "Appendix "B" – Contract Prices.

DOCUMENT TITLE

Agreement/ Declaration

Appendix "A" – List of Tender Documents

Appendix "B" – Contract Prices

Appendix "C" – Optional Items

Appendix "D" – Bidder's Qualifications

Appendix "E" – Agreement to Bond

Appendix "F" – Conflict of Interest

Appendix "G" – Mandatory Technical/Personnel Requirements

Appendix "H" – Bidder Submission Checklist

**FORM OF TENDER
AGREEMENT/DECLARATION**

**HIGHWAY 407 AND JANE STREET
CONSTRUCTION FIT OUT OF NEW BUS TERMINAL
CONTRACT NO. PT-2017-BI-019**

PAGE 1 OF 3

CONTRACT NUMBER: PT-2017-BI-019

CONTRACT DESCRIPTION: CONSTRUCTION FIT OUT OF NEW BUS TERMINAL AT
HIGHWAY 407 AND JANE STREET

Submission By: [Click here to enter text.](#)

(Full Legal Name of Bidder)

1.0 Contact Information

1.1 Bidder's registered legal business name (or individual) and any other name under which it carries on business:

[Click here to enter text.](#)

1.1.1 If a Joint Venture, enter the registered legal business name of the Participant-in-Charge:

[Click here to enter text.](#)

1.1.2 If a Joint Venture, enter the registered legal business name of the other Joint Venture members:

[Click here to enter text.](#)

1.2 Bidder's (if Joint Venture, insert Participant-in-Charge information) address, telephone and facsimile numbers:

[Click here to enter text.](#)

1.3 Name, title, address, telephone, e-mail and facsimile numbers of the contact person(s) for the Bidder (if a Joint Venture, insert Participant-in-Charge information)

[Click here to enter text.](#)

1.4 Name of the person who is primarily responsible for the Submission:

[Click here to enter text.](#)

**FORM OF TENDER
AGREEMENT/DECLARATION**

**HIGHWAY 407 AND JANE STREET
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2.0 Total Contract Price

- 2.1 The Bidder, by submitting this Submission, hereby offers to Metrolinx to furnish all goods and services necessary to execute the Work described by the Tender Documents, including Addenda, and to perform this Work for the Total Contract Price quoted in Appendix "B" – Contract Prices.

The (Stipulated) Contract Price bid in addition to all Unit Prices quoted in Appendix "C" shall be firm and quoted in Canadian funds. The Contract Price includes all specified cash allowances, contingency allowances (if applicable) and all applicable taxes, except Harmonized Sales Tax (H.S.T.), in force at the date the Submission is sent.

This Form of Tender including all required Appendices is submitted in accordance with the terms and requirements of the Instructions to Bidders.

The Bidder has informed itself of the conditions relating to the Work to be performed and have inspected and is thoroughly familiar with the location of the Work and the plans, Specifications, Drawings and all terms, conditions and covenants of the Contract.

The Contract Price quoted shall represent full payment for all the Work necessary for the proper completion of the Contract.

The Contract Price includes customs duties, royalties, handling, transportation, overhead, profit and all other charges.

The Bidder acknowledges receipt of any and all Addenda issued hereto and that their Submission has been developed in consideration of the Addenda.

The Bidder acknowledges that it meets all mandatory requirements in order for their Submission to be considered further. Failure of a Bidder to meet all of the mandatory requirements shall result in the Bidder's Submission to be deemed non-compliant and shall not be considered further.

The Bidder acknowledges that their Submission includes the appropriate Tender Document Forms. Failure to comply may result in the Bidder's Submission being found non-responsive and disqualified at the sole discretion of Metrolinx.

All Addenda, the Form of Tender and Appendices, the Supplementary Agreement Between Owner and Contractor, the Form of Agreement, the Supplementary Definitions of the Contract, the Supplementary General Conditions of the Contract, the Definitions of the Contract, the General Conditions of the Contract, the General Requirements (Sections 01000 to 01800), Specifications, Drawings and Attachments set out in this Tender Document shall be included in and form part of the Contract. **Remitting a Submission constitutes acknowledgement that the Bidder has read and agrees to be bound by such conditions.**

**FORM OF TENDER
AGREEMENT/DECLARATION**

**HIGHWAY 407 AND JANE STREET
CONSTRUCTION FIT OUT OF NEW BUS TERMINAL
CONTRACT NO. PT-2017-BI-019**

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This Form of Tender including all required Appendices is hereby submitted on the condition and with the full understanding that it is an irrevocable offer by the Bidder for a period of one hundred twenty (120) calendar days from the Closing and the Bidder hereby covenants that it enter into the Contract with Metrolinx as contemplated by the Tender Documents by executing the CCDC 2, 2008 Stipulated Price Contract Agreement Between Owner and Contractor and will perform and execute the Work at the Contract Price if it is notified, in writing, by Metrolinx within one hundred twenty (120) days of the Closing that it is the successful Bidder.

The Bidder hereby declares that no Conflict of Interest exists in accordance with Appendix "F" – Conflict of Interest.

The Bidder hereby declared that no person, firm or corporation (including any agent of Metrolinx), other than the undersigned or Suppliers or Subcontractors identified herein or engaged in the ordinary course of business, has any interest in this call for Tenders or the proposed Contract for which the Submission is made.

The remitting of a Submission by a Bidder shall be considered prima facie evidence that the above requirements have been met. Failure to have complied with said requirements shall not relieve the Bidder of its obligation to enter into the Contract and to carry out the Work for the terms and conditions set forth in the Tender Documents.

The Bidder acknowledges that by way of the E-Bid Authorized Signer remitting a Submission, the Bidder is agreeing to be bound to each and every term, condition, article and obligation of the Tender Document and any resultant Contract.

The Bidder acknowledges that consistent with Section 17.2 of Instructions to Bidders, failure by the Bidder, whose Submission was accepted by Metrolinx, to execute and deliver the Form of Agreement and Contract Documents with the required Insurance Certificates, Workplace Safety and Insurance Clearance Certificate and the Performance and Labour and Materials Payment Bonds, or specified alternatives, shall result in the cancellation of the Contract award and forfeiture of the Bidder's Bid Deposit.

END OF SECTION

**FORM OF TENDER
APPENDIX "A" - LIST OF TENDER DOCUMENTS**

**HIGHWAY 407 AND JANE STREET
CONSTRUCTION FIT OUT OF NEW BUS TERMINAL
CONTRACT NO. PT-2017-BI-019**

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The following is the list and description of documents which form part of the Tender Document for the Work:

<u>TITLE</u>	<u>NO OF PAGES</u>
List of Contents	5
Any Addenda Issued Hereto.....	1
Introduction	1
Definitions	3
Instructions To Bidders.....	23
Form of Tender	20
Appendix "A" - List of Tender Documents.....	5
Appendix "B" – Contract Prices.....	3
Appendix "C" – Optional Items	1
Appendix "D" – Bidder's Qualifications	6
Appendix "E" – Agreement to Bond	1
Appendix "F" – Conflict of Interest.....	2
Appendix "G" – Mandatory Requirements.....	1
Appendix "H" – Bidder's Submission Checklist.....	1
Supplementary Agreement Between Owner and Contractor	2
Agreement Between Owner and Contractor	1
Supplementary Definitions of the Contract	4
Definitions of the Contract	1
Supplementary General Conditions of the Contract.....	53
General Conditions of the Contract	1

<u>SECTION NO.</u>	<u>TITLE</u>	<u>NO. OF PAGES</u>
--------------------	--------------	---------------------

GENERAL REQUIREMENTS

01000	General Instructions.....	6
01200	Mobilization and Demobilization	3
01300	Shop Drawings and Other Submittals.....	4
01400	Quality Control	3

**FORM OF TENDER
APPENDIX "A" - LIST OF TENDER DOCUMENTS**

**HIGHWAY 407 AND JANE STREET
CONSTRUCTION FIT OUT OF NEW BUS TERMINAL
CONTRACT NO. PT-2017-BI-019**

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01500	Temporary Facilities	4
01560	Environmental Protection.....	2
01600	Safety Requirements	12
01700	Material and Equipment.....	3
01710	Cleaning.....	1
01800	Project Closeout.....	3

SPECIFICATIONS

<u>Section</u>	<u>Scope of Work</u>	<u>Pages</u>
05100	Structural Steel	2
06100	Rough Carpentry	3
11030	Security Systems	6
11070	CCTV System	15
15010	Basic Mechanical Requirements	9
15050	Basic Mechanical Materials and Methods	12
15075	Mechanical Identification	3
15080	Mechanical Thermal Insultation	8
15187	Refrigerant Piping	5
15730	HVAC Equipment	5
15990	Startup and Performance Testing	6
16010	Electrical General Provisions	23
16062	Grounding System	4
16071	Fastenings and Supports	2
16122	Wire and Cables, 0-1000V	4
16131	Splitters, Junction, Pullboxes and Cabinets	3
16132	Outlet, Junction and Conduit Boxes	2
16133	Conduits, Fasteners and Conduit Fittings	5
16141	Wiring Devices	2
16151	Wire and Box Connectors	2
16440	Disconnect Switches Fused and Non-Fused	2
16477	Moulded Case Circuit Breakers	2

**FORM OF TENDER
APPENDIX "A" - LIST OF TENDER DOCUMENTS**

**HIGHWAY 407 AND JANE STREET
CONSTRUCTION FIT OUT OF NEW BUS TERMINAL
CONTRACT NO. PT-2017-BI-019**

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16505	Lighting Systems	5
16741	Communications Conduit System	2
16744	Communications and Data Systems	15
55816	Stainless Steel Panels	2

DRAWINGS

Cover and Signing Drawings

P-001	Cover Page
P-002	Signage Sheet

Architectural Drawings

A-001	Key Plan
A-002	Elevations and Sections

Mechanical Drawings

M-100	Schedules, Legend, Notes
M-101	Part Plan Bus Electrical Room, Details

Electrical Drawings

E-001	Electrical Legend and Notes
E-002	Departure Sign LCD Monitor Enclosure Mounting and Notes
E-003	Electrical Telephone and Data Riser Diagram
E-004	Electrical Access Control Riser Diagram
E-005	Electrical Access Control Notes and Details
E-006	Electrical TVM and PRESTO Riser Diagram
E-007	Departure Sign LCD Monitor Riser Diagram
E-008	Network Clock Riser Diagram
E-009	CCTV System Riser Diagram
E-010	Electrical Panelboard Schedules Sheet 1 of 2
E-011	Electrical Panelboard Schedules Sheet 2 of 2
E-012	Conduit Schedules Sheet 1 of 4
E-013	Conduit Schedules Sheet 2 of 4
E-014	Conduit Schedules Sheet 3 of 4

**FORM OF TENDER
APPENDIX "A" - LIST OF TENDER DOCUMENTS**

**HIGHWAY 407 AND JANE STREET
CONSTRUCTION FIT OUT OF NEW BUS TERMINAL
CONTRACT NO. PT-2017-BI-019**

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E-015	Conduit Schedules Sheet 4 of 4
E-016	Box Schedules Sheet 1 of 5
E-017	Box Schedules Sheet 2 of 5
E-018	Box Schedules Sheet 3 of 5
E-019	Box Schedules Sheet 4 of 5
E-020	Box Schedules Sheet 5 of 5
E-100	Electrical Key Plan
E-101	Electrical Site Plan
E-200	Electrical CCTV and Access Control Plant Part 1
E-201	Electrical CCTV and Access Control Plant Part 2
E-202	Electrical CCTV and Access Control Plant Part 3
E-203	Electrical CCTV and Access Control Plant Part 4
E-204	Electrical CCTV and Access Control Plant Part 5
E-205	Electrical CCTV and Access Control Plant Part 6
E-206	Electrical CCTV and Access Control Plant Part 7
E-207	Electrical CCTV and Access Control Plant Part 8
E-208	Electrical CCTV and Access Control Plant Part 9
E-209	Electrical CCTV and Access Control Plant Part 10
E-210	Electrical CCTV and Access Control Plant Part 11
E-211	Electrical CCTV and Access Control Plant Part 12
E-300	Electrical Data and Systems Plan Part 1
E-301	Electrical Data and Systems Plan Part 2
E-302	Electrical Data and Systems Plan Part 3
E-303	Electrical Data and Systems Plan Part 4
E-304	Electrical Data and Systems Plan Part 5
E-305	Electrical Data and Systems Plan Part 6
E-306	Electrical Data and Systems Plan Part 7
E-307	Electrical Data and Systems Plan Part 8
E-308	Electrical Data and Systems Plan Part 9
E-309	Electrical Data and Systems Plan Part 10
E-400	GO Service Counter Lighting Plan

**FORM OF TENDER
APPENDIX "A" - LIST OF TENDER DOCUMENTS**

**HIGHWAY 407 AND JANE STREET
CONSTRUCTION FIT OUT OF NEW BUS TERMINAL
CONTRACT NO. PT-2017-BI-019**

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E-401	GO Service Counter Communication Plan	
E-402	Electrical and Communication Rooms Equipment Layout	

ATTACHMENTS

Bidder Q and A Template		1
Sample Letter of Credit		1
Parental Guarantee		1
Metrolinx MERX Portal – General Information		1
Attachment # 1	Contract Performance Appraisal	1
Attachment # 2	Metrolinx Safety Guidelines for Contractors, Consultants and Project Coordinators	75
Attachment # 3	Metrolinx Static Signage Catalogue – February 2017	105
Attachment # 4	Design Requirements Manual – January 2017	244
Attachment # 5	Toronto Transit Commission – Construction Safety Management Plan	126
Attachment # 6	Highway 407 Station –Metrolinx Bus Terminal Fit-Out Phasing Plan	4
Attachment # 7	Toronto – York Spadina Subway Extension, Testing and Commissioning Subway Operation (TCSO) Operating Instruction – April 2017	28
Attachment # 8	Toronto – York Spadina Subway Extension, Testing and Commissioning Rules and Procedures Manual – April 2017	57

END OF SECTION

**FORM OF TENDER
APPENDIX "B" - CONTRACT PRICES**

**HIGHWAY 407 AND JANE STREET
CONSTRUCTION FIT OUT OF NEW BUS TERMINAL
CONTRACT NO. PT-2017-BI-019**

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1.0 Contract Unit Prices

- 1.1 Contract Unit Prices are subject to the Form of Tender in addition to this Appendix "B" – Contract Prices.
- 1.2 Payment for services rendered and goods supplied in accordance with the terms and conditions of the Contract shall be based on the requirements of the Tender Document Form - Form of Tender in addition to the following:
 - 1.2.1 The Total Contract Price bid shall be firm and quoted in Canadian funds.
 - 1.2.2 The Total Contract Price includes all specified cash allowances, contingency allowances (if applicable) and all applicable taxes, except Harmonized Sales Tax (H.S.T.), in force at the date the Submission is submitted.
 - 1.2.3 The Total Contract Price quoted shall represent full payment for all the Work necessary for the proper completion of the Contract.
 - 1.2.4 The Total Contract Price includes all labour, superintendence, plant, tools, appliances, equipment, supplies and other accessories, services and facilities customs duties, royalties, handling, transportation, travel overhead, profit and all other charges.

2.0 Allowances

- 2.1 Cash Allowances
 - 2.1.1 Cash Allowances are subject to GC 4.1 of General Conditions of the Contract.
 - 2.1.2 Descriptions of each Cash Allowance are listed below and amounts are specified in the attached Excel spreadsheet.
- 2.2 Description of Cash Allowances
 - 2.2.1 Cash Allowance - Digital Signage
 - (a) This Cash Allowance is to be used solely to meet new and current standards for work pertaining to the supply and installation of new digital signage.
 - 2.2.2 Cash Allowance - Furniture

**FORM OF TENDER
APPENDIX "B" - CONTRACT PRICES**

**HIGHWAY 407 AND JANE STREET
CONSTRUCTION FIT OUT OF NEW BUS TERMINAL
CONTRACT NO. PT-2017-BI-019**

PAGE 2 OF 2

- (a) This Cash Allowance is to be used solely to meet new and current standards for work pertaining to the supply and installation of new furniture.

2.2.3 Cash Allowance - Support Alterations for Platform Signage

- (a) This Cash Allowance is to be used solely to meet new and current standards for work pertaining to the alterations to the platform signage supports.

2.3 Contingency Allowances

- 2.3.1 If applicable, Contingency Allowances are subject to GC 4.2 of General Conditions of the Contract.

3.0 Completion of Pricing Schedules

- 3.1 Bidders shall fully complete the Excel file entitled "Contract Prices" and insert a Unit Price into each space provided under the Contract Unit Price column.
- 3.2 Appendix "B" Contract Prices must be returned as a separate file preferably in Excel format and may not be retyped or recreated. Failure to follow the submission instructions or format requirements may result in the Submission being found non-compliant and disqualified.
- 3.3 It is Metrolinx preference that Bidders submit the pricing using the appended Excel file format to facilitate the Metrolinx pricing evaluation process.
- 3.4 If a "0" is entered in any of the spaces where price information is to be provided, it shall be interpreted as meaning the Contractor shall provide the specified service to Metrolinx at no charge.
- 3.5 If any space is left blank or an entry of "N/C" or "N/A" or "—" is entered where price information should be entered then the Submission may be found non-compliant and disqualified consistent with the provisions of the Instructions to Bidders.

FORM OF TENDER
APPENDIX "C" – OPTIONAL ITEMS

HIGHWAY 407 AND JANE STREET
CONSTRUCTION FIT OUT OF NEW BUS TERMINAL
CONTRACT NO. PT-2017-BI-019

PAGE 1 OF 1

Not applicable.

FORM OF TENDER
APPENDIX "D" – BIDDER'S QUALIFICATIONS

**HIGHWAY 407 AND JANE STREET
CONSTRUCTION FIT OUT OF NEW BUS TERMINAL
CONTRACT NO. PT-2017-BI-019**

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1.0 Qualifications

1.1 Metrolinx will use the information submitted by the Bidder in this Appendix "D" to determine if the Bidder meets the Bidder's Qualifications set out in Subsections 7.1.1 and 7.1.2 of Instructions to Bidders. Projects listed by the Bidder in this Appendix must demonstrate that the Bidder has successfully completed contracts for work that meets the criteria as set out in Subsection 7.1.1 and 7.1.2 of Instructions to Bidders.

1.2 The Bidder shall complete the following:

1.2.1 Approximate annual value of construction work in Canada for the past five (5) years.

(a) 2016 Type in Amount

(b) 2015 Type in Amount

(c) 2014 Type in Amount

(d) 2013 Type in Amount

(e) 2012 Type in Amount

1.3 The Bidder shall complete Section 2.0 charts **for each project** that the Bidder is describing to demonstrate that the Bidder meets the Bidder's Qualifications. Bidders are required to start with the most recent project and to use additional pages if required.

1.4 Bidders must submit descriptions of a minimum of three (3) to a maximum of five (5) completed projects for work that meets the criteria stated in Subsection 7.1.1 of Instructions to Bidders.

2.0 References Projects

The Bidder shall complete a minimum of three (3) to a maximum of five (5) completed reference projects in Sections 2.1 through 2.5 below.

Reference projects submitted shall be for work completed by the Bidder providing the Submission and not for a Subcontractor or individual, unless indicated otherwise by Metrolinx.

**FORM OF TENDER
APPENDIX "C" – OPTIONAL ITEMS**

**HIGHWAY 407 AND JANE STREET
CONSTRUCTION FIT OUT OF NEW BUS TERMINAL
CONTRACT NO. PT-2017-BI-019**

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2.1 Reference Project # 1

Name of Project	
Approximate value of the project	
Is this a completed project that the Bidder is putting forward as a contract "for work similar in scope and magnitude as the Work" in accordance with Subsection 7.1.1 of Instructions to Bidders?	
Year project completed (if applicable) or describe extent of completion <small>(Note to Bidders: For projects put forward to meet the requirements of Subsections 7.1.1, the project <u>must be complete.</u>)</small>	
Name of owner	
Owner's contact person or representative	
Telephone number and email address of the owner's contact person	
Consultant's contact person or representative	
Consultant's telephone number and email address	
Detailed Description of the Reference Project and the Bidder's Responsibilities For Reference Project	

**FORM OF TENDER
APPENDIX "C" – OPTIONAL ITEMS**

**HIGHWAY 407 AND JANE STREET
CONSTRUCTION FIT OUT OF NEW BUS TERMINAL
CONTRACT NO. PT-2017-BI-019**

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2.2 Reference Project # 2

Name of Project	
Approximate value of the project	
Is this a completed project that the Bidder is putting forward as a contract "for work similar in scope and magnitude as the Work" in accordance with Subsection 7.1.1 of Instructions to Bidders?	
Year project completed (if applicable) or describe extent of completion <small>(Note to Bidders: For projects put forward to meet the requirements of Subsections 7.1.1, the project <u>must be complete.</u>)</small>	
Name of owner	
Owner's contact person or representative	
Telephone number and email address of the owner's contact person	
Consultant's contact person or representative	
Consultant's telephone number and email address	
Detailed Description of the Reference Project and the Bidder's Responsibilities For Reference Project	

**FORM OF TENDER
APPENDIX "C" – OPTIONAL ITEMS**

**HIGHWAY 407 AND JANE STREET
CONSTRUCTION FIT OUT OF NEW BUS TERMINAL
CONTRACT NO. PT-2017-BI-019**

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2.3 Reference Project # 3

Name of Project	
Approximate value of the project	
Is this a completed project that the Bidder is putting forward as a contract "for work similar in scope and magnitude as the Work" in accordance with Subsection 7.1.1 of Instructions to Bidders?	
Year project completed (if applicable) or describe extent of completion <small>(Note to Bidders: For projects put forward to meet the requirements of Subsections 7.1.1, the project <u>must be complete.</u>)</small>	
Name of owner	
Owner's contact person or representative	
Telephone number and email address of the owner's contact person	
Consultant's contact person or representative	
Consultant's telephone number and email address	
Detailed Description of the Reference Project and the Bidder's Responsibilities For Reference Project	

**FORM OF TENDER
APPENDIX "C" – OPTIONAL ITEMS**

**HIGHWAY 407 AND JANE STREET
CONSTRUCTION FIT OUT OF NEW BUS TERMINAL
CONTRACT NO. PT-2017-BI-019**

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2.4 Reference Project # 4

Name of Project	
Approximate value of the project	
Is this a completed project that the Bidder is putting forward as a contract "for work similar in scope and magnitude as the Work" in accordance with Subsection 7.1.1 of Instructions to Bidders?	
Year project completed (if applicable) or describe extent of completion (Note to Bidders: For projects put forward to meet the requirements of Subsections 7.1.1, the project <u>must be complete.</u>)	
Name of owner	
Owner's contact person or representative	
Telephone number and email address of the owner's contact person	
Consultant's contact person or representative	
Consultant's telephone number and email address	
Detailed Description of the Reference Project and the Bidder's Responsibilities For Reference Project	

**FORM OF TENDER
APPENDIX "C" – OPTIONAL ITEMS**

**HIGHWAY 407 AND JANE STREET
CONSTRUCTION FIT OUT OF NEW BUS TERMINAL
CONTRACT NO. PT-2017-BI-019**

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2.5 Reference Project # 5

Name of Project	
Approximate value of the project	
Is this a completed project that the Bidder is putting forward as a contract "for work similar in scope and magnitude as the Work" in accordance with Subsection 7.1.1 of Instructions to Bidders?	
Year project completed (if applicable) or describe extent of completion (Note to Bidders: For projects put forward to meet the requirements of Subsections 7.1.1, the project <u>must be complete.</u>)	
Name of owner	
Owner's contact person or representative	
Telephone number and email address of the owner's contact person	
Consultant's contact person or representative	
Consultant's telephone number and email address	
Detailed Description of the Reference Project and the Bidder's Responsibilities For Reference Project	

**FORM OF TENDER
APPENDIX "E" - AGREEMENT TO BOND**

**HIGHWAY 407 AND JANE STREET
CONSTRUCTION FIT OUT OF NEW BUS TERMINAL
CONTRACT NO. PT-2017-BI-019**

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Name of Owner: **METROLINX**

Description of Work: **Construction Fit Out of New Bus Terminal**

Location: **Highway 407 and Jane Street**

Contract No: **PT-2017-BI-019**

For good and valuable consideration, the undersigned surety (the "Bonding Company") hereby agrees to be bound as surety for

Type in Full Legal Name of Bidder
(Full Legal Name of Bidder)

in a Performance Bond and a Labour and Materials Payment Bond each totalling Fifty Per Cent (50%) of the Contract Price (the "Bond Amount") pursuant to the Tender Documents to which this Agreement to Bond is attached, for the full and due performance of the Work (as defined herein), if the Tender for the Contract is accepted by Metrolinx.

It is a condition of the Tender Process that if the Bidder's Submissions is accepted, application for a Performance Bond and a Labour and Material Payment Bond by the Bidder must be completed with the undersigned within five (5) Working Days of acceptance of the Submission by Metrolinx. The undersigned acknowledges that failure to obtain a Performance Bond and a Labour and Materials Payment Bond equal to the Bond Amount within the time period stipulated herein may result in the immediate revocation of acceptance of the Bidder's Submission by Metrolinx and forfeiture of the Bidders' Bid Deposit.

In witness whereof the Bonding Company has executed this agreement this ____ day
of _____, 20____.

(Name of Bonding Company)

(Signature of authorized person signing for Bonding Company)

(Position)

**FORM OF TENDER
APPENDIX "F" - CONFLICT OF INTEREST**

**HIGHWAY 407 AND JANE STREET
CONSTRUCTION FIT OUT OF NEW BUS TERMINAL
CONTRACT NO. PT-2017-BI-019**

PAGE 1 OF 2

1.0 Conflict of Interest

1.1 If the box below is left blank, the Bidder will be deemed to declare that (a) there was no Conflict of Interest in preparing its Submission; and (b) there is no foreseeable Conflict of Interest in performing the contractual obligations contemplated in the Tender Document. Otherwise, if the statement below applies, check ("X") the box.

The Bidder declares that there is an actual or potential Conflict of Interest relating to the preparation of its Submission, and/or the Bidder foresees an actual or potential Conflict of Interest in performing the contractual obligations contemplated in the Tender Document.

1.2 If the Bidder declares an actual or potential Conflict of Interest by marking the box above, the Bidder must set out below details of the actual or potential Conflict of Interest:

Type detail conflict of interest

Type detail conflict of interest

Type detail conflict of interest

1.3 The following individuals, as employees, advisers, or in any other capacity (a) participated in the preparation of our Submission (whether as employees, advisers, or in any other capacity); AND (b) were employees, advisers or consultants of Metrolinx at any time within the twelve (12) months prior to the Closing:

Name of Individual: <u>Type</u>
Job Classification: <u>Type</u>
Department: <u>Type</u>
Last Date of Employment with Metrolinx: <u>Type</u>
Name of Last Supervisor: <u>Type</u>
Brief Description of Individual's Job Functions: <u>Type</u>
Brief Description of Nature of Individual's Participation in the Preparation of the Submission: <u>Type</u>

1.4 (Repeat above for each identified individual)

**FORM OF TENDER
APPENDIX "F" - CONFLICT OF INTEREST**

**HIGHWAY 407 AND JANE STREET
CONSTRUCTION FIT OUT OF NEW BUS TERMINAL
CONTRACT NO. PT-2017-BI-019**

PAGE 2 OF 2

The Bidder agrees that, upon request, the Bidder shall provide Metrolinx with additional information from each individual identified above in the form prescribed by Metrolinx.

**FORM OF TENDER
APPENDIX "G" – MANDATORY TECHNICAL/PERSONNEL
REQUIREMENTS**

**HIGHWAY 407 AND JANE STREET
CONSTRUCTION FIT OUT OF NEW BUS TERMINAL
CONTRACT NO. PT-2017-BI-019**

PAGE 1 OF 1

- 1.0 Bidders shall complete the mandatory technical/personnel requirements compliance checklist below, and send this Appendix "G" with your Submission. Failure of a Bidder to complete and submit this Appendix "G", may result in the Bidder's Submission being found non-responsive and disqualified.
- 2.0 Bidders must meet all mandatory requirements stated below in order for their Submission to be considered further. Failure of a Bidder to meet all of the mandatory requirements listed below shall result in the Bidder's Submission being considered non-responsive. Non-responsive Submissions shall not be considered further and shall be disqualified.
- 3.0 Bidders shall provide supporting documentation to substantiate compliance to each of the listed mandatory requirements. Failure of a Bidder to provide information required to substantiate compliance to a mandatory requirement, may result in the Bidder's Submission being found non-responsive and disqualified.
- 4.0 Metrolinx has the right but not the obligation, to carry out further investigations to ensure the Bidder and/or designated Subcontractor can meet the mandatory technical/personnel requirements to the satisfaction of Metrolinx in its sole discretion.

Reference Section No.	Mandatory Technical/Personnel Requirements	Compliance (Check Yes or No)	Supporting Documentation Required to Substantiate Compliance
5.0 of Section 01000 – General Instructions	The Bidder has achieved COR™ "Registered" status with IHSA.	YES <input type="checkbox"/> NO <input type="checkbox"/>	The Bidder shall provide a screen shot demonstrating "Registered" status with IHSA as it pertains to COR™.

FORM OF TENDER
APPENDIX "H" – BIDDER'S SUBMISSION CHECKLIST

**HIGHWAY 407 AND JANE STREET
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1.0 Submission Checklist

The following checklist provides the Bidder with a consolidated listing of the requirements for the Submission. Bidders should review the checklist prior to Submission to ensure compliance.

Requirement	Confirmation (left click with your mouse in the box to select)
The Submission has been remitted by the E-Bid Authorized Signer.	<input type="checkbox"/>
Contact information for the individual responsible for the Submission has been included in the Form of Tender.	<input type="checkbox"/>
The Bidder understands the requirements for Electronic Bid Submission and will comply with the Submission requirements.	<input type="checkbox"/>
The Bidder's Submission has been prepared in accordance with the Instructions to Bidders (i.e. mandatory formats, templates and requirements) as outlined in the Tender Documents.	<input type="checkbox"/>
The Bidder's Price Submission has been completed in full and included with the Submission.	<input type="checkbox"/>
The Bidder has read through all the Tender Documents including any Addenda that have been issued and these have all been considered in your Submission.	<input type="checkbox"/>
The Bidder has reviewed the mandatory criteria and acknowledges that it meets all mandatory requirements in order for their Submission to be considered further.	<input type="checkbox"/>
The Bidder has reviewed the Tender Timetable and understands all the dates and timelines associated with the Tender Process	<input type="checkbox"/>
The Bidder has attended the Mandatory Site / Information Meeting, if applicable.	<input type="checkbox"/>
The Bidder has not included any qualifying statements in its Submission	<input type="checkbox"/>
If a Joint Venture, attach a copy of the Joint Venture agreement electing the Participant-in-Charge.	<input type="checkbox"/>

The "Agreement Between Owner and Contractor" of CCDC 2 2008 Stipulated Price Contract, is hereby amended as follows:

1.0 Article A-1 The Work

Paragraph 1.3 is amended as follows:

1.3 the words ", and attain *Total Performance of the Work* by the 31st day of January in the year 2018" after the words "in the year 2017" in the third line of paragraph 1.3.

Add paragraphs 1.4 through 1.6 as follows:

"1.4 The Contractor has informed itself of the conditions relating to the Work to be performed and has inspected and is thoroughly familiar with the location of the Work and the plans, specifications, drawings and all terms, conditions and covenants of the Contract.

1.5 The Contractor acknowledges that it meets all mandatory requirements stated in the Contract Documents.

1.6 The Contractor hereby declares that no Conflict of Interest exists in accordance with the General Conditions of the Contract."

2.0 Article A-3 Contract Documents

Paragraph 3.1 is amended as follows:

Add the words "Supplementary Agreement Between Owner and Contractor Supplementary Definitions of the *Contract* Supplementary General Conditions of the *Contract*" to the beginning of the list of *Contract Documents* in paragraph 3.1.

3.0 Article A-4 Contract Price

Add new Paragraphs 4.6 through 4.9 as follows:

"4.6 The Contract Price is firm.

4.7 The Contract Price includes all specified cash allowances, contingency allowances (if applicable) and all applicable taxes, except Harmonized Sales Tax (H.S.T.).

4.8 The Contract Price represents full payment for all the Work necessary for the proper completion of the Contract.

- 4.9 The Contract Price includes all labour, superintendence, plant, tools, appliances, equipment, supplies and other accessories, services and facilities customs, duties, royalties, handling, transportation, travel, mileage, overhead, profit and all other charges."

4.0 Article A-6 Receipt Of And Addresses For Notices In Writing

Paragraph 6.1 is amended as follows:

- 6.1 Delete the words "or other form of electronic communication" from the second line of paragraph 6.1.

Delete the words "or other form of electronic communication" from the seventh line of paragraph 6.1.

Delete the words "email address" from the signature lines for the Owner, Contractor and Consultant in paragraph 6.1.

5.0 Article A-9 Severability

Add new Article A-9 as follows:

"ARTICLE A-9 SEVERABILITY

- 9.1 If any provision of this *Contract* is found to be invalid or unenforceable in any circumstances, the remainder of this *Contract*, and the application of such provision in any other circumstances, shall not be affected."

5.0 Article A-10 Time Of Essence

Add new Article A-10 as follows:

"ARTICLE A-10 TIME OF ESSENCE

- 10.1 Time shall be of the essence of the *Contract* and under all *Contract Documents*."

END OF SECTION

AGREEMENT BETWEEN OWNER AND CONTRACTOR

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1.0 Form of Agreement

The "Agreement Between Owner and Contractor" in CCDC 2 2008 Stipulated Price Contract is referred to herein as the Form of Agreement and shall constitute the form of agreement of this Contract in its entirety. CCDC 2 2008 is available for purchase at www.ccdc.org.

The Owner is: Metrolinx
97 Front Street, 2nd Floor
Toronto, Ontario
M5J 1E6

The Consultant is: Reinders & Rieder Ltd.
57 Mill Street North, Suite 201
Brampton, Ontario
L6X 1S9

Article A-1:	Date of Commencement of Work:	August 1, 2017
	Date of Substantial Performance of the Work:	December 31, 2017
	Date of Total Performance of the Work:	January 31, 2018

Article A-2: Contract Documents:

This list of Contract Documents are the documents as listed in Appendix "A" of the Form of Tender, as completed and submitted by the Contractor, including any Addenda, and as accepted by Metrolinx.

END OF SECTION

SUPPLEMENTARY DEFINITIONS OF THE CONTRACT

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The "Definitions" of CCDC 2 2008 Stipulated Price Contract, are hereby amended as follows:

1.0 Paragraph 4 – Consultant is amended as follows:

Paragraph 4 – Consultant is hereby deleted in its entirety and replaced with a new Paragraph 4 – Consultant as follows:

"4. Consultant

The Consultant is the entity identified as the Consultant in the Agreement Between Owner and Contractor and may be either the Owner or a third party engaged by the Owner. The term Consultant shall mean the Consultant or the Consultant's authorized representative."

2.0 Paragraph 6 – Contract Documents is amended as follows:

Add the words "in writing" after the word "upon" in the second line of paragraph 6.

3.0 Paragraph 8 – Contract Time is amended as follows:

Delete the word "Substantial" and substitute the word "Total" in the second line of paragraph 8.

4.0 Paragraph 27 – FIPPA

Add new paragraph 27 FIPPA as follows:

"27. FIPPA

FIPPA means the Freedom of Information and Protection of Privacy Act (Ontario) as amended."

5.0 Paragraph 28 – GC

Add new paragraph 28 – GC as follows:

"28. GC

GC means the General Conditions of the Contract, as amended by the Supplementary General Conditions".

6.0 Paragraph 29 – Governmental Authority

Paragraph 29 – Governmental Authority

Add new paragraph 29 – Governmental Authority as follows:

"29. Governmental Authority

SUPPLEMENTARY DEFINITIONS OF THE CONTRACT

Governmental Authority means any domestic government, including any federal, provincial, territorial, municipal, regional or other local government, and any government established court, agency, tribunal, commission or other authority exercising or purporting to exercise executive, legislative, judicial, regulatory or administrative functions respecting government; provided, however, "Governmental Authority" does not include Metrolinx."

7.0 Paragraph 30 – OHSA

Add new paragraph 30 – OHSA as follows:

"30. OHSA

OHSA means the Occupational Health and Safety Act (Ontario), as amended."

8.0 Paragraph 31 – Personal Information

Add new paragraph 31 – Personal Information as follows:

"31. Personal Information

Personal Information has the meaning as set out for the term in FIPPA."

9.0 Paragraph 32 – Standard of Care

Add new paragraph 32 – Standard of Care as follows:

"32. Standard of Care

Standard of Care shall have the meaning set out in GC 3.15."

10.0 Paragraph 33 – Submittals

Add new paragraph 33 – Submittals as follows:

"33. Submittals

Submittals are any documents or items required by the Contract Documents to be provided by the Contractor, to the Owner or the Consultant, including but not limited to:

SUPPLEMENTARY DEFINITIONS OF THE CONTRACT

- Shop Drawings, samples, models, mock-ups to indicate details or characteristics, before the portion of the Work that they represent can be incorporated into the Work;
- Construction Schedule; and
- Record drawings and manuals to provide instructions for the operation and maintenance of the Work."

11.0 Paragraph 34 – Third Party or Third Parties

Add new paragraph 34 – Third Party or Third Parties

"34. Third Party or Third Parties

Third Party or Third Parties means any Third Party Vendors or Third Party Operators."

12.0 Paragraph 35 – Third Party Contract

Add new paragraph 35 – Third Party Contract

"35. Third Party Contract" means a contract between Metrolinx and any other Person which is in any way related to, impacts or is impacted by the Work and/or the Contractor's acts or omissions, whether expressly identified to the Contractor or not."

13.0 Paragraph 36 – Third Party Operators

Add new paragraph 36 – Third Party Operators

"36. means (a) any third party providing products and/or services in the rail corridors on their own behalf, pursuant to rights granted by Metrolinx, including VIA Rail Canada Limited, Canadian Pacific Railway Company and Canadian National Railway Company; and (b) any third party who otherwise has a right to occupy, access, or use property or facilities on or adjacent to the rail corridors."

14.0 Paragraph 37 – Third Party Vendors

Add new paragraph 37 – Third Party Vendors

"37. Third Party Vendors means vendors, suppliers, service providers, utility owners or any other third party (excluding the Vendor and any Subvendors and Vendor Personnel) performing work and/or providing products and services in, or in respect of, the rail corridors, where such work, products or services (a) are on behalf and for the benefit of Metrolinx or (b) are being undertaken to enable work, products or services on behalf of and for the benefit of Metrolinx."

SUPPLEMENTARY DEFINITIONS OF THE CONTRACT

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15.0 Paragraph 38 – Third Party Work

Add new paragraph 38 – Third Party Work

"38. Third Party Work means work and services conducted or provided by Third Parties."

16.0 Paragraph 39 – Total Performance of the Work

Add new Paragraph 39 – Total Performance of the Work as follows:

"39. Total Performance of the Work

Total Performance of the Work means when the entire Work, except for those items arising from GC 12.3 – WARRANTY, has been performed in accordance with the requirements of the Contract Documents and is so certified by the Consultant."

17.0 Paragraph 40 – Toxic and Hazardous Substances

Add new paragraph 40 - Toxic and Hazardous Substances as follows:

"40. Toxic and Hazardous Substances

Toxic and Hazardous Substances means, collectively, any contaminant, waste, subject waste, pollutant, toxic substance, dangerous goods, asbestos, petroleum, its derivatives, by-products or other hydrocarbons, as defined in or pursuant to any applicable laws, regulations, by-laws, guidelines or orders rendered by any governmental authority having jurisdiction or any other substance or material which, when released to, or present in, the natural environment, is likely to cause in some immediate or foreseeable future time, material harm or degradation of the natural environment or material risk to human health."

18.0 Paragraph 41 – WSIB

Add new paragraph 41 – WSIB as follows:

"41. WSIB

WSIB means the Workplace Safety and Insurance Board."

END OF SECTION

DEFINITIONS OF THE CONTRACT

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1.0 Definitions of the Contract

- 1.1 The "Definitions" of CCDC 2 2008 Stipulated Price Contract shall constitute the Definitions of the Contract in their entirety as amended by the Supplementary Definitions herein. CCDC 2 2008 can be purchased at www.ccdc.org.

END OF SECTION

Where a General Condition or paragraph of the General Conditions of the Stipulated Price Contract of the CCDC2 2008 – Stipulated Price Contracts (hereinafter referred to as “General Conditions of the Contract” is deleted in its entirety by these Supplementary General Conditions, it shall be noted as “Intentionally left blank”. The numbering of the remaining General Conditions or paragraphs shall remain unchanged, and the numbering of the deleted item will be retained. The “General Conditions of the Contract are hereby amended as follows:

1.0 GC 1.1 - Contract Documents

1.1 Paragraph 1.1.7.1 is amended as follows:

Add the words “- Supplementary Agreement Between Owner and Contractor” at the beginning of the order of priority of documents in paragraph 1.1.7.1.

Add the words “- Supplementary Definitions of the Contract” above the words “the Definitions” in the order of priority of documents in paragraph 1.1.7.1.

1.2 Paragraph 1.1.7.5, add new paragraph as follows:

“1.1.7.5 In case of discrepancies, noted materials and annotations shall take precedence over graphic indications in the *Contract Documents*.”

1.3 Delete paragraph 1.1.8 in its entirety and replace with the following:

“1.1.8 The Owner shall provide the Contractor, without charge, up to ten copies of the Contract Documents. If requested by the Contractor, the Owner shall provide additional copies, at the cost of the Contractor.”

1.4 Paragraph 1.1.11, add new paragraph as follows:

“1.1.11 Subject to paragraph 1.1.9, all surveys, reports, drawings, calculations, designs, plan, specifications and other data, information, materials, collected, compiled, drawn or produced, including computer printouts, pursuant to the *Contract* are the property of the *Owner*. The *Contractor* shall transfer the copyright, including an express waiver and release of all moral rights, of all *Drawings*, plans, *Specifications*, models, photos, and other written or graphic materials produced under the *Contract* to the *Owner* which will be free to use them as it sees fit. Any waiver or release obtained under this clause may include a reasonable exclusion of liability regarding the use of materials for other projects. In the event of any dispute or disagreement pertaining to the *Work* between the *Owner* and the *Contractor*, the *Owner* will have the unqualified right and license to use the design as it

may have evolved from time to time and any *Drawings*, *Specifications*, documents, materials of any nature and kind which may now or hereafter exist and which the *Contractor* may have any right, title, interest or copyright for the purpose of completing the design and construction of the *Work* for which they were prepared."

1.4 Paragraph 1.1.13, add new paragraph as follows:

"1.1.13 Wherever in the *Contract Documents* items are noted as "N.I.C." ("Not In Contract") the *Owner* will provide such items either during or after the *Contract Time*. The *Contractor* shall accommodate the entry of such items into the *Work* when N.I.C. items are delivered to the *Place of the Work*."

2.0 GC 1.2 - Law Of The Contract

2.1 Delete paragraph 1.2.1 in its entirety and replace with new paragraph 1.2.1 as follows:

"1.2.1 This Contract shall be governed by the laws of the Province of Ontario." The parties irrevocably attorn to the exclusive jurisdiction of the courts of Ontario, Canada and all lawful courts to which decisions can be appealed therefrom."

3.0 GC 1.3 – Rights and Remedies

3.1 Add new paragraph 1.3.3 as follows:

"1.3.3 Notwithstanding paragraph 1.3.1, the Owner shall not be liable, whether in contract, tort or any other theory of law, for any claim arising from any prior negotiation, representation, or agreement, whether written or oral, which is superseded by the Contract under Article A-2 of the Agreement – Agreements and Amendments."

4.0 GC 1.4 – Assignment

4.1 Delete GC 1.4.1 in its entirety and replace with the following:

"1.4.1 The Contractor shall not assign the Contract, either whole or in part, without the prior written consent of the Owner. The Owner may assign the Contract, either in whole or in part, with written notice to the Contractor."

5.0 **GC 1.5 – Advertising and Public Notices**

5.1 Add new GC 1.5 – Advertising and Public Notices as follows:

“GC 1.5 – ADVERTISING AND PUBLIC NOTICES

1.5.1 The *Contractor* will obtain the *Owner’s* prior written approval for any public advertising, written public sales promotions, press release or other general publicity matter, in which the name or trademarks of the *Owner* or any *Railway* are mentioned or used or in which words are used from which any connection with the *Owner* or any *Railway* or their trademarks may be inferred. The *Contractor* will not allow or permit any public ceremony in connection with the *Work* without the prior written permission of the *Owner*. The *Contractor* will not erect or permit the erection of any sign or advertising without the prior written approval of the *Owner*. The *Contractor* shall not publish, issue or make any public statements or news release, electronic or otherwise concerning the *Contract* or the *Work*, without the express written consent of the *Owner*, which may be unreasonably withheld.”

6.0 **GC 1.6 – Confidential Information**

6.1 Add new GC 1.6 - CONFIDENTIAL INFORMATION as follows:

“GC 1.6 – CONFIDENTIAL INFORMATION

1.6.1 The *Contractor* shall not disclose or provide any technical, business, financial, operational, scientific, or any other information or data obtained by the *Contractor* during the course of the *Work* to third parties who do not require that information or data to complete any portion of the *Work* and who are not authorized by the *Owner* to receive, or have access to, such Confidential Information.”

1.6.2 The *Contractor* acknowledges that the *Owner* is a provincial crown agency subject to the *Freedom of Information and Protection of Privacy Act (Ontario)*, and agrees that all *FIPPA* Records are subject to, and the collection, use, storage and treatment thereof, is governed by *FIPPA*. The *Contractor* agrees to keep all *FIPPA* Records secure and available, in accordance with the requirements of *FIPPA*. In the event of a conflict between the requirements of this Contract and the requirements of *FIPPA*, the requirements of *FIPPA* shall take precedence.

1.6.3 In the event that a request is made under *FIPPA* for the disclosure of any *FIPPA* Records, the *Owner* shall provide prompt written notice thereof to the *Contractor* and the *Contractor* shall provide any and all relevant *FIPPA* Records to the *Owner* on demand for the purposes of responding

to an access request under *FIPPA*. In these circumstances, the *Contractor* shall provide all *FIPPA* Records requested to the *Owner's* Freedom of Information Coordinator (or equivalent) within seven (7) *Working Days* of receipt of the request from the *Owner*. Notwithstanding anything to the contrary in this Contract and subject to the Contractor's rights of appeal pursuant to Section 28(9) of *FIPPA*, the *Owner* shall determine what *FIPPA* Records will be disclosed in connection with any such request, in accordance with the requirements of *FIPPA* (including, without limitation, the requirements with respect to affected persons set out in Section 28 thereof).

- 1.6.4 For greater certainty, the *Contractor* shall advise its representatives and all *Subcontractors* of the requirements of this GC 1.6, and associated requirements set out elsewhere in this *Contract*, and take appropriate action to ensure compliance by such representatives with the terms of this GC 1.6. In addition to any other liabilities of the *Contractor* pursuant to this *Contract* or otherwise at law or in equity, the *Contractor* shall be liable for all claims arising from any non-compliance with this GC 1.6 by the *Contractor*, *Subcontractors* and their respective personnel."

7.0 **GC 1.7 - Maintenance Of Records And Audit Rights**

- 7.1 Add new GC 1.7 - MAINTENANCE OF RECORDS AND AUDIT RIGHTS as follows:

"GC 1.7 - MAINTENANCE OF RECORDS AND AUDIT RIGHTS

- 1.7.1 The Contractor shall maintain complete and accurate books, records, accounts and invoices in relation to the Contract and shall grant the Owner, full audit rights in respect of all said books, records, accounts and invoices relating to the performance of the Work. Such records shall include, but are not limited to:
- .1 a daily log or report containing details on weather conditions, the condition of the Place of the Work, work force of the Contractor, Subcontractor, Suppliers, third parties and any other forces on site at the Place of the Work, and also record general activities and performance for the day. Such log or report shall also include any extraordinary or emergency events which may occur.
 - .2 records with details on manpower and material resourcing of the Work, including records which document the activities of the Contractor in connection with the construction schedule, and comparing that resourcing to the resourcing anticipated against the most recent version of the construction schedule.

- 1.7.2 The Owner may inspect and audit such books, payrolls, accounts records and invoices of the Contractor from time to time, at any time as deemed necessary by the Owner prior to the date of Final Certificate for Payment and thereafter for a period of two (2) years to verify the Contractor's estimates, valuation of changes in the Work, the performance of the Contractor, and claims, and the Contractor shall supply certified copies of books, payrolls, accounts, invoices and other records to the Owner or access to same as required by the Owner. The books and records, together with the supporting or underlying documents and materials shall be made available, upon request, to the Owner, through its employees, agents, representatives, or other designees, during normal business hours at the Contractor's office or place of business. The Contractor shall ensure an equivalent provision to this SC 1.7.2 are part of each Subcontractor's and Supplier's contract (and shall require the Subcontractors and Suppliers to incorporate same into every level of contract thereunder) for any part of the Work and the Contract, to provide the Owner with access to project records as contemplated herein.
- 1.7.3 If the Contractor fails to keep, or fails to cause to be kept, adequate records to document the estimate, valuation of a change in the Work, the Contractor's performance, or claim or fails to provide certified copies or access to such records when requested, the Contractor shall forfeit all right to payment for the change in the Work or claim which it may otherwise have had. Any amount already paid by the Owner in respect of such change in Work, or claim, shall become immediately repayable to the Owner on demand for same."

8.0 GC 1.8 – Further Assurances

- 8.1 Add a new GC 1.8 - FURTHER ASSURANCES as follows:

"GC 1.8 - FURTHER ASSURANCES

- 1.8.1 Each party agrees that it shall at any time and from time to time, at its own expense, execute and deliver such further documents and do such further acts and things as the other party may reasonably request for the purpose of giving effect to the *Contract* or carrying out the intention of facilitating the performance of the *Contract*.
- 1.8.2 Without limiting the generality of paragraph 1.8.1 and notwithstanding any other provisions of the *Contract*, the *Contractor* acknowledges that it may, from time to time during the *Contract Time*, be requested to provide its agreement to indemnify, or to directly indemnify third parties for any liability, damages or claims which may arise in connection with the performance of the *Work* and as a result of the acts or omissions of the *Contractor* or those persons or entities for who it is responsible at

law, and the *Contractor* shall reasonably cooperate with the *Owner* and shall execute and deliver such documents and agreements as may be required and requested by the *Owner*."

9.0 GC 2.2 – Role of the Consultant

9.1.1 Delete GC 2.1 in its entirety and replace with the following:

"GC 2.1 AUTHORITY OF THE CONSULTANT

- 2.1.1 The Consultant shall be appointed by the Owner and shall be the Owner's representative during construction and until the issuance by the Consultant of a certificate attesting to the Total Performance of the Work, or at a date specified by the Owner. All instructions to the Contractor including instructions from the Owner will be issued by the Consultant. The Consultant will have the authority to act on behalf of the Owner only to the extent provided in the Contract Documents.
- 2.1.2 The Consultant shall inspect the Work for its conformity with the plans and Specifications, and record the necessary data to establish payment quantities under the schedule of Contract quantities and unit prices or to make an assessment of the value of the Work completed in the case of a lump sum price contract.
- 2.1.3 The Consultant shall investigate all claims of a change in the Work made by the Contractor and issue appropriate instructions
- 2.1.4 In the case of non-compliance with the provisions of the Contract by the Contractor, the Consultant, after consultation with the Owner, will have the authority to suspend the Work for such reasonable time as may be necessary to remedy such non-compliance. The Contractor shall not be entitled to any compensation for suspension of the Work in these circumstances.
- 2.1.5 The duties, responsibilities and limitations of authority of the Consultant as set forth in the Contract Documents may be modified or extended by the Owner in writing.
- 2.1.6 If the Consultant's employment is terminated, the Owner shall appoint a replacement Consultant whose status under the Contract Documents shall be that of the former Consultant."

9.2 Delete the second sentence of GC 2.2.3.

9.3 Paragraph 2.2.6 is amended as follows:

Add the words "schedules" after the word "techniques," in the second line of paragraph 2.2.6.

- 9.4 Paragraph 2.2.7 is amended as follows:

Delete the words "Except with respect to GC 5.1 – FINANCING INFORMATION REQUIRED FOR THE OWNER, the" and substitute the word "The" at the beginning of the paragraph 2.2.7.

- 9.5 Paragraph 2.2.14 is amended as follows:

Delete the word "submittals," and substitute the words "Submittals which are provided" after the word "Contractor's" in the first line of paragraph 2.2.14.

- 9.6 Delete GC 2.2.16 in its entirety and replace with the following:

"2.2.16 The Consultant will conduct reviews of the Work to determine the dates of *Substantial Performance of the Work* and *Total Performance of the Work*."

- 9.7 Add new paragraph 2.2.19 as follows:

"2.2.19 The Consultant will conduct reviews of the Work to determine the date of *Total Performance of the Work*."

10.0 GC 2.3 – Review and Inspection of the Work

- 10.1 Add new paragraph 2.3.8 as follows:

"2.3.8 The *Contractor* shall immediately inform the *Owner* and the *Consultant* of any notices, warnings or asserted violations issued by any regulatory or government agencies having jurisdiction relating to the *Work*."

- 10.2 Add new paragraph 2.3.9 as follows:

"2.3.9 No review of the Work by the Owner or the Consultant shall relieve the Contractor from its responsibility to perform the Work in accordance with the Contract Documents."

- 10.3 Add new paragraph 2.3.10 as follows:

"2.3.10 Where standards of performance are specified in the Contract Documents and the Work does not comply with the performance specified, such deficiency shall be corrected as directed by the Consultant. Any testing of work identified as defective in accordance with GC 2.4, including retesting required by the Owner to verify performance, shall be done at the Contractor's expense."

11.0 GC 2.4 - Defective Work

11.1 Delete GC 2.4.1 in its entirety and replace with the following:

"2.4.1 The Contractor shall promptly correct defective work that has been rejected by the Consultant as failing to conform to the Contract Documents whether or not the defective work has been incorporated into the Work and whether or not the defect is the result of poor workmanship, use of defective products or damage through carelessness or other act or omission of the Contractor at no additional cost to the Owner. If the said defective work was in any way identified as a result of, or during the course of, an inspection by the Owner, the Contractor shall reimburse the Owner in full for any costs or expenses incurred by the Owner in respect of, or as a result of, the inspection.

.1 The Contractor shall rectify, in a manner acceptable to the Owner and the Consultant, all defective Work and deficiencies throughout the Work, whether or not they are specifically identified by the Consultant; and

.2 The Contractor shall prioritize the correction of any defective Work which, in the sole discretion of the Owner, adversely affects the day to day operations of the Owner."

11.2 Paragraph 2.4.3 is amended as follows:

2.4.3 Delete the words "the difference in value between the work as performed and that called for by" and substitute the words "the value of such work as is necessary to correct any non-compliance with" in the second and third lines of paragraph 2.4.3.

12.0 GC 3.1 - Control Of The Work

12.1 Paragraph 3.1.2 is amended as follows:

Add the word "schedules" after the word "techniques" in the first line of paragraph 3.1.2.

12.2 Add new paragraph 3.1.3 as follows:

"3.1.3 Notwithstanding paragraphs 3.1.1 and 3.1.2, the Contractor agrees that it shall fully comply with all policies and procedures of the Owner which are relevant to any activity of the Contractor to be performed under the Contract. The Contractor further agrees that it will use reasonable efforts to inquire from the Owner if such policies or procedures exist which are relevant to any activity of the Contractor to be performed

under the Contract. The Owner agrees that it will use reasonable efforts to communicate to the Contractor all policies or procedures it may have which are relevant to any such activity."

12.3 Add new paragraph 3.1.4 as follows:

"3.1.4 Prior to commencing individual procurement, fabrication and construction activities, the Contractor shall verify, at the Place of the Work, all relevant measurements and levels necessary for proper and complete fabrication, assembly and installation of the Work and shall further carefully compare such field measurements and conditions with the requirements of the Contract Documents. Where dimensions are not included or exact locations are not apparent, the Contractor shall immediately notify the Consultant in writing and obtain written instructions from the Consultant before proceeding with any part of the affected work."

13.0 **GC 3.4 - Document Review**

13.1 Delete GC 3.4.1 in its entirety and replace with the following:

"3.4.1 The Contractor shall review the Contract Documents and shall report promptly to the Consultant any error, inconsistency or omission the Contractor may discover. Such review by the Contractor shall comply with the standard of care described in GC 3.15 STANDARD OF CARE. Except for its obligation to make such review and report the result.

The Contractor does not assume any responsibility to the Owner or to the Consultant for the accuracy of the Contract Documents. The Contractor shall not be liable for damage or costs resulting from such errors, inconsistencies, or omissions in the Contract Documents, which the Contractor could not reasonably have discovered. If the Contractor does discover any error, inconsistency or omission in the Contract Documents, the Contractor shall not proceed with the Work affected until the Contractor has received corrected or missing information from the Consultant."

13.2 Add new paragraph 3.4.2 as follows:

"3.4.2 If the Contractor finds discrepancies in or omissions from the Contract Documents or has any doubt as to the meaning or intent of any part thereof, the Contractor shall immediately notify the Consultant, who will provide written instructions or explanations. Neither the Owner nor the Consultant will be responsible for oral instructions."

14.0 GC 3.5 – Construction Schedule

14.1 Delete GC 3.5 in its entirety and replace with the following:

“3.5.1 The Contractor shall submit to the Owner and Consultant within five (5) Working Days of the date that the Agreement between the Owner and the Contractor has been fully executed by the Owner, and thereafter from time to time in accordance with GC 3.5.2, a construction schedule in computerized form in accordance with the following requirements, for acceptance by the Owner and Consultant, each in its sole discretion:

- .1 takes into account the sequence of construction and completion dates;
- .2 demonstrates and indicates the logic and timing of major activities of the Work with sufficient detail of critical events and their inter-relationship to demonstrate the Work will be performed in conformity with the Contract Time;
- .3 indicates proposed start dates and estimated duration for activities; and
- .4 with sufficient detail to identify the Contractor and each specific Subcontractor and their respective parts of the Work and specific location thereof.

If the Owner or the Consultant identifies deficiencies, problems, discrepancies or omissions in the construction schedule, the Contractor shall promptly revise the schedule to incorporate such comments and re-submit to the Owner and the Consultant as many times as required, all at the cost of the Contractor, until the construction schedule is acceptable to the Owner and the Consultant. The Contractor is responsible for providing a complete and sufficient constructions schedule in accordance with the requirements set out herein and there shall be no claims for delays or costs as a result of the failure to provide an acceptable schedule.”

3.5.2 The Contractor shall monitor the progress of the Work relative to the construction schedule and provide an updated schedule that is acceptable to the Owner in its sole discretion, subject to the requirements set out in GC 3.5.1, on a monthly basis or as requested by the Owner. The Contractor shall submit such updated and accepted schedule with every application for progress payment in accordance with GC 5.2.8.

3.5.3 The Contractor shall immediately advise the Consultant of any revisions required to the schedule as the result of extensions of the Contract

Time as provided in Part 6 of the General Conditions – CHANGES IN THE WORK.

- 3.5.4 If the Contract Price is greater than \$500,000.00, the schedule shall be prepared using the critical path method and the Contractor shall submit with the schedule a Gantt Chart (a list of tasks and related information, including duration, with a bar type chart showing tasks and durations over time) and a PERT Chart (a network diagram showing all tasks and task dependencies).
- 3.5.5 If, at any time, it should appear to the Owner or the Consultant that the actual progress of the Work is behind schedule or is likely to become behind schedule, or if the Contractor has given notice of such to the Owner or the Consultant pursuant to GC 3.5.2, the Contractor shall take appropriate steps to cause the actual progress of the Work to conform to the schedule or minimize the resulting delay and shall produce and present to the Owner and the Consultant a recovery plan demonstrating how the Contractor will achieve recovery of the schedule."

15.0 GC 3.6 – Supervisor

- 15.1 Paragraph 3.6.1 is amended as follows:

Add the words "with the prior consent of the Owner" at the end of GC 3.6.1.

- 15.2 Add new paragraph 3.6.3 as follows:

"3.6.3 The *Contractor* shall provide the *Owner* and the *Consultant* with the name, address, and telephone number of the representative referred to in paragraph 3.6.1 and other responsible persons who may be contacted for emergency and other reasons during non-working hours throughout the course of the *Work*."

- 15.3 Add new paragraph 3.6.4 as follows:

"3.6.4 The *Owner* may, at any time, for reasonable cause, object to the representative referred to in paragraph 3.6.1 and require the *Contractor* to dismiss and replace the said representative."

16.0 GC 3.7 – Subcontracts and Suppliers

- 16.1 Add new paragraph 3.7.1.4 as follows:

"3.7.1.4 ensure that the *Contractor*, all *Subcontractors* and *Suppliers*, and anyone employed or engaged by them directly or indirectly, have the

qualifications, technical skills, levels of experience and knowledge required, and all applicable permits, licences and approvals necessary, to discharge the work to be performed by them in accordance with the terms of the *Contract*."

16.2 Add new paragraph 3.7.7 as follows:

"3.7.7 Subcontracting shall be conducted in a manner consistent with the principles of open, fair and transparent procurement. The Contractor shall preserve and protect the rights of the Owner with respect to that part of the Work to be performed under subcontract and shall enter into agreements with the intended Subcontractors to require them to perform their Work in accordance with the Contract Documents and shall be as fully responsible to the Owner for acts and omissions of the Contractor's Subcontractors and of persons directly and indirectly employed by them as for acts and omissions of persons employed directly by the Contractor."

16.3 Add new paragraph 3.7.8 as follows:

"3.7.8 In the event that the *Contractor* reasonably wishes to change any of the *Subcontractors* or *Suppliers*, the *Contractor* shall advise the *Owner* in writing, giving the *Contractor's* reasons for the change. No change of *Subcontractors* or *Suppliers* may be made without the prior written approval of the *Owner*."

16.4 Add new paragraph 3.7.9 as follows:

"3.7.9 The *Contractor* shall not be entitled to compensation by the *Owner* or any extension to the *Contract Time* arising out of, or in any way relating to, any breach of contract or failure to perform work by any *Subcontractor* or *Supplier* for any reason, including but not limited to, the insolvency or bankruptcy of the *Subcontractor* or *Supplier*, even though the *Subcontractor* or *Supplier* may have been designated or pre-qualified by the *Owner* or the *Consultant*."

16.5 Add new paragraph 3.7.10 as follows:

"3.7.10 The Owner's consent to subcontracting by the Contractor shall not be construed as relieving the Contractor from any obligation under the Contract and shall not impose any liability on the Owner. Nothing contained in the Contract Documents shall create a contractual relationship between a Subcontractor and the Owner. The Contractor shall be solely responsible for scheduling, coordinating and reviewing the work of its Subcontractors and Suppliers."

17.0 GC 3.8 - Labour And Products

17.1 Paragraph 3.8.2 is amended as follows:

Add the following sentence to the end of GC 3.8.2:

"The Contractor shall not change the source of supply of any Product without the written authorization of the Consultant."

17.2 Paragraph 3.8.3 is amended as follows:

3.8.3 Add the words "and qualified" after the word "skilled" in the first line of paragraph 3.8.3.

17.3 Add new paragraphs 3.8.4 as follows:

"3.8.4 The *Owner* may at any time, for reasonable cause, require the *Contractor* to promptly remove from the *Place of the Work* any employee of the *Contractor* as well as any *Subcontractor* or employee of any *Subcontractor*."

17.4 Add new paragraphs 3.8.5 as follows:

"3.8.5 The *Contractor* is responsible for the safe on-site storage of *Products* and their protection (including *Products* supplied by the *Owner* and other contractors to be installed under the *Contract*) in such ways as to avoid dangerous conditions or contamination to the *Products* or other persons or property and in locations at the *Place of the Work* to the satisfaction of the *Owner* and the *Consultant*. The *Owner* shall provide all relevant information to the *Contractor* in relation to the *Products* to be supplied by the *Owner*."

17.5 Add new paragraph 3.8.6 as follows:

"3.8.6 The *Contractor* shall ensure that all *Products* are of good quality, fit for their intended purpose and maintained in a safe, serviceable condition in accordance with this *Contract* and good industry practice. The Contractor's prices shall be based on the *Products* specified. The *Contract* shall not be based on a presumed acceptance by the *Consultant* of a substitute *Product*."

17.6 Add GC 3.8.7 as follows:

"3.8.7 Where more than one *Product* is specified for a use, the *Contractor* may select any of the *Products* so specified unless the *Specifications*, *Drawings* or *Contract Documents* indicate otherwise. The *Contractor* shall assume all responsibility for liabilities and additional costs that may

arise as a result of the Contractor's choice to use one of the named Products."

17.7 Add GC 3.8.8 as follows:

- "3.8.8 The Contractor may apply to the Consultant to substitute a Product with an equivalent Product. Such application shall be in writing and made at the earliest opportunity with sufficient time for the Consultant to assess the application. The application shall include the following:
- .1 reasons for the proposed substitution (eg. significant delay in delivery, strikes, unavailability, improved quality or field service, amount of contract cost reduction etc.); and
 - .2 sufficient description and technical information, specifications, references and samples and any other information requested by the Consultant; in order for the Consultant to thoroughly assess the proposed substitution and compare the proposed substitute with that specified."

17.8 Add GC 3.8.9 as follows:

- "3.8.9 The Consultant's assessment of proposed substitutions shall include, but not limited to, criteria such as quality, durability, performance, ease of operation, safety, technical support, service and parts, availability and estimated cost of warranty and adherence to Specifications. All applications and submissions related to the proposed substitution shall only be made by the Contractor and not by any Subcontractors or Suppliers."

17.9 Add GC 3.8.10 as follows:

- "3.8.10 The approval or rejection of a proposed substitution shall be at the discretion of the Consultant, whose decision shall be final. The Consultant shall not be obligated to provide any reasons. Regardless of the Consultant's decision on a proposed substitution, the Owner reserves the right to assess and apply to the Contractor, all costs related to the Consultant's and the Owner's review of the proposed substitution. The Contractor shall assume all responsibility for liabilities and additional costs that may subsequently arise as a result of his proposed substitution being accepted by the Consultant. Acceptance by the Consultant of an equivalent Product shall apply to this Contract only and shall not set any precedent for other Contracts."

18.0 **GC 3.10 - Shop Drawings and Other Submittals**

18.1 Add the words "And Other Submittals" to the end of the heading for GC 3.10 – SHOP DRAWINGS.

18.2 Paragraphs 3.10.1, 3.10.2, 3.10.3, 3.10.4, 3.10.7, 3.10.8, 3.10.9, 3.10.10 and 3.10.11 are amended as follows:

Add the words "and *Submittals*" after the words "*Shop Drawings*" in paragraphs 3.10.1, 3.10.2, 3.10.3, 3.10.4, 3.10.7, 3.10.8, 3.10.9, 3.10.10 and 3.10.11.

18.3 Paragraph 3.10.8.2 is amended as follows:

Add the words "and *Submittal*" after the words "*Shop Drawing*" in the first line of paragraph 3.10.8.2.

19.0 **GC 3.11 - Use Of The Work**

19.1 Paragraph 3.11.1 is amended as follows:

Add the words "the *Owner's* reasonable instructions," after the word "permits," in the second line of paragraph 3.11.1.

19.2 Paragraph 3.11.2 is amended as follows:

Add the words ", individuals and the areas adjacent to the work." to the end of GC 3.11.2.

19.3 Add new paragraph 3.11.3 as follows:

"3.11.3 Subject to paragraph 9.4.6 of GC 9.4 - CONSTRUCTION SAFETY, The *Owner* shall have the right to enter and occupy the *Place of the Work* in whole or in part for the purpose of placing materials, fittings, and equipment, or for any other use at any time before completion of the *Contract* if, in the reasonable opinion of the *Consultant*, such entry and occupation does not prevent or interfere with the *Contractor* in achieving *Substantial Performance of the Work* within the *Contract Time* stipulated in the *Contract*."

19.4 Add new paragraph 3.11.4 as follows:

"3.11.4 No entry or occupation by the *Owner* as referenced in paragraph 3.11.3 shall constitute or be considered as acceptance of the *Work* in whole or in part, or in any way relieve the *Contractor* of its responsibility to complete the *Contract*."

20.0 **GC 3.15 – Cleanup**

20.1 Amend paragraph 3.13.2 as follows:

Add the words "all to the satisfaction of the Consultant and the Owner, acting reasonably." to the end of GC 3.13.2.

20.2 Add GC 3.13.4 as follows:

"3.13.4 The Owner shall have the right to back charge the cost of cleaning and removal if such cleaning and removal is not completed within twenty-four (24) hours of written notice to clean or remove. The Owner shall also have the right to back charge the cost of damage to the Place of the Work caused by the Contractor's, Subcontractor's or Supplier's transportation in and out of the Place of the Work if not repaired within five (5) Working Days of written notice to repair or before final payment, whichever is earlier."

21.0 **GC 3.14 – Interference**

21.1 Add new GC 3.14 - INTERFERENCE as follows:

"GC 3.14 - INTERFERENCE

3.14.1 If the *Work*, in whole or in part, involves the renovation of, or addition to, existing and occupied premises:

- .1 the *Contractor* shall maintain normal business operations and traffic flow, with a minimum of inconvenience to the tenants and occupants of the *Place of the Work*;
- .2 subject to the provisions of the *Contract Documents*, the *Contractor* shall ensure that no essential services such as electric power, water supply or other public utilities are interrupted;
- .3 in every case where an interruption to existing services or utilities is to occur during execution of the *Work*, the *Contractor* shall give the *Owner* five (5) working days prior written notice. The *Contractor* shall reschedule any such interruption if requested to do so in writing by the *Owner*; and
- .4 any work by the *Contractor* that generates excessive noise shall be subject to the restrictions set out elsewhere in the *Contract Documents*."

22.0 GC 3.15 – Performance by Contractor

22.1 Add new GC 3.15 – PERFORMANCE BY CONTRACTOR as follows:

“GC 3.15 – Performance by Contractor

3.15.1 In performing its services and obligations under the *Contract*, the *Contractor* shall exercise a standard of care, skill and diligence that would normally be provided by an experienced and prudent contractor supplying similar services for similar projects (the “**Standard of Care**”). The *Contractor* acknowledges and agrees that throughout the *Contract*, the *Contractor's* obligations, duties and responsibilities shall be interpreted in accordance with this standard. The *Contractor* shall exercise the same standard of due care and diligence in respect of any *Products*, personnel, or procedures which it may recommend to the *Owner*.

3.15.2 The *Contractor* further represents, covenants and warrants to the *Owner* that:

- .1 the personnel it assigns are appropriately experienced and qualified;
- .2 it has a sufficient staff of qualified and competent personnel to replace its designated supervisor and project manager, subject the *Owner's* approval, in the event of death, incapacity, removal or resignation; and
- .3 there are no pending, threatened, or anticipated claims that would have a material effect on the financial ability of the *Contractor* to perform its work under the *Contract*.”

23.0 GC 3.16 – Risk of Loss and Title

23.1 Add new GC 3.16 – RISK OF LOSS AND TITLE as follows:

“3.16 RISK OF LOSS AND TITLE

3.16.1 Title to portions of the Work completed or in the process of being completed and title to all Product and material produced and received by the Contractor shall pass to the Owner on the earlier of payment by the Owner or the delivery of any such portion of the Work and materials to the Owner; provided that the Owner is then in compliance with its payment obligations under the Contract and that the total value of such portion of the Work, Products and materials is not greater than

the amount of money paid by the Owner at that time, to the Contractor under this Contract.

- 3.16.2 Risk of loss or damage to any part of the Work or Products shall remain with the Contractor until issuance of the Consultant's certificate of Total Performance of the Work.
- 3.16.3 The Contractor shall take reasonable and proper care of all property, title to which is vested in the Owner, while the same is in, on or about the plant and premises of the Contractor or otherwise in his possession or subject to his control and shall be responsible for any loss or damage resulting from his failure to do so other than loss or damage caused by ordinary wear and tear."

24.0 GC 4.1 – Cash Allowance

24.1 Delete GC 4.1.3 in its entirety and replace with following:

- "4.1.3 Cash allowances shall be used and expended solely for purposes specified and at the sole discretion of Owner, and work under a cash allowance is not guaranteed. Cash allowance items shall be administered and authorized as follows:
 - .1 The Owner, via the Consultant, shall notify the Contractor a request to proceed with a cash allowance item.
 - .2 Upon receipt of such request from the Consultant, the Contractor shall, in respect of the identified cash allowance item provide to the Owner a response setting out: the schedule for the Work and expected milestones and completion date; the personnel and subcontractors which the Contractor proposes to perform the Work and the costs of such Work, with up to three (3) quotations for any or all of the Work if requested by the Owner; and any other information requested by the Owner.
 - .3 Upon receipt and review of such response, the Owner, via the Consultant, shall approve such cash allowance item in writing. No amounts shall be payable in respect of any cash allowance items unless and until the Owner has approved such expenditure in writing."

24.2 Delete "the Contract Documents" from GC 4.1.4 and replace with "GC 6.1.3".

25.0 GC 4.3 – Provisional Items

25.1 Add new GC 4.3 – PROVISIONAL ITEMS as follows:

“GC 4.3 – Provisional Items

- 4.3.1 The Contract Price includes the Provisional Items, if any, stated in the Contract Documents.
- 4.3.2 The Provisional Items shall be authorized individually in writing by the Owner through the Consultant. The Contractor shall not proceed with any Provisional Item without such prior written authorization.
- 4.3.3 The prices stated for any and all items identified as “Provisional Items” in Article A-4 Contract Prices of Supplementary Agreement Between Owner and Contractor shall be for the completed Work “in place” and shall be inclusive of all costs related thereto including, but not necessarily limited to, all overhead, profit and applicable taxes, except Harmonized Sales Tax, unless otherwise specified by the Owner. In the event the Owner decides, in its sole discretion, not to proceed with any or all of the identified Provisional Items, the Contract Price shall be adjusted by the Extended Price for the applicable Item No.’s stated in Article A-4 Contract Prices of Supplementary Agreement Between Owner and Contractor for such Provisional Item(s).
- 4.3.4 In the event changes are made to the stated estimated quantities for a Provisional Item, the Extended Price for that Provisional Item as stated in Article A-3 Contract Price of the Supplementary Agreement Between Owner and Contractor shall be adjusted based on the actual quantity of work performed and the Contract Unit Price for that Provisional Item.”

26.0 **GC 5.1 - Financing Information Required Of The Owner**

- 26.1 Delete paragraphs 5.1.1 and 5.1.2 in their entirety.

27.0 **GC 5.2 - Applications For Progress Payment**

- 27.1 Paragraph 5.2.4:

Delete the words “calendar days” and replace with “Working Days” in the first line of GC 5.2.4.

- 27.2 Paragraph 5.2.7:

Add the following sentence to the end of GC 5.2.7:

“Any Products delivered to the Place of the Work but not yet incorporated into the Work shall remain at the risk of the Contractor notwithstanding that title has passed to the Owner pursuant to GC 3.16 RISK OF LOSS AND TITLE.”

27.3 Paragraph 5.2.8:

Add new paragraph 5.2.8 as follows:

"5.2.8 The *Contractor* shall submit, with each application for progress payment after the first, a Statutory Declaration, on an original form of CCDC Document 9A-2001 Statutory Declaration of Progress Payment Distribution by Contractor, stating that payments in connection with the *Work*, as noted in the Statutory Declaration, have been made to the end of the period immediately preceding that covered by the current application and, if requested by the *Owner*, a Statutory Declaration from any *Subcontractor*, as may be identified by the Owner, on an original form of CCDC Document 9B-2001 Statutory Declaration of Progress Payment Distribution by Subcontractor. The Statutory Declarations shall be dated the same date as the *Contractor's* application for payment. All CCDC forms shall include the original CCDC copyright seal."

27.4 Paragraph 5.2.9:

Add new paragraph 5.2.9 as follows:

"5.2.9 The *Contractor* shall prepare and maintain current as-built drawings which shall consist of the *Drawings* and *Specifications* revised by the *Contractor* during the *Work*, showing changes to the *Drawings* and *Specifications*, including but not limited to architectural, structural, mechanical, electrical, cabling, *Shop Drawings*, single-line diagrams and any other graphical representations, and shall be maintained by the *Contractor* and made available to the *Consultant* for review with each application for progress payment."

28.0 **GC 5.3 - Progress Payment**

28.1 Paragraph 5.3.1.2:

Add the following sentence to the end of GC 5.3.1.2:

"For clarity, the 10 calendar day period referenced herein shall not commence until such time as the Consultant has determined that he has received from the Contractor all required documents supporting the invoice and evidencing the Work being invoiced, including but not limited to the documents listed in GC 5.2.8 and GC 5.2.9, all to the Consultant's satisfaction."

28.2 Paragraph 5.3.1.3:

Delete paragraph 5.3.1.3 in its entirety and replace with new paragraph 5.3.1.3 as follows:

"5.3.1.3 the *Owner* shall make payment to the *Contractor* on account as provided in Article A-5 of the Agreement – Payment no later than twenty (20) calendar days after the date of issuance by the *Consultant* of a certificate for payment."

28.3 Paragraph 5.3.2:

Add new paragraph 5.3.2 as follows:

"5.3.2 Certificates for payment may provide for retention of amounts as determined by the *Consultant* to ensure correction or replacement of deficient work done or unacceptable product provided."

29.0 **GC 5.4 – Substantial Performance of the Work**

29.1 Paragraph 5.4.2.2:

Add the words "The certificate shall identify that the office to which claim for lien must be given to preserve lien as: Office of the Chief Executive Officer, Metrolinx, 97 Front Street West, Toronto, Ontario, M5J 1E6." to the end of GC 5.4.2.2.

29.2 Delete GC 5.4.3 in its entirety and replace with the following:

"5.4.3 Immediately prior to the issuance of the certificate of Substantial Performance of the Work, the Contractor, in consultation with the Consultant, shall establish a schedule for completion of the Work and correcting deficiencies in the Work, and the construction schedule shall be deemed to be amended to include this completion schedule."

29.3 Add GC 5.4.4 as follows:

"5.4.4 Prior to submitting its written application for Substantial Performance of the Work, the Contractor shall submit to the Consultant all:

- .1 guarantees;
- .2 warranties, completed as per GC 12.3;
- .3 certificates;
- .4 testing and balancing reports;
- .5 distribution system diagrams;

- .6 spare parts;
- .7 maintenance/operation manuals;
- .8 training manuals;
- .9 samples;
- .10 reports and correspondence from authorities having jurisdiction in the Place of the Work;
- .11 Shop Drawings, and marked up Drawings;
- .12 completed as-built drawings in the latest edition of a Computer Assisted Design Drawing software program;
- .13 inspection certificates;
- .14 and other materials or documentation required to be submitted under the Contract, together with written proof acceptable to the Owner and the Consultant that the Work has been substantially performed in conformance with the requirements of municipal, governmental and utility authorities having jurisdiction in the Place of the Work."

30.0 GC 5.5 - Payment Of Holdback Upon Substantial Performance Of The Work

30.1 Paragraph 5.5.1.2 is amended as follows:

Add the words "and, if requested by the *Owner*, as Statutory Declaration from any *Subcontractor*, as may be identified by the *Owner*, on an original form of CCDC Document 9B – 2001 Statutory Declaration of Progress Payment Distribution by Subcontractor."

30.2 Paragraph 5.5.2:

Delete the words "the statement" and replace with the words "the documents" in the first line of GC 5.5.2.

30.3 Paragraph 5.5.3:

Paragraph 5.5.3 is deleted in its entirety.

30.4 Paragraph 5.5.4

Delete GC 5.5.4 in its entirety and replace with the following:

“5.5.4 This Contract shall be subject to the Construction Lien Act (Ontario) (the “Act”). In accordance with the Act, the Owner may retain any amounts which are: required by law to satisfy any liens against the Work, in respect of claims of third parties made to the Owner in respect of the Contract or the Work, and in respect of any claims the Owner may have against the Contractor.”

30.5 Paragraph 5.5.5

Paragraph 5.5.5 is deleted in its entirety.

31.0 **GC 5.6 – Progressive Release of Holdback**

31.1 Paragraph 5.6.1

Delete 5.6.1 in its entirety and replace with following:

“5.6.1 Where the work of a Subcontractor or Supplier has been performed prior to Substantial Performance of the Work and is certified as completed in accordance with the Act and evidence of such is submitted by the Contractor, along with a clearance certificate or letter from the Workplace Safety and Insurance Board relating to the subcontract, to the satisfaction of the Consultant, the Owner shall pay the Contractor the holdback amount retained for such subcontract work, or the Products supplied by such Supplier, on the first calendar day following the expiration of the holdback period for such work stipulated in the Act. The Owner may retain out of the holdback amount any sums required by law to satisfy any liens against the Work and any amounts in respect of claims of third parties made to the Owner in respect of the Contract or the Work.”

32.0 **GC 5.7 – Final Payment**

32.1 Delete GC 5.7.1 in its entirety and replace with the following:

“5.7.1 When the Contractor considers that the Work has been totally performed, the Contractor shall submit an application for final payment, together with a written application for review by the Consultant to establish Total Performance of the Work, and any other documents or materials not yet delivered pursuant to GC 5.4.4 and as listed in GC 5.7.5. The Work shall not be deemed to have been performed until all of the aforementioned documents and materials have been delivered, and the Owner may withhold payment in respect of the delivery of any documents or materials in an amount determined by the Consultant in accordance with the provisions of GC 5.8 WITHHOLDING OF PAYMENT

and GC 12.1 INDEMNIFICATION. The Consultant shall advise the Contractor upon receipt of an application for final payment if additional documents or materials are required pursuant to this GC 5.7.1 and the Contractor shall respond promptly with such documents or materials."

32.2 Delete paragraph 5.7.2 in its entirety and replace with the following:

"5.7.2 The Consultant will, no later than 10 calendar days after the receipt of an application from the Contractor for final payment, review the Work to verify the validity of the application and:

- .1 advise the *Contractor* in writing that the *Work* is not totally performed and give reasons why, or
- .2 state the date of *Total Performance of the Work* in a certificate and issue a copy of that certificate to each of the *Owner* and the *Contractor*."

The above time period for response shall not commence until all documents and materials required pursuant to GC 5.7.1 have been received by the Consultant."

32.3 Paragraph 5.7.3 is amended as follows:

Delete the words "finds the *Contractor's* application for final payment valid" and substitute the words "issues the certificate of *Total Performance of the Work*" in the first line of paragraph 5.7.3.

32.4 Paragraph 5.7.4 is amended as follows:

Delete the number "5" and substitute "fifteen (15)" in the second line of paragraph 5.7.4.

32.5 Paragraph 5.7.5:

Add new paragraph 5.7.5 as follows:

"5.7.5 The *Contractor* shall submit to the *Consultant*, with the application for final payment, the following documentation:

- .1 all closeout documentation required by the *Contract Documents*, including but not limited to, warranties, manuals, guarantees, as-built drawings and all other relevant literature from *Suppliers* and manufacturers including, but not limited to:

- .1 equipment, maintenance and operations manuals;

- .2 equipment specifications, data sheets and brochures, parts lists and assembly drawings, performance curves and other related data;
 - .3 line drawings, value charts and control sequences with description of the sequence of operations;
 - .4 warranty documents;
 - .5 service and maintenance reports as applicable;
 - .6 specifications;
 - .7 shop drawings;
 - .8 testing results;
 - .9 commissioning and quality assurance documentation; and
 - .10 HVAC balance reports.
- .2 a Statutory Declaration, on an original form of CCDC Document 9A – 2001, stating that payments in connection with the *Work*, as noted in the statutory declaration, have been made to the end of the period immediately preceding that covered by the application for final payment and, if requested by the *Owner*, as Statutory Declaration from any *Subcontractor*, as may be identified by the *Owner*, on an original form of CCDC Document 9B – 2001 Statutory Declaration of Progress Payment Distribution by Subcontractor.”

33.0 GC 5.8 – Withholding of Payment

33.1 Paragraph 5.8.1

Add “Subject to GC 12.1 INDEMNIFICATION,” at the beginning of GC 5.8.1.

34.0 GC 5.10 - Claims For Lien

Add new GC 5.10 - CLAIMS FOR LIEN as follows:

“GC 5.10 – Claims for Lien

- 5.10.1 The *Contractor* shall cause any and all construction liens and certificates of action relating to the *Work* registered or preserved by any *Subcontractor*, sub-subcontractor, *Supplier*, *Contractor's* employees, or any other party to whom the *Contractor* is or may be responsible at law, to be discharged or vacated by the *Contractor* with seven (7) *Working Days* of the date of registration or reservation, all at the *Contractor's* sole expense. The *Contractor* shall not be entitled to receive any payment from the *Owner* until all such claims for lien and certificates of action have been vacated or discharged.
- 5.10.2 The *Contractor* shall cause any and all written notices of lien relating to the *Work* given to any person, including, but not limited to, the *Owner* by any *Subcontractor*, sub-subcontractor, *Supplier*, *Contractor's* employees, or any party to whom the *Contractor* is or may be responsible at law, to be withdrawn, and the *Contractor* shall do so within five (5) *Working Days* of the written notice of lien having been given, all at the *Contractor's* sole expense.
- 5.10.3 If the *Contractor* fails to discharge or vacate any such lien or certificate of action, or to have any such written notice of lien withdrawn, then the *Owner* may, at its sole option, do so and set off and deduct from any amount owing to the *Contractor*, all costs and expenses of so doing, and of defending any related action, including without limitation, the costs of borrowing the appropriate cash, letter of credit or bond as security, and legal fees and disbursements on a full indemnity basis. If there is no amount owing by the *Owner* to the *Contractor*, then the *Contractor* shall reimburse the *Owner* for all of the said costs and expenses of so doing."

35.0 **GC 6.1 - Owner's Right To Make Changes**

35.1 Paragraph 6.1.3:

Add new paragraph 6.1.3 as follows:

"6.1.3 For the purpose of valuing cash allowances pursuant to paragraph 4.1.4, contingency allowances pursuant to paragraph 4.2.2, changes which result in an increase in the *Contract Price*, and any other items under the *Contract Documents* which provide for payment to the *Contractor* of overhead and profit, allowances for overhead and profit shall be included as follows:

- .1 Contractor's combined mark-up for overhead and profit shall be fifteen percent (15%) on work and services completed by its own forces, and five percent (5%) on work and services completed by its Subcontractors.

.2 Subcontractors' combined mark-up for overhead and profit shall be fifteen percent (15%) on work and services completed by their own forces, and five percent (5%) on work and services completed by their subcontractors."

35.2 Paragraph 6.1.4:

Add new paragraph 6.1.4 as follows:

"6.1.4 The mark-ups provided for in GC 6.1.3 shall constitute the only compensation the Contractor shall be entitled to for any and all overhead and profit related to the change, cash allowance or contingency allowance."

35.3 Paragraph 6.1.5

Add new paragraph 6.1.5 as follows:

"6.1.5 The Contractor's and Subcontractor's overhead as set out in GC 6.1.3 shall be deemed to include direct and indirect costs arising from: preparation of change order, change directive, supplemental instruction; obtaining quotations and preparation and submission of any documentation or materials; computer services; cleaning and cleaning services; any increase in the cost of obtaining or maintaining all bonds and insurance policies; any increase in performance, labour and materials payment bonds values and durations; any increase in insurance and workplace safety insurance values and durations; any increase in warranty or guaranty values or durations; estimating, costing, accounting, payroll administration; office administration, processing correspondence, timekeeping, material consumed in the construction contract administration and management process; reproduction, office, shop drawing review and preparation; permits and statutory fees; plant and equipment including operators and equipment rentals; vehicles; place of work office and head office overheads; place of work site contractor and subcontractor superintendence, supervisors and assistants; material re-handling; safety equipment, safety wear and first aid; security; technical staff; telephone, mobile phone, and facsimile services and charges; temporary heat, light and power; temporary protection; temporary place of work offices, trailers and storage compounds; timekeeping and the like."

36.0 GC 6.2 – Change Order

36.1 Paragraph 6.2.1 is amended as follows:

Delete the words "promptly present," and substitute the words ", within five (5) *Working Days* of receiving the written description, present" in the second line of paragraph 6.2.1.

36.2 Paragraph 6.2.2:

(i) Renumber existing paragraph "6.2.2" to paragraph number "6.2.3".

(ii) Add new paragraph 6.2.2 as follows:

"The method of adjustment of the *Contract Price* presented by the *Contractor* may be:

.1 by estimate and acceptance in a lump sum or unit price quotation,

.2 by unit prices set out in the Contract or subsequently agreed upon, or

.3 by the actual cost of the change in the *Work*, plus an agreed fixed or percentage fee."

36.3 Paragraph 6.2.4:

Add new paragraph 6.2.4 as follows:

"6.2.4 When the *Contractor* submits an invoice from a *Subcontractor* or *Supplier* as part of its detailed breakdown of the cost of a change, as may be required by GC 6.2 CHANGE ORDER or GC 6.3 CHANGE DIRECTIVE, the *Contractor* is deemed to represent and warrant to the *Owner* that the amount shown on the invoice is the amount that the *Contractor* is liable to pay for the services and materials described in the invoice, net of all discounts, unless the *Contractor* indicates otherwise when submitting its detailed breakdown. When the *Contractor* submits an estimate or quotation from a *Subcontractor* or *Supplier* as part of its detailed breakdown of the estimated cost of a change, the *Contractor* is deemed to represent and warrant to the *Owner* that, subject to any qualifications on the face of the estimate or quotation and any qualifications made by the *Contractor* within the detailed breakdown, that the amount set out in the estimate or quotation is the amount the *Contractor* has agreed to pay should the *Contractor* be authorized to proceed with the change, net of all discounts. Notwithstanding the foregoing, the *Contractor* shall be entitled to take a commercially reasonable early payment discount (if offered) when the *Contractor* pays its *Subcontractor* or *Supplier* prior to receiving payment from the *Owner*."

36.4 Paragraph 6.2.5:

Add new GC 6.2.5 as follows:

"6.2.5 In the event any of the change in the Work, contains items or parts that, in the opinion of the Consultant, are the same or equivalent to items for which the Contractor submitted prices under Options, in the Submission, then such prices shall be used to calculate the amount paid by the Owner for that work or parts of the Work in respect of any such change in the Work."

36.5 Paragraph 6.2.6:

Add new GC 6.2.6 as follows:

"6.2.6 No compensation for any change in the Work shall be allowed unless such change is first ordered in writing by the Consultant and authorized by the Owner."

37.0 **GC 6.3 – Change Directive**

37.1 Paragraph 6.3.7.1:

Delete GC 6.3.7.1 in its entirety and replace with following:

- .1 salaries, wages and benefits paid to personnel in the direct employ of the Contractor, applying the labour rates set out in the wage schedule in the Contract Documents or as otherwise agreed between the Owner and Contractor for personnel,
- .2 carrying out the Work on-site at the Place of the Work, including necessary supervisory services;
- .3 engaged in expediting the production or transportation of material or equipment, at shops or on the road;
- .4 engaged in the preparation of Shop Drawings, fabrication drawings, coordination drawings and Contract as-built drawings, or,
- .5 carrying out clerical work to process changes in the Work."

37.2 Paragraph 6.3.8:

Add the words "except for GC 6.3.14" after the word "Contract" in the first line.

37.3 Paragraph 6.3.14:

Add GC 6.3.14 as follows:

"6.3.14 For greater certainty, any adjustment of the Contract Price for the Work attributable to the Change Directive shall not include, and no payment shall be made for:

- .1 head office salaries and benefits and all other overhead or general expenses, except only for the salaries, wages and benefits of personnel described in paragraph 6.3.7.1 and the contributions, assessments or taxes referred to in paragraphs 6.3.7.2;
- .2 capital expenses and interest on capital;
- .3 general clean-up, except where the performance of the Work in the Change Directive causes specific additional clean-up requirements;
- .4 wages paid for project managers, superintendents, assistants, watch persons and administrative personnel, provided the Change Directive does not result in an extension of Contract Time;
- .5 wages, salaries, rentals, or other expenses that exceed the rates that are standard in the locality of the Place of the Work that are otherwise deemed unreasonable by the Consultant;
- .6 any costs or expenses attributable to the negligence, improper Work, deficiencies, or breaches of Contract by the Contractor or Subcontractor; and
- .7 any cost of quality assurance, such as inspection and testing services, charges levied by authorities, and any legal fees unless any such costs or fees are pre-approved in writing by the Owner."

38.0 GC 6.4 - Concealed Or Unknown Conditions

38.1 Paragraph 6.4.5:

Add new paragraph 6.4.5 as follows:

"6.4.5 The *Contractor* confirms that, prior to bidding, it carefully investigated the character of the *Work*, the *Place of the Work*, and all local conditions which might affect its obligations and that it has satisfied itself as to the nature and extent of the *Work*, the *Contract Documents* and the *Contract* and as to the facilities and difficulties in attending and completing the execution of the *Work*. The *Owner* shall, upon written request, co-operate with, and provide reasonable assistance to, the

Contractor during such investigations. The *Contractor* confirms that it has applied to its investigations as aforesaid the degree of care and skill described in paragraph 3.15.1, given the amount of time provided between the issuance of the bid documents and the actual closing of bids, and the degree of access provided to the *Contractor* prior to submission of bids. The *Contractor* is not entitled to compensation or to an extension of the *Contract Time* for conditions which could reasonably have been ascertained by the *Contractor* by such careful investigation undertaken prior to the submission of its bid."

38.2 Paragraph 6.4.6:

Add new paragraph 6.4.6 as follows:

"6.4.6 To the extent the *Contractor* has not investigated as referenced in paragraph 6.4.5, the *Contractor* willingly assumes responsibility for all losses, damages, costs, expenses (including all legal costs on a full indemnity basis), liabilities, claims, actions, and demands, whether arising under statute, contract or at common law, which such investigations might have avoided or reduced and shall indemnify and save harmless the *Owner* from all risk which might make it more onerous and more expensive to fulfill or perform the *Work* than was contemplated or known when the *Contract* was signed, and for any and all liability, responsibility and obligations which the *Owner* may have to any third parties resulting from any failure to investigate."

38.3 Paragraph 6.4.7:

Add new paragraph 6.4.7 as follows:

"6.4.7 If the finding made pursuant to paragraph 6.4.2 is that the subsurface or otherwise concealed physical conditions differ materially and this would cause an increase or decrease in the *Contractor's* cost or time to perform the *Work*, and if the said conditions were otherwise discoverable by the *Contractor* in the proper performance of its duties and obligations under the *Contract*, all costs and expenses resulting from any delay (excluding, for clarity, the direct cost of remediating the said conditions) in the completion of the *Work* that is caused, or contributed to, as a result of the said conditions, will be borne by the *Contractor*."

39.0 **GC 6.5 - Delays**

39.1 Paragraphs 6.5.1 and 6.5.2

Add after the phrase "as the result of such delay" at the end of GC 6.5.1 and GC 6.5.2, respectively, the following:

", as determined by the Consultant, subject to GC 6.5.9 and the the following:

- .1 the Contractor shall not be reimbursed for any consequential, incidental, indirect or special damages including, without limitation, loss of profits, loss of opportunity or loss of productivity resulting from such delay; and
- .2 the Contractor shall not be reimbursed for any costs which, regardless of the delay, would be expected to have been incurred in the regular course of business, including but not limited to the costs of the Contractor's head office personnel during or in relation to such delay."

39.2 Paragraph 6.5.6:

Add new paragraph 6.5.6 as follows:

"6.5.6 If the *Contractor* is delayed in the performance of the *Work* by an act or omission of the *Contractor*, any *Subcontractor*, or anyone employed or engaged by them, directly or indirectly, or by any cause within the *Contractor's* control, the *Contractor* shall devote such additional resources and take all steps necessary (all at the *Contractor's* own cost and expense), to ensure that the date for attaining *Substantial Performance of the Work* and *Total Performance of the Work* under the *Contract*, as may have been amended in accordance with the provisions of Part 6 of the General Conditions – Changes in the Work, is met. The Owner shall be reimbursed by the Contractor for all reasonable costs incurred by the Owner as a result of such delay, as determined by the Consultant."

39.3 Paragraph 6.5.7

Add GC 6.5.7 as follows:

"6.5.7 The Contractor shall be responsible for the care, maintenance and protection of the Work in the event of any suspension of construction as a result of the delay described in paragraphs 6.5.1, 6.5.2 or 6.5.3. In the event of such suspension, the Contractor shall be reimbursed by the Owner for the reasonable costs incurred by the Contractor for such care, maintenance and protection. The Contractor's entitlement to costs pursuant to this paragraph 6.5.7, if any, shall be in addition to amounts, if any, to which the Contractor is entitled pursuant to paragraphs 6.5.1, 6.5.2 or 6.5.3."

39.4 Paragraph 6.5.8

Add GC 6.5.8 as follows:

"6.5.8 Without limiting the obligations of the Contractor described in GC3.2 – CONSTRUCTION BY OWNER OR OTHER CONTRACTORS and GC 9.4 – CONSTRUCTION SAFETY, the Owner may, by Notice in Writing, direct the Contractor to stop the Work where the Owner determines that there is an imminent risk to the safety of persons or property at the Place of the Work. In the event that the Contractor receives such notice, it shall immediately stop the Work and secure the Project site. The Contractor shall not be entitled to an extension of the Contract Time or to an increase in the Contract Price unless the resulting delay, if any, would entitle the Contractor to an extension of the Contract Time or the reimbursement of the Contractor's costs as provided in GC 6.5.1, 6.5.2 or 6.5.3."

39.5 Paragraph 6.5.9

Add GC 6.5.9 as follows:

"6.5.9 Regardless of the reason or cause of delay, the Contractor shall:

- .1 have a duty to mitigate the expenses or costs which may be incurred as a result of any delay, which mitigation measures shall include, but not be limited to, reducing the number of the Contractor's and Subcontractor's personnel at the Place of the Work, reducing the amount of supplies or the use of Equipment, and there shall be no reimbursement for any costs or expenses that could reasonably have been mitigated; and
- .2 keep such records and documentation as may be necessary to support any claim for reimbursement for expenses or costs which may be incurred as a result of any delay, including any records or documentation which demonstrates compliance with GC 6.5.9.1, and there shall be no reimbursement for any costs that are not sufficiently supported by such necessary records and documentation, as determined by the Consultant."

39.6 Paragraph 6.5.10

Add GC 6.5.10 as follows:

"6.5.10 Any finding or recommendation of the Consultant under GC 6.5 not accepted by either party shall be settled in accordance with Part 8 of the General Conditions – DISPUTE RESOLUTION."

40.0 GC 7.1 - Owner's Right To Perform The Work, Suspend the Work, Terminate The Contractor's Right To Continue With The Work Or Terminate The Contract

40.1 Add the words "Suspend" after the word "Work" in the first line of the heading for GC 7.1.

40.2 Paragraph 7.1.5.5

 Add GC 7.1.5.5 as follows:

 ".5 charge the Contractor for any damages the Owner may have sustained as a result of the default."

40.3 Paragraph 7.1.7:

 Add new paragraph 7.1.7 as follows:

 "7.1.7 The *Owner* may, if conditions arise which make it necessary for reasons other than as provided in paragraphs 7.1.1 and 7.1.4, suspend performance of the *Work*, terminate the *Contractor's* right to continue with the *Work* or terminate the *Contract*, in whole or in part, by giving *Notice in Writing* to that effect to the *Contractor*. Such suspension or termination shall be effective in the manner specified in said notice and shall be without prejudice to any claims which either party may have against the other. The *Owner's* entitlement to so terminate or suspend shall be absolute and unconditional and exercisable by the *Owner* in its sole discretion."

1.1 Paragraphs 7.1.8:

 Add new paragraph 7.1.8 as follows:

 "7.1.8 The *Contractor* upon receiving notice of suspension or termination from the *Owner* shall suspend all operations as soon as reasonably possible except for work which, in the *Contractor's* opinion, is necessary for the safety of personnel and for the care and preservation of the *Work*, the materials and plant. Subject to any directions in the notice of suspension or termination, the *Contractor* shall discontinue ordering materials, facilities, and supplies and make every reasonable effort to delay delivery of existing orders and, in the event of termination, to cancel existing orders on the best terms available."

1.2 Paragraphs 7.1.9:

 Add new paragraph 7.1.9 as follows:

"7.1.9 During any period of suspension, the *Contractor* shall not remove from the site any part of the *Work*, or any *Product* or materials without the consent of the *Owner*."

1.3 Paragraphs 7.1.10:

Add new paragraph 7.1.10 as follows:

"7.1.10 If the *Work* should be suspended for a period of sixty (60) consecutive calendar days or less, the *Contractor*, upon the expiration of the period of suspension, shall resume the performance of the *Work* in accordance with the *Contract Documents*. If the suspension was not due to an act or omission of the *Contractor*, the *Contract Price* and *Contract Time* shall be adjusted as provided in paragraph 6.5.1 of GC 6.5 - Delays."

1.4 Paragraphs 7.1.11:

Add new paragraph 7.1.11 as follows:

"7.1.11 If after sixty (60) consecutive calendar days from the date of notice of suspension of the *Work*, the *Owner* and the *Contractor* agree to continue with and complete the *Work*, the *Contractor* shall resume operations and complete the *Work* in accordance with any terms and conditions agreed upon by the *Owner* and the *Contractor*. Failing such an agreement, the provisions of paragraph 7.2.2 shall become applicable."

1.5 Paragraphs 7.1.12:

Add new paragraph 7.1.12 as follows:

"7.1.12 If the *Owner* terminates the *Contract* pursuant to paragraph 7.1.7, the *Contractor* shall only be entitled to receive payment for all work performed up to the date of termination as certified by the *Consultant* and the direct costs associated with the termination incurred by the *Contractor*, including the costs of the demobilization, losses sustained on *Products* and *Construction Equipment* and *Subcontractor* and sub-subcontractor cancellation costs (which costs shall not include loss of profit claims) reasonably incurred by the *Contractor*. The *Contractor* shall not be entitled to any additional reimbursement on account of the termination including, without limitation, indirect, incidental, special, consequential or other damages, including loss of profits, notwithstanding any other provision of the *Contract Documents*."

41.0 **GC 7.2 - Contractor's Right To Suspend The Work Or Terminate The Contract**

41.1 Paragraph 7.2.1:

Delete GC 7.2.1 in its entirety.

41.2 Paragraph 7.2.2 is amended as follows:

Delete the words "*20 Working Days*" and substitute the words "sixty (60) consecutive calendar days" in the first line of paragraph 7.2.2.

41.3 Paragraph 7.2.3.1:

Delete paragraph 7.2.3.1 in its entirety.

41.4 Paragraph 7.2.3.3 is amended as follows:

Add the words ", except where the *Owner* has a claim against the *Contractor* for set-off," after the word "*Consultant*" in paragraph 7.2.3.3.

41.5 Paragraph 7.2.3.4 is amended as follows:

Delete the words ", except for GC 5.1 – FINANCING INFORMATION REQUIRED OF THE OWNER," from the first and second lines of paragraph 7.2.3.4.

41.6 Paragraph 7.2.4

Add the following sentence to the end of GC 7.2.4:

"If the default cannot be corrected within the 5 Working Days specified herein, the Owner shall be deemed to have cured the default if it

- .1 commences the correction of the default within the specified time; and
- .2 provides the Contractor with an acceptable schedule for such correction; and
- .3 completes the correction in accordance with such schedule."

41.7 Paragraph 7.2.5:

Delete paragraph 7.2.5 in its entirety and replace with new paragraph 7.2.5 as follows:

"7.2.5 If the *Contractor* terminates the *Contract* under the conditions set out above, the *Contractor* shall be entitled to be paid for all work performed to the date of termination. The *Contractor* shall also be entitled to recover the direct costs associated with termination, including the costs

of demobilization, and losses sustained on *Products* and *Construction Equipment*. The Contractor shall not be entitled to any additional reimbursement on account of any such termination including, without limitation, indirect, incidental, special, consequential or other damages, including loss of profits, notwithstanding any other provision of the *Contract Documents*.”

41.8 Paragraph 7.2.6:

Add new paragraph 7.2.6 as follows:

“7.2.6 The *Owner's* withholding of a progress payment, holdback payment or final payment due to the *Contractor's* failure to pay a *Subcontractor* or *Supplier*, to protect the *Owner's* interest in the event of the registration of a lien or receipt of notice of lien, or otherwise pursuant to the terms of the *Contract*, shall not constitute a default under paragraph 7.2.3 which would permit the *Contractor* to stop the *Work* or terminate the *Contract*. In such circumstances, the *Contractor* shall continue with the *Work*.”

41.9 Paragraph 7.2.7:

Add new paragraph 7.2.7 as follows:

“7.2.7 “If the Contractor stops the Work or terminates the Contract in accordance with this GC 7.2 – Contractor’s Right To Suspend The Work Or Terminate The Contract, the Contractor shall leave the Place of the Work and the Work in a secure condition.”

42.0 **GC 8.2 – Negotiation, Mediation and Arbitration**

42.1 Paragraph 8.1.3

Delete GC 8.1.3 in its entirety and replace with following:

“8.1.3 Unless the Contract has been terminated or completed, the Contractor shall in every case, regardless of claim or dispute, continue to proceed with the Work with due diligence in accordance with the Consultant’s instructions. It is understood by the parties that such actions will not jeopardize any claim that the parties may have.”

42.2 Paragraph 8.2.6

Delete GC 8.2.6 in its entirety and replace with following:

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"8.2.6 When a dispute has not been resolved through negotiation or mediation, within 10 Working Days after the date of termination of the mediated negotiations under GC 8.2.5, either party may give a Notice in Writing to the other party and to the Consultant inviting the other party to agree to submit the dispute to be resolved by arbitration pursuant to the Arbitration Act, 1991. If the other party wishes to accept the invitation to submit the dispute to arbitration, it shall so indicate by the delivery of a responding Notice in Writing within 10 Working Days of receipt of the invitation. If, within the required times, no invitation is made, or, if made, is not accepted, either party may refer the dispute to the courts or any other form of dispute resolution, which they have agreed to use."

42.3 Paragraph 8.2.7

Delete GC 8.2.7 in its entirety.

42.4 Paragraph 8.2.8

Delete GC 8.2.8 in its entirety.

43.0 GC 9.1 - Protection Of Work And Property

43.1 Paragraph 9.1.1 is amended as follows:

Delete GC 9.1.1 in its entirety and replace with following:

"9.1.1 The Contractor shall be responsible for security at the Place of the Work and will take such other security measures as may be necessary in respect of the Work and the Place of the Work, as may be determined by the Owner in its sole discretion, and shall protect the Work, the Place of the Work, the Railway Property, and the Owner's property and property adjacent to the Place of the Work and the Railway Property from damage which may arise as the result of the Contractor's operations under the Contract, and shall be responsible for such damage, except damage which occurs as the result of:

- .1 errors in the "Contract Documents which the Contractor could not have discovered applying the Standard of Care;
- .2 acts or omissions by the Owner, the Consultant, other contractors, and their agents and employees."

43.2 Paragraph 9.1.2

Delete GC 9.1.2 in its entirety and replace with the following:

“9.1.2 Before commencing any Work, the Contractor shall determine the locations of all underground utilities and structures indicated in or inferable from the Contract Documents, or that are inferable from an inspection of the Place of the Work.”

43.3 Paragraph 9.1.3 is amended as follows:

Add the words “*Railway property,*” after the word “*Work,*” in the first line of paragraph 9.1.3.

43.4 Paragraph 9.1.4 is amended as follows:

Add the words, “*Railway’s property,*” after the word “*Work*” in the first line of paragraph 9.1.4 and add the words “and *Railway’s property*” after the word “property” in the second line of paragraph 9.1.4.

44.0 **GC 9.2 - Toxic And Hazardous Substances**

44.1 Paragraphs 9.2.1, 9.2.2, 9.2.3, 9.2.4, 9.2.5, 9.2.6, 9.2.7 and 9.2.8 are amended as follows:

Delete the words “toxic and hazardous substances” from paragraphs 9.2.1, 9.2.2, 9.2.3, 9.2.4, 9.2.5, 9.2.6, 9.2.7 and substitute the words “*Toxic and Hazardous Substances*” in their place.

44.2 Paragraph 9.2.5.5

Add GC 9.2.5.5 as follows:

“.5 take all reasonable steps to mitigate the impact on Contract Time and Contract Price.”

44.3 Paragraph 9.2.7.4:

Delete paragraph 9.2.7.4 in its entirety.

44.4 Paragraph 9.2.8.2 is amended as follows:

Add the words “*Railway’s property,*” after the words “damage to the *Work,*” in the first line of paragraph 9.2.8.2.

45.0 **GC 9.4 - Construction Safety**

45.1 Delete paragraph

Paragraph 9.4.1 in its entirety and replace with the following:

"9.4.1 The Contractor shall be solely responsible for construction safety at the Place of the Work and for compliance with the rules, regulations and practices required by the applicable construction health and safety legislation and shall be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the performance of the Work."

45.2 Paragraph 9.4.2 as follows:

Add new paragraph 9.4.2 as follows:

"9.4.2 The Toronto Transit Commission or its designate ("TTC") shall be the "Constructor" for the Work as defined in and in accordance with OHSA. The Contractor further covenants and agrees to promptly provide such information and do such things as may be required to enable the TTC to fulfill its obligations pursuant to OHSA. Without limiting the generality of the foregoing, the Contractor shall:

- .1 immediately provide written notice to the Owner and the TTC of any accident at the Place of the Work causing personal or possible personal injury to any individual, and to immediately provide such details to the Owner and the TTC, including the identity of the personnel, the nature of such injuries which were suffered or may have been suffered and any other information as the Owner or the TTC may require or request;
- .2 participate in or provide to its personnel such health and safety training as the Owner or the TTC may reasonably require, prior to the commencement of the Work and from time to time; and
- .3 comply with and perform all Work in accordance with any health and safety policies or training of the TTC or the Owner."

45.3 Paragraph 9.4.3:

Add new paragraph 9.4.3 as follows:

"9.4.3 The *Contractor* represents and warrants that it is familiar with the obligations imposed on an "employer" as defined in the *Occupational Health and Safety Act (Ontario)*, and that it has in place a health and safety program to ensure the health and safety of all workers for which it has responsibility under the said *Act*."

45.4 Paragraph 9.4.4:

Add new paragraph 9.4.4 as follows:

"9.4.4 The *Contractor* shall comply in all respects with the requirements of the *Occupational Health and Safety Act (Ontario)* and its own health and safety program to take all steps reasonable in the circumstances to ensure the health and safety of all workers for which it has responsibility under the said *Act*. The *Contractor* shall maintain and strictly enforce its health and safety program. The *Contractor* shall also provide such information within such timeframes as may be required in order to allow the *Owner* to fulfill its obligations pursuant to the *Occupational Health and Safety Act (Ontario)*, including, without limitation, the obligation to notify the Director under such *Act* in the event of an accident causing personal injury."

45.5 Paragraph 9.4.5:

Add new paragraph 9.4.5 as follows:

"9.4.5 The *Contractor* shall comply with all requirements of the Workplace Hazardous Materials System (WHMIS) regarding the use, handling and storage of controlled products."

45.6 Paragraph 9.4.6:

Add new paragraph 9.4.6 as follows:

"9.4.6 Prior to commencing the *Work* the *Contractor* shall:

- .1 ensure that all prescribed posting requirements are posted on site for all workers to view;
- .2 provide a copy of the *Contractor's* Health & Safety Policy to the *Owner*;
- .3 prepare and submit to the *Owner* a Site Specific Safety Plan (Job Safety Analysis);
- .4 review and comply with facility specific hazard, safety and orientation requirements as applicable; and
- .5 prepare and submit site-specific hazardous assessment plans as applicable pertaining to but not limited to: live power work, lock out/tag out/shut down/switch covers, confined space entry, cranes and crane lifts, and other hazardous assessment plans as required."

45.7 Paragraph 9.4.7:

Add new paragraph 9.4.7 as follows:

"9.4.7 The *Contractor* shall indemnify and save harmless the *Owner*, its agents, officers, directors, employees, consultants, successors and assigns from and against the consequences of any and all safety infractions committed by the *Contractor* or any of its *Subcontractors* or their subcontractors under the construction health and safety legislation applicable to the *Place of the Work*, including but not limited to, payment of legal fees and disbursements on a full indemnity basis."

46.0 **GC 9.5 - Mould**

46.1 Paragraph 9.5.2.2 is amended as follows:

Add the words "*Railway's* property," after the words "damage to the *Work*," in the first line of paragraph 9.5.2.2.

46.2 Paragraph 9.5.3.4:

Delete paragraph 9.5.3.4 in its entirety.

47.0 **GC 10.2 - Laws, Notices, Permits And Fees**

47.1 Paragraph 10.2.1:

Add the following sentence to the end of GC 10.2.1: "The Contractor shall comply with all Applicable Law."

47.2 Paragraph 10.2.3 is amended as follows:

Add the words "The *Contractor* shall provide the *Owner* with copies of all such permits, licenses, inspections and certificates." at the end of paragraph 10.2.3.

47.3 Paragraph 10.2.4 is amended as follows:

Delete the word "laws" and substitute the words "Applicable Law" in the first line of GC 10.2.4.

Delete the words "or codes" and substitute the words "codes, and industry best practices and guidelines" after the word "regulations," in the first line of GC 10.2.4.

Add the words "to the environment," after the words "relate to the *Work*," in the second line of GC 10.2.4.

Add the words "The *Contractor* shall provide the *Owner* with copies of all such required notices and related health and safety documents." at the end of GC 10.2.4.

47.4 Paragraph 10.2.5 is amended as follows:

Delete the word "The" and substitute the words "Subject to paragraph 3.4.1, the" at the beginning of paragraph 10.2.5.

Delete the words "applicable laws" and substitute the words "Applicable Law" in the third line of GC 10.2.5.

47.5 Paragraph 10.2.6:

"10.2.6 If the Contractor fails to notify the Owner and the Consultant in writing, fails to obtain direction as required in GC 10.2.5, and/or performs work that it knows or ought to have known that contravenes Applicable Laws, ordinances, guidelines, standards, permits, statutes, by-laws, rules, regulations, or codes, the Contractor shall be responsible for and shall correct the violations thereof, and shall bear the costs, expenses, and damages attributable to the failure to comply with the provisions of such laws, ordinances, guidelines, standards, permits, statutes, by-laws, rules, regulations, or codes, and, notwithstanding any limitations described in paragraph 12.1.1, shall indemnify and hold harmless the Owner and the Consultant from and against any claims, demands, losses, costs, damages, actions, suits or proceedings resulting from such failure or breach of law."

47.6 Paragraph 10.2.8:

Add GC 10.2.8 as follows:

"10.2.8 Without limiting the generality of any other provision in the Contract Documents, the Contractor shall cause all certificates to be furnished that are required by or given by the appropriate governmental or quasi-governmental authorities as evidence that the Work as installed conforms with Applicable Laws and regulations of any authorities having jurisdiction over the Place of the Work, including, without limitation, certificates of compliance for the Owner's occupancy or partial occupancy. The certificates are to be final certificates giving complete clearance of the Work, in the event that such governmental or quasi- governmental authorities furnish such certificates."

48.0 GC 10.4 – Worker's Compensation

Paragraph 10.4.1 is amended as follows:

Add the words "with each application for progress payment," after the word "Work," in the first line of paragraph 10.4.1.

Add the words "the Certificate of Clearance and" after the word "provide" in the third line of paragraph 10.4.1.

49.0 **GC 11.1 – Insurance**

49.1 Delete GC 11.1 – Insurance in its entirety and replace with the following:

11.1.1 Without restricting the generality of GC 12.1 - INDEMNIFICATION, and unless the *Owner* and the *Contractor* agree to obtain project-specific insurance, or higher insurance limits, the Contractor shall provide, maintain, and pay for the minimum insurance coverages specified in GC 11.1 - INSURANCE.

.1 General Liability Insurance:

The policy shall be in the joint names of the Contractor, the Owner and the Consultant with limits of not less than ten million dollars (\$10,000,000) per occurrence and with a property damage deductible of not more than five thousand dollars (\$5,000). The insurance coverage shall not be less than the insurance required by IBC Forms 2100 and 2320, or their equivalent replacement. Umbrella or excess liability insurance may be used to achieve the desired limit. Where the Contractor maintains a single, blanket policy, the addition of the *Owner* is limited to liability arising out of the *Work* and all operations necessary or incidental thereto. Completed Operations Liability coverage shall be maintained continuously from the commencement of the *Construction* until two (2) years after the date of *Substantial Performance of the Work*. The policy shall include a waiver of subrogation against Owner.

.2 Automobile Liability Insurance:

The policy covers for bodily injury, death, and damage to property with respect to all licensed vehicles owned or leased by the *Contractor*. The policy shall have limits of not less than five million dollars (\$5,000,000) inclusive per occurrence. If the policy is issued pursuant to a government-operated automobile insurance system, the Contractor shall provide the *Owner* with confirmation of automobile insurance coverage for all automobiles registered in the name of the Contractor.

.3 Pollution Insurance

The Contractor shall, at its own expense, obtain and maintain

project-specific Pollution Liability Insurance with a limit of liability of not less than Two million (\$2,000,000) per pollution condition and in the aggregate, including 24 months completed operations coverage, against claims for on-site clean-up of new pollutant conditions, third party claims for on-site bodily injury and property damage, and off-site clean up caused by a pollution or contamination incident resulting from covered operations.

.4 Builder's Risk Insurance:

The contractor shall obtain and maintain, at its own expense, Builder's "All Risks" Course of Construction Property Insurance covering the Work for direct physical loss or damage to property in course of construction whilst at the location of the Work and forming part of or to form part of the Work. The limit shall be equal to the full replacement value of the Work.

.5 Equipment Insurance:

The Contractor shall, at its own expense, obtain and maintain at all times during the term of the contract insurance covering construction machinery and equipment used by the Contractor for the performance of the Work. The policy shall be in a form acceptable to the Metrolinx and shall not allow subrogation claims by the insurer against Metrolinx.

11.1.2 Unless otherwise stipulated, the duration of each insurance policy shall be from the date of commencement of the Work until the date of the final certificate for payment.

11.1.3 The Contractor shall be responsible for deductible amounts under the policies except where otherwise provided in GC 11.1 - INSURANCE or where such amounts may be excluded from the Contractor's responsibility by the terms of GC 9.1 - PROTECTION OF WORK AND PROPERTY and GC 9.2 - DAMAGES AND MUTUAL RESPONSIBILITY.

11.1.4 Proof of Insurance Coverage:

.1 Prior to commencement of the Work and upon the placement, renewal, amendment, or extension of all or any part of the insurance, the Contractor shall promptly provide the Owner with confirmation of coverage and, if required, a certified true copy of the policies certified by an authorized representative of the insurer together with copies of any amending endorsements.

- .2 Certificates for General Liability Insurance shall include, in addition to the Contractor, Owner, and Consultant, the following as additional insureds:
 - (1) Highway 407 Express Toll Route (ETR);
 - (2) Toronto Transit Commission;
 - (3) York Region Transit; and
 - (4) City of Vaughan.
 - .3 Certificates of All Risks Property Insurance and Boiler and Machinery Insurance shall include the Contractor, Owner, Consultant and all Subcontractors as additional insureds.
 - .4 All Certificates of Insurance shall also include the Contract name and number.
- 11.1.5 Where the full insurable value of the Work is substantially less than the Contract Price, the Owner may reduce the amount of insurance required or waive one or more of the types of insurance requirement.
- 11.1.6 If the Contractor fails to provide or maintain insurance as required by the Contract Documents, then the Owner shall have the right to provide and maintain such insurance and give evidence to the Contractor and the Consultant. The Contractor shall pay the cost thereof to the Owner on demand or the Owner may deduct the amount which is due or may become due to the Contractor.
- 11.1.7 All required insurance policies shall be placed with insurers licensed to underwrite insurance in the jurisdiction of the Place of the Work.
- 11.1.8 All required insurance policies shall be endorsed to provide the Owner with not less than thirty (30) days notice in writing in advance of any cancellation and material amendment or change restricting coverage.
- 11.1.9 All insureds shall cooperate with the Contractor to comply with any reporting requirements of the insurance policies in order to maintain the policies in good standing, to give notice in writing of any incidents which may result in a claim or loss covered by the policies and to provide documentation necessary in the defence or settlement of claims."

50.0 GC 11.2 – Contract Security

50.1 Paragraph 11.2.1

Add the following to the end of GC 11.2.1:

“The Contractor shall provide and maintain the following Contract security:

The Contractor shall submit an original Agreement to Bond from a recognized Canadian Surety, for a Performance Bond and a Labour and Materials Payment Bond in favour of “Metrolinx” each equal to fifty percent (50%) of the Contract Price. The Agreement to Bond shall be duly executed and sealed by the Surety and the Contractor and include the Contract name and number. All signatures and seals on the original Agreement to Bond shall be originals.

In lieu of an Agreement to Bond the Contractor shall submit an original of one of the following specified alternative forms:

Letter of Credit

- (a) The original Letter of Credit from a recognized Canadian financial institution. The original Letter of Credit shall be duly executed by the financial institution and sealed if required.
- (b) The Letter of Credit to be provided by the Contractor to Metrolinx upon award of Contract shall expressly state that it may be drawn upon by Metrolinx on the delivery of a certificate from the President and CEO of Metrolinx confirming that the Contractor has defaulted in the performance of its obligations under the Contract. No other documentary evidence is required to be provided by Metrolinx.
- (c) The Letter of Credit must indicate that “Metrolinx” is the named beneficiary and include the Contract name and number.

Certified Cheque/Bank Draft

- (a) If a Certified Cheque or Bank Draft is used in lieu of a Performance Bond and Labour and Material Bond, it must be provided as an original upon award of the Contract.
- (b) Certified Cheques and Bank Drafts shall be made payable to “Metrolinx” and shall be duly sealed and executed by the financial institution.

All original specified alternative forms of Contract Security submitted shall have original signatures and original seals where required.

The Contractor shall deliver the Performance Bond and Labour and Materials Payment Bond, or specified alternative, to Metrolinx within five (5) business days of notification of acceptance of its Submission by Metrolinx. The Performance Bond and the Labour and Material Bond shall include the Contract name and number. Failure of the Contractor to fulfill this requirement shall result in the award of the Contract being cancelled and forfeiture of the Contractor's Bid Deposit.

50.2 Paragraph 11.2.3

Add GC 11.2.3 as follows:

"11.2.3 The premiums for the bonds required by the Contract Documents are included in the Contract Price. Prior to commencement of the Work, the Contractor shall promptly provide the Owner with confirmation of the Contract security with documentary evidence and thereafter provide confirmation and evidence of up-to-date Contract security from time to time upon request by the Owner. If approved changes pursuant to the Contract result in approved increases to the Contract Price, the Contractor shall promptly acquire additional bonding if required by the Owner and provide the Owner with confirmation and evidence of the up-to-date Contract security."

51.0 **GC 12.1 - Indemnification**

51.1 Paragraph 12.1.1:

Delete paragraph 12.1.1 in its entirety and replace with new paragraph 12.1.1 as follows:

"12.1.1 Without restricting the *Contractor's* obligation to indemnify as described in paragraph 12.1.4, the *Contractor* shall indemnify and hold harmless the *Owner* from and against all claims, demands, losses, costs, damages, actions, suits or proceedings whether in respect to losses suffered by the *Owner* or in respect to claims by third parties that arise out of, or are attributable in any respect to the *Contractor's* involvement as a party to this *Contract*, provided such claims are:

.1 caused by:

- (1) the negligent acts or omissions of the *Contractor* or anyone for whose acts or omissions the *Contractor* is liable, or
- (2) a failure of the *Contractor* to fulfil the terms or conditions of the *Contract*; and

.2 made by *Notice in Writing* within a period of six years from the date of *Substantial Performance of the Work* as set out in the certificate of *Substantial Performance of the Work* issued pursuant to paragraph 5.4.2.2 of GC 5.4 – SUBSTANTIAL PERFORMANCE THE WORK or within such shorter period as may be prescribed by any limitation statute of the Province of Ontario.

The Owner expressly waives the right to indemnity for claims other than those provided for in this *Contract*."

51.2 Paragraph 12.1.2:

Delete the paragraph 12.1.12 in its entirety.

51.3 Paragraph 12.1.3 is amended as follows:

Delete the words "either party to indemnify the other" and substitute the words "the *Contractor* to indemnify the *Owner*" in the first line of paragraph 12.1.3.

51.4 Paragraph 12.1.4 is amended as follows:

Delete the words "The *Owner* and the *Contractor* shall indemnify and hold harmless the other" and substitute the words "The *Contractor* shall indemnify and hold harmless the *Owner*" in the first line of paragraph 12.1.4.

Delete the word "their" and substitute the words "the *Contractor's*" in the second line of paragraph 12.1.4.

51.5 Paragraph 12.1.5:

Delete paragraph 12.1.5 in its entirety.

51.6 Paragraph 12.1.6 is amended as follows:

Delete words "or the *Contractor*" from the first line of paragraph 12.1.6.

51.7 Paragraph 12.1.6.2:

Delete paragraph 12.1.6.2 in its entirety and replace with new paragraph 12.1.6.2 as follows:

"12.1.6.2 Should the *Contractor* be required as a result of its obligation to indemnify the *Owner* to pay or satisfy a final order, judgment or award made against the *Owner*, then the *Contractor* upon assuming all liability for any costs that might result shall have the right to appeal in the name of the *Owner* until such rights of appeal have been exhausted."

51.8 Paragraph 12.1.7

Add new paragraph 12.1.7 as follows:

"12.1.7 Notwithstanding anything contained in the *Contract Documents* to the contrary, the *Owner* shall have the right to set-off the amount of any claims for which *Notice in Writing* has been given by the *Owner* to the *Contractor* in accordance with GC 6.6 CLAIMS FOR A CHANGE TO CONTRACT PRICE or GC 12.1 INDEMNIFICATION against any amounts which may be otherwise owing or payable to the *Contractor* pursuant to the terms of the *Contract*."

51.9 Paragraph 12.1.8

Add new paragraph 12.1.8 as follows:

"12.1.8 In addition to and without limiting any other rights the Owner may have under this Contract and at law, the Owner may retain from monies owing to the Contractor under this Contract, at any time, an amount sufficient to cover any outstanding or disputed liabilities including the cost to remedy deficiencies in the Work, the reduction in value of substandard portions of the Work, claims for damages by third parties, undetermined claims by the Owner, and any assessment due to the Workplace Safety and Insurance Board."

52.0 **GC 12.2 – Waiver of Claims**

52.1 Paragraphs 12.2.1.2:

Delete paragraph 12.2.1.2 in its entirety.

52.2 Paragraph 12.2.1.3:

Delete paragraph 12.2.1.3 in its entirety.

52.3 Paragraph 12.2.2 is amended as follows:

Delete the words "those referred in paragraphs 12.2.1.2 and 12.2.1.3 and" from paragraph 12.2.2.

53.0 **GC 12.3 - Warranty**

53.1 Paragraph 12.3.1 is amended as follows:

Delete the words "one year" and substitute the words "two years" in the first line of paragraph 12.3.1.

Add the words "The warranty on replaced or rectified parts and workmanship shall be extended for a period of two (2) years from the date of acceptance by the *Owner* of the replacement or rectification of the parts and workmanship" at the end of paragraph 12.3.1.

53.2 Paragraph 12.3.2 is amended as follows:

Delete the word "The" and substitute the words "Subject to paragraph 3.4.1, the" at the beginning of paragraph 12.3.2.

53.3 Paragraph 12.3.4 is amended as follows:

Delete the words "one year" from the second line of paragraph 12.3.4.

53.4 Paragraph 12.3.6 is amended as follows:

Add the words "in a form acceptable to the *Consultant*, and to submit said warranties to the *Consultant* upon *Substantial Performance of the Work* or at such earlier date as may be required by the *Consultant*, acting reasonably" after the words "from the warrantor" in the fourth line of paragraph 12.3.6.

54.0 **GC 13 - French Language Services**

54.1 ADD new GC 13 – French Language Services, as follows:

13.1 **French Language Services**

13.1.1 Definitions

13.1.1.1 "French Language Services Act" means the French Language Services Act, R.S.O. 1990, c.F. 32, as amended.

13.1.1.2 "French-designated Area" means an area designated from time to time in the Schedule to the French Language Services Act (Ontario). A map and complete listing of French-designated areas is available at <http://www.ofa.gov.on.ca/en/flsa-mapdesig.html>.

13.1.2 French Language Services

13.1.2.1 Insofar as this Contract relates to the provision of Services directly to the public on behalf of Metrolinx, the French Language Services Act, R.S.O. 1990, c. F.

32 and any amendments thereto (hereinafter referred to as "the FLSA") shall be applicable.

55.0 GC 14 – Contractor Work Performance Rating

1.1 Add New GC 14 – Contractor Work Performance Rating, as follows:

GC 14 – Contractor Work Performance Rating

- 14.1 The Owner shall during the term of the Contract, maintain a record of the performance of the Contractor completing Work for the Owner. This information shall be used to complete a "Contract Performance Appraisal" report, a copy of which will be forwarded to the Contractor upon completion of Total Performance of the Work. Interim "Contract Performance Appraisal" reports may be issued, as deemed appropriate by the Owner, at any time during the term of the Contract.
- 14.2 The overall history of the Contractor in performing work for the Owner will be considered in the evaluation of future submissions from the Contractor.
- 14.3 The Owner reserves the right in future procurements to reject any submissions by a company with an unsatisfactory performance history with the Owner.
- 14.4 Non-compliance with Contract requirements will be identified to the Contractor.
- 14.5 The information contained in the "Contract Performance Appraisal" may be provided to the Ministry of Transportation and other government agencies, and such performance reviews may be relied upon to disqualify a company from providing a bid on future procurements.

56.0 Conflict of Interest

56.1 Add GC 15 CONFLICT OF INTEREST, as follows:

"GC 15 CONFLICT OF INTEREST

- 15.1 For the purposes of this Contract, a "Conflict of Interest" includes any situation or circumstances where, in relation to the performance of its contractual obligations in this Contract, the Contractor's other commitments, relationships or financial interests:

- .1 could or could be seen to exercise an improper influence over the objective, unbiased and impartial exercise of its independent judgment; or
 - .2 could or could be seen to compromise, impair or be incompatible with the effective performance of its contractual obligations.
- 15.2 The Contractor shall:
- .1 avoid all Conflict of Interest in the performance of its contractual obligations;
 - .2 disclose to the Owner without delay any actual or potential Conflict of Interest that arises during the performance of its contractual obligations; and
 - .3 comply with any requirements prescribed by the Owner to resolve any Conflict of Interest.
- 15.3 In addition to all other contractual rights or rights available at law or in equity, Owner shall have the right to immediately terminate this Contract, by giving notice in writing to the Contractor, where:
- .1 the Contractor fails to disclose an actual or potential Conflict of Interest;
 - .2 the Contractor fails to comply with any requirements prescribed by Owner to resolve a Conflict of Interest; or
 - .3 the Contractor's Conflict of Interest cannot be resolved.
- 15.4 This section shall survive any termination or expiry of this Contract."

END OF SECTION

GENERAL CONDITIONS OF THE CONTRACT

HIGHWAY 407 AND JANE STREET
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1.0 General Conditions of the Contract

- 1.1 The "General Conditions of the Stipulated Price Contract" of CCDC 2 2008 Stipulated Price Contract are herein called the General Conditions of the Contract and shall constitute the General Conditions of this Contract in their entirety as amended by the Supplementary General Conditions of the Contract herein. CCDC 2 2008 is available for purchase on www.ccdc.org.

END OF SECTION

**GENERAL REQUIREMENTS
GENERAL INSTRUCTIONS**

**HIGHWAY 407 AND JANE STREET
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1.0 Documents Required

- 1.1 Maintain at the Place of Work, one (1) copy of following:
 - 1.1.1 Contract Drawings;
 - 1.1.2 Specifications;
 - 1.1.3 addenda;
 - 1.1.4 reviewed Shop Drawings;
 - 1.1.5 Change Orders;
 - 1.1.6 other modifications to Contract;
 - 1.1.7 field test reports; and
 - 1.1.8 Contractor's Occupational Health and Safety Policy, the program to implement the Occupational Health and Safety Policy and the Site Safety Plan.

2.0 Work Schedule

- 2.1 Interim reviews of Work progress based on schedule submitted by the Contractor will be conducted. Update Contractor's schedule and cash flow chart when requested by Consultant.
- 2.2 Restrictions to Schedule
 - 2.2.1 Background Information

Contractor to coordinate schedule of work to suit any Third Party's construction schedule and allow for phasing of work to suit any access restrictions that may be imposed by said Third Parties.

3.0 Hours of Work

- 3.1 The Contractor's hours of work for this Contract are 7 a.m. to 7 p.m., Monday to Friday, statutory holidays excluded.

GENERAL REQUIREMENTS GENERAL INSTRUCTIONS

HIGHWAY 407 AND JANE STREET
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4.0 Subcontractors and Suppliers

- 4.1 The Contractor shall submit within five (5) Working Days of execution of the Contract a complete list of Subcontractors and Suppliers that shall include the names of all Subcontractors and Suppliers that will be employed to perform or supply the following Divisions or Sections of the Work:
 - 4.1.1 Building Construction
 - 4.1.2 HVAC
 - 4.1.3 Electrical
 - 4.1.4 Signage
- 4.2 The Contractor shall not change the identified Subcontractors or Suppliers listed without written consent of Owner.

5.0 Certificate of Recognition

- 5.1 Metrolinx has implemented a phased-in approach for the Certificate of Recognition (COR™) safety program for its construction projects. Throughout the Term of the Contract, the Contractor must achieve the following milestones related to COR™ certification:
 - 5.1.1 COR™ "Internal Assessment" status with IHSA by April 1, 2016, regardless of estimated value.
 - 5.1.2 COR™ "Certified" status with IHSA by April 1, 2016, for construction projects with an estimated value in excess of \$25 million.
 - 5.1.3 COR™ "Certified" status with IHSA by October 1, 2016, regardless of the estimated project value.
- 5.2 At each of the dates specified above, based on the Total Contract Price, the Contractor shall provide Metrolinx with documentation to substantiate that the above statuses have been achieved.
- 5.3 For more information about COR™ and the registration/certification process, please contact:
- 5.4 Centre for Health and Safety Innovation (CHSI)
5110 Creekbank Road, Suite 400
Mississauga, Ontario
L4W 0A1

GENERAL REQUIREMENTS GENERAL INSTRUCTIONS

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Email: cor@ihsa.ca
Website: www.ihsa.ca/cor
Telephone: 1-800-263-5024

6.0 Contractor's Use of Site

- 6.1 Perform Work in a manner that will interfere as little as possible with the Owner's operations and the work being undertaken by any Third Party contractors.
- 6.2 Storage of materials and equipment and Contractor's temporary office must be contained within designated Contractor's area(s). Location to be confirmed and approved by the Consultant.
- 6.3 Schedule deliveries to interfere as little as possible with Third Party operations.
- 6.4 Park on site only within the designated Contractor's area. Location to be confirmed and approved by the Consultant.

7.0 Codes and Standards

- 7.1 Perform Work in accordance with Ontario Building Code, Ontario Hydro Electrical Safety Code and applicable acts administered by other authorities having jurisdiction.
- 7.2 Work to meet or exceed requirements of specified standards, codes and referenced documents.
- 7.3 Codes, specification standards, manuals and installation, application and maintenance instructions, referred to in the Contract Documents shall be of latest published editions at date of closing of Tender.

8.0 Project Meetings

- 8.1 Hold project meetings at times and locations approved by Consultant.
- 8.2 Notify parties concerned of meetings, to ensure proper co-ordination of Work.
- 8.3 Designated parties shall take required action on decisions made at meeting. Consultant will record minutes of meetings and distribute to parties prior to next meeting.

GENERAL REQUIREMENTS GENERAL INSTRUCTIONS

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9.0 Sublet of Work

- 9.1 Administration, supply and installation of Work specified is the sole responsibility of Contractor.

10.0 Examination

- 10.1 Examine site of Work, and investigate all matters relating to nature of Work to be undertaken.
- 10.2 Examine areas to receive specific Work and ensure that conditions are satisfactory to receive subsequent Work. Do not proceed with subsequent work, until unsatisfactory conditions are corrected.

11.0 Setting Out of Work

- 11.1 Setting out of Work is sole responsibility of the Contractor.
- 11.2 Lay out Work in accordance with Contract Drawings.
- 11.3 Verify all grades, lines, and levels and dimensions indicated, and report errors or inconsistencies to the Consultant before commencing Work or as soon as discovered.

12.0 Location of Equipment and Fixtures

- 12.1 Location of equipment, fixtures and outlets indicated or specified are to be considered as approximate. Final actual placement location within a reasonable distance from that shown on Drawings shall be carried out at no additional cost to the Owner.
- 12.2 Locate equipment, fixtures and outlets to provide minimum interference and maximum usable space and in accordance with manufacturer's recommendations for safety, access and maintenance.
- 12.3 Obtain manufacturer's literature for roughing in and hook-up of equipment and fixtures.
- 12.4 Inform the Consultant of impending installation and obtain his approval for final actual location.
- 12.5 Submit field drawings to indicate relative position of various services and equipment when requested by Consultant.

GENERAL REQUIREMENTS GENERAL INSTRUCTIONS

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13.0 Concealment

- 13.1 Conceal wiring in wall and ceiling construction of finished areas except where indicated otherwise.

14.0 Cutting, Fitting and Patching

- 14.1 Execute cutting, fitting and patching required to make Work fit properly together.
- 14.2 Where new Work connects with existing and where existing Work is altered, cut, patch and make good to match existing Work.
- 14.3 Obtain Consultant's approval before cutting, boring or sleeving load-bearing members.
- 14.4 Make cuts with clean, true, smooth edges. Make patches inconspicuous in final assembly.

15.0 Existing Services

- 15.1 Before commencing Work, establish location and extent of service lines in area of Work and notify the Owner of findings.
- 15.2 Where unknown services are encountered, immediately advise authorities having jurisdiction and Consultant and confirm findings in writing.
- 15.3 Record locations of maintained, re-routed and abandoned service lines.

16.0 Protection

- 16.1 Contractor is cautioned to use appropriate construction methods in order to fully protect existing building(s) or plant from any damage. These facilities shall be inspected prior to construction and existing defects noted in a written report, witnessed by Consultant. Repair or restore defects resulting from construction under this Contract to the satisfaction of the Owner, at no additional expense to the Owner.

17.0 Trades Qualification

- 17.1 The Contractor shall ensure that persons (trades workers) performing work that the *Trades Qualification and Apprenticeship Act* (TQAA) sets out certification requirements for, are properly qualified under the TQAA.

**GENERAL REQUIREMENTS
GENERAL INSTRUCTIONS**

**HIGHWAY 407 AND JANE STREET
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17.2 The Contractor shall further ensure these trades workers can, upon request, provide written proof of TQAA trades qualification, such as a certificate of qualification or apprenticeship contract, to the Owner, the Consultant or other authority having jurisdiction.

18.0 **Additional Drawings**

18.1 Consultant may furnish additional Drawings to assist proper execution of Work. These Drawings will be issued for clarification only. Such Drawings shall have the same meaning and intent as if they were included with Contract Documents referred to in Article A-3 of the Articles of Agreement.

END OF SECTION

**GENERAL REQUIREMENTS
MOBILIZATION AND DEMOBILIZATION**

**HIGHWAY 407 AND JANE STREET
CONSTRUCTION FIT OUT OF NEW BUS TERMINAL
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**SECTION 01200
PAGE 1 OF 3**

1.0 General

- 1.1 Be responsible for familiarization with the Place of the Work, the location of the Work and any limitations and constraints.
- 1.2 Before commencing Mobilization, where required by the Contract Documents, obtain all required Access Permits before entering onto land impacted by the Work.
- 1.3 Commence Mobilization at the Notice to Proceed date unless otherwise required by the Contract Documents and directed by Consultant.
- 1.4 Transport personnel, equipment and supplies and materials to the Place of the Work, including Contractor's offices, buildings, and other necessary facilities, Consultant's Work Trailer and portable toilet for the Consultant's use at the Place of Work.
- 1.5 Be responsible for all required permits for transportation of the Contractor's equipment.
- 1.6 Check on any roadway and bridge loading and restricted height clearances.
- 1.7 Equipment and materials shall be mobilized and demobilized in accordance with all local, provincial and federal regulations and acts related to transportation and safety.
- 1.8 Mobilize and demobilize equipment by means of access routes shown on the Drawings.
- 1.9 Upon completion of the Work, restore all access areas to the same condition as prior to the start of the Work.
- 1.10 Be responsible for security of Contractor's equipment and materials at the place of the Work.

2.0 Definitions

- 2.1 **Mobilization and Demobilization:** means the mobilization and demobilization of the Contractor's forces and equipment, supplies, appurtenances and the like, manned and ready for prosecuting the Work required under the Contract, and the subsequent demobilization and removal from the Place of the Work of said equipment, materials appurtenances and the like upon completion of the Work. Mobilization will not be considered as work in fulfilling the Contract requirements for commencement of the Work.

**GENERAL REQUIREMENTS
MOBILIZATION AND DEMOBILIZATION**

**HIGHWAY 407 AND JANE STREET
CONSTRUCTION FIT OUT OF NEW BUS TERMINAL
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**SECTION 01200
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3.0 Mobilization

- 3.1 Mobilization is deemed to include the provision of the following:
 - 3.1.1 Construction permits not obtained by the Owner;
 - 3.1.2 Initial Construction Schedule;
 - 3.1.3 Initial Work Block Schedule;
 - 3.1.4 Initial Shop Drawings and other submittal Schedules;
 - 3.1.5 Initial Contractor's Cash Flow Schedule; and
 - 3.1.6 Site Specific Safety Plan.
- 3.2 Mobilization includes assembly and delivery to the Place of the Work plant equipment, materials and supplies, necessary for the prosecution of the Work that are not intended to be incorporated into the Work; the clearing of and preparation of the Contractor's work area; the complete assembly, in working order, of all equipment necessary to perform the required work; personnel services, and all other preparatory work required to allow commencement of the actual Work on the construction items for which payment is provided under the Contract.
- 3.3 Mobilization is deemed not to include the provision of the following, which are deemed to be elements of the Contractor's overhead, profit and contract administration costs included and incidental to the Work and included in and incidental to the Unit Prices and Lump Sum Prices as quoted in the Schedule of Contract Prices for each Work Item:
 - 3.3.1 Overhead and Profit;
 - 3.3.2 Bond and insurances; and
 - 3.3.3 Labour and costs.

4.0 Demobilization

- 4.1 Demobilization includes all activities and costs for transportation of personnel, equipment and supplies and materials not used in the Contract, including disassembly, removal from the Place of the Work, the Contractor's offices, buildings, and other facilities including the Consultant's Work Trailer and portable toilet for the Consultant's use, removal and site cleanup of any offices, buildings or other facilities assembled at the Place of Work for the Contract.

**GENERAL REQUIREMENTS
MOBILIZATION AND DEMOBILIZATION**

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- 4.2 Demobilization included submission and acceptance of final documentation required to meet the requirements of the Contract.

5.0 Changes to the Work

- 5.1 If additional mobilization and demobilization are required during the performance of the Contract because of changes to the Work, deleted or added items of Work, the Contractor is entitled to an adjustment in the Contract Price, compensation for such costs will be included in the Price of the approved Change Order or Orders for the item or items of Work changed or added.

6.0 Management and Disposal of Mobilization and Demobilization Materials

- 6.1 Dispose of materials resulting from Mobilization and Demobilization activities from the Place of the Work within forty-eight (48) hours of Total Performance of the Work.

END OF SECTION

**GENERAL REQUIREMENTS
SHOP DRAWINGS AND OTHER SUBMITTALS**

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1.0 General

- 1.1 Submit to Consultant for review, product data specified.
- 1.2 Conform to General Condition No. GC 3.10 Shop Drawings.
- 1.3 Until submission is reviewed, work involving relevant product may not proceed.

2.0 Product Data

- 2.1 Manufacturer's standard schematic drawings, catalogue sheets, diagrams, schedules, performance charts, illustrations and other standard descriptive data will only be accepted in lieu of Shop Drawings when authorized by Consultant.
- 2.2 Above will only be accepted if it conforms to the following:
 - 2.2.1 delete information which is not applicable to project;
 - 2.2.2 supplement standard information to provide additional information applicable to project;
 - 2.2.3 show dimensions and clearances required;
 - 2.2.4 show performance characteristics and capacities; and
 - 2.2.5 show wiring diagrams and controls.

3.0 Shop Drawings

- 3.1 Within five (5) Working Days of execution of the Contract, submit for review by the Consultant, a schedule of Shop Drawings indicating dates, review dates, fabrication and lead times.
- 3.2 Drawings to be originals prepared by Contractor, Subcontractor, Supplier or Distributor, which illustrate appropriate portion of Work, showing fabrication, layout, setting or erection details as specified in appropriate Sections.
- 3.3 Identify details by reference to sheet and detail numbers shown on Contract Drawings.
- 3.4 Maximum sheet size 48" x 36" (1220mm x 915mm).

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SHOP DRAWINGS AND OTHER SUBMITTALS**

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- 3.5 All Shop Drawings of structural components shall show all pieces, dimensions, materials, weld types and sizes, material treatments and finish to a large scale (metric) suitable to the Product.

4.0 Samples & Mock-Ups

- 4.1 Submit samples in sizes and quantities specified.
- 4.2 Where specified, shown or considered necessary, submit duplicate samples for Consultant's approval.
- 4.3 Where colour, pattern or texture is criterion, submit full range of samples.
- 4.4 Samples must correspond in every aspect to materials supplied for the project.
- 4.5 Construct field samples and mock-ups at locations acceptable to Consultant.
- 4.6 Construct each sample of mock-up completely, including work of all trades required to finish.
- 4.7 Do not proceed with fabrication or delivery of materials until samples are approved.
- 4.8 Reviewed samples or mock-ups will become standards of workmanship and material against which installed work will be checked on project.
- 4.9 Approval of samples does not imply acceptance of finished work.

5.0 Coordination of Submissions

- 5.1 Review Shop Drawings, Product data and samples prior to submission. Any Shop Drawing not bearing evidence of having been checked by the Contractor will not be accepted by the Consultant.
- 5.2 Indicate on Shop Drawings that they have been checked by applying stamp "checked and certified for construction", including date and Contractor's signature.
- 5.3 No claim for delay will be considered as a result of time lost for Drawings returned because the Contractor has failed to check the Drawings as stated above.
- 5.4 Check Shop Drawings and Product data sheets before submission as follows:

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SHOP DRAWINGS AND OTHER SUBMITTALS**

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- 5.4.1 Against Contract Documents and other applicable Shop Drawings to ensure that work adjacent to and affecting other work is accurately detailed.
- 5.4.2 To ensure work conforms to requirements of Contract Documents.
- 5.4.3 Verify field measurements, field construction criteria, catalogue number and similar data.
- 5.5 Coordinate each submission with requirements of Work and Contract Documents. Individual Shop Drawings will not be reviewed until all related drawings are available.
- 5.6 Consultant's review of Shop Drawings and data sheets pertain to general design only. Errors in dimensions, quantities or interference will be marked if noticed, but this will not in any way relieve the Contractor from his responsibility to complete the Work as shown and specified.
- 5.7 Contractor's responsibility for deviations in submission from requirements of Contract Documents is not relieved by the Consultant's review of submission, unless Consultant gives written acceptance of specified deviations.
- 5.8 Notify Consultant, in writing at time of submission, of deviations from requirements of Contract Documents.
- 5.9 Do not proceed with Work covered by Shop Drawings and data sheets until reviewed by Consultant. Any such installation will not be considered for payment until Shop Drawings are approved.
- 5.10 After Consultant's review, distribute copies to all trades affected.

6.0 Submission Requirements

- 6.1 Schedule submissions at least ten (10) Working Days before dates reviewed submissions will be needed.
- 6.2 Submissions shall be as follows:
 - 6.2.1 Four (4) white prints of Shop Drawings and Product data bearing the review stamp of the Contractor, three (3) of which will be retained by the Consultant;
 - 6.2.2 The fourth set will be returned to the Contractor, who is responsible for preparing all additional copies for distribution, and distributing to all required parties; and

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SHOP DRAWINGS AND OTHER SUBMITTALS**

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- 6.2.3 Submit final Shop Drawings as noted in Section 01800 Project Closeout.

- 6.3 Additional copies of Shop Drawings, Product data, reports, procedures, plans and certificates shall be required for distribution by the Contractor.

END OF SECTION

**GENERAL REQUIREMENTS
QUALITY CONTROL**

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1.0 Inspection

- 1.1 Refer to GC 2.3 – REVIEW AND INSPECTION OF THE WORK.
- 1.2 The materials furnished by the Contractor shall be inspected by the Consultant at the time of delivery and at such other times as the Consultant may elect.
- 1.3 The Owner and the Consultant shall have access to the work. If parts of the work are in preparation at locations other than the Place of the Work, access shall be given to such work whenever it is in progress.
- 1.4 The Consultant may order any part of the work to be examined if such work is suspected to be not in accordance with the Contract. If, upon examination such work is found not in accordance with the Contract, correct such work and pay the cost of examination and correction. If such Work is found in accordance with the Contract, the Owner will pay the cost of examination and replacement.
- 1.5 The review of the information covering materials and equipment by the Consultant shall in no release the Contractor from his responsibility for the proper design, installation and performance of any material, equipment or arrangement or from the liability to replace same should it prove defective or deficient.

2.0 Independent Inspection Agencies

- 2.1 Independent Inspection/Testing Agencies will be engaged by the Consultant for inspecting and/or testing portions of work.
- 2.2 Cost of such services will be borne by the Contractor under the appropriate Cash Allowance item in the Form of Tender.
- 2.3 Provide samples and/or assistance required for inspection and testing by the appointed agencies.
- 2.4 Employment of Inspection/Testing Agencies does not remove the responsibility to perform Work in accordance with the Contract Documents.
- 2.5 If defects are revealed during inspection and/or testing, the appointed agency will request additional inspection and/or testing to ascertain full degree of defect. Correct defects and irregularities as advised by the Consultant at no cost to the Owner. Pay costs for retesting and re-inspection.

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3.0 Procedures

- 3.1 Notify the appropriate agency and Consultant a minimum of two (2) working days in advance of the requirement for tests, in order that arrangements can be made with the testing company.
- 3.2 Submit samples and/or materials required for testing, as specifically requested in Specifications. Submit with reasonable promptness and in an orderly sequence so as not to cause delay in the Work.
- 3.3 Provide labour and equipment to obtain and handle samples and materials on site.

4.0 Rejected Work

- 4.1 Refer to GC 2.4 – DEFECTIVE WORK.
- 4.2 If, in the opinion of the Consultant, it is not expedient to correct defective work, or work not performed in accordance with the Contract Documents, the Owner may deduct from the Contract Price the difference in value between the work performed and that called for by the Contract Documents, the amount of which shall be determined by the Consultant.

5.0 Reports

- 5.1 Reports on materials testing as arranged by the Consultant shall contain the following information:
 - 5.1.1 Date and time of inspection or test.
 - 5.1.2 Weather conditions and ambient air temperatures during the inspection.
 - 5.1.3 Testing method employed by proper standard reference and specific paragraph or other detailed information as applicable.
 - 5.1.4 Inspection description and detailed and other relevant information.
 - 5.1.5 Test results in detail, complete with applicable graphs and other clarifying documents and information.
 - 5.1.6 Printed name and signature of person having conducted inspection or test, and name, title and signature of Supervisor having verified the report.

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QUALITY CONTROL**

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- 5.2 Inspection and Testing Agency shall provide a written report for each inspection and test made, three copies to the Consultant; three copies to the Contractor direct, who shall forward one copy to the Subcontractor, supplier or manufacturer concerned.

END OF SECTION

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1.0 Access

- 1.1 Use designated entrance for access to Project site (location to be confirmed by the Consultant), maintain such roads for duration of Contract and make good damage resulting from Contractor's use of roads.
- 1.2 Build and maintain temporary roads where required and provide snow removal during period of Work.

2.0 Site Offices

- 2.1 Within two (2) weeks after execution of Contract, provide a site office with temperature maintained to 22°C, lighted 750 Lx and ventilated, of sufficient size to accommodate site meetings and furnished with drawing laydown table and telephone, pay telephone not acceptable. Proposed location of site offices to be agreed and approved by a Third Party.
- 2.2 Within the site office, provide a separate area of 8 m², furnished with the following exclusively for the Consultant's use for the duration of the Contract:
 - 2.2.1 A lockable 2-drawer legal filing cabinet;
 - 2.2.2 A double pedestal executive desk with lockable drawers;
 - 2.2.3 One swivel arm chair;
 - 2.2.4 One metal, lockable storage cabinet;
 - 2.2.5 One angled drawing board;
 - 2.2.6 Internet access via portable internet;
 - 2.2.7 Double socket electrical outlet power supply; and
 - 2.2.8 3 in 1 colour printer/fax/copier.
- 2.3 Clean site offices weekly or as needed.

3.0 Provision For Traffic

- 3.1 The Contractor shall at all times carry on the Work in a manner that will create the least interference with traffic consistent with the performance of the Work.

GENERAL REQUIREMENTS TEMPORARY FACILITIES

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4.0 Storage Sheds

- 4.1 Provide adequate weather-tight sheds with raised floors, for storage of materials, tools and equipment which are subject to damage by weather. Location and quantity of weather tight sheds to be confirmed by Consultant.

5.0 Sanitary Facilities

- 5.1 Provide sanitary facilities for work force in accordance with governing regulations and ordinances.
- 5.2 Post notices and take such precautions as required by local health authorities. Keep area and premises in sanitary condition.
- 5.3 Maintain sanitary facilities for the duration of the Project.

6.0 Parking

- 6.1 Parking on site is minimal. Contractor to confirm with the Third Party and Consultant actual location and number of spaces available. The Owner is not required to provide parking to the Contractor and their forces.

7.0 Site Enclosures and Protection

- 7.1 Contractor shall provide full protection to the public and GO Transit customers when Work is being carried out in areas such as the construction of retaining walls.
- 7.2 Protection will be in the form of a 1.8 m high temporary chain link fence (fast fence/quick fence).
- 7.3 Protection for all other areas deemed required by the Consultant and the Owner will be 1.2 m high snow fence wired to rolled steel "T" bar fence posts spaced at 1.8 m oc.
- 7.4 Maintain all temporary fencing in good repair.
- 7.5 Compliance with the requirements does not relieve the Contractor from the responsibility for the provision of protection and the adequacy of such protection.

8.0 Power and Water Supply

- 8.1 Contractor shall be responsible for provision of water, including all required permits. Conversions or alterations to existing sources of water to meet construction requirements are the responsibility of the Contractor.

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- 8.2 Contractor to be responsible for provision of power supply required during construction including all required applicable permits.

9.0 Heating and Ventilation

- 9.1 Pay for costs of temporary heat and ventilation used during construction, including costs of installation, fuel, operation, maintenance and removal of equipment. Use of direct-fired heaters discharging waste products into work areas will not be permitted unless prior approval is given by Consultant.
- 9.2 Provide temporary heat and ventilation in enclosed areas as required to:
- 9.2.1 Facilitate progress of Work;
 - 9.2.2 Protect Work and Products against dampness and cold;
 - 9.2.3 Prevent moisture condensation on surfaces;
 - 9.2.4 Provide ambient temperatures and humidity levels for storage, installation and curing of materials; and
 - 9.2.5 Provide adequate ventilation to meet health regulations for safe working environment.
- 9.3 Maintain minimum temperature of 10°C or higher where specified as soon as finishing work is commenced and maintain until acceptance of structure by Consultant.
- 9.4 Ventilating:
- 9.4.1 Prevent accumulations of dust, fumes, mists, vapours or gases in areas occupied during construction.
 - 9.4.2 Provide local exhaust ventilation to prevent harmful accumulation of hazardous substances into atmosphere of occupied areas.
 - 9.4.3 Dispose of exhaust materials in manner that will not result in harmful exposure to persons.
 - 9.4.4 Ventilate storage spaces containing hazardous or volatile materials.
 - 9.4.5 Ventilate temporary sanitary facilities.
 - 9.4.6 Continue operation of ventilation and exhaust system for time after cessation of work process to assure removal of harmful contaminants.

**GENERAL REQUIREMENTS
TEMPORARY FACILITIES**

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- 9.5 Maintain strict supervision of operation of temporary heating and ventilating equipment to:
 - 9.5.1 Conform with applicable codes and standards;
 - 9.5.2 Enforce safe practices;
 - 9.5.3 Prevent abuse of services;
 - 9.5.4 Prevent damage to finishes; and
 - 9.5.5 Vent direct-fired combustion units to outside.
- 9.6 Use of permanent system for temporary heating and ventilating will not be permitted, unless there are savings to the Contract Price and Consultant's written permission is obtained stating conditions of use, provisions relating to guarantees on equipment and operation and maintenance of system.

10.0 Site Signs and Notices

- 10.1 Contractor Signboard
 - 10.1.1 Direct requests for approval to erect a Contractor signboard to the Consultant. Contractor must ensure sign conform to governing By-laws.
- 10.2 Safety and Instruction Signs and Notices
 - 10.2.1 Signs and notices for safety and instruction shall be in clear English and French language. Graphic symbols shall conform to CAN3-Z321-77.
- 10.3 Maintenance and Disposal of Site Signs
 - 10.3.1 Maintain approved signs and notices in good condition for duration of Project, and dispose of off site on completion of Project or earlier if directed by Consultant.

11.0 Removal of Temporary Facilities

- 11.1 Remove temporary facilities from site when directed by Consultant.

END OF SECTION

**GENERAL REQUIREMENTS
ENVIRONMENTAL PROTECTION**

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1.0 Fires

1.1 Fire and burnings of rubbish at the Place of Work will not be permitted.

2.0 Disposal of Wastes

2.1 Do not bury rubbish and waste materials on site.

2.2 Do not dispose of waste or volatile materials, such as mineral spirits, oil or paint thinner into waterways, storm or sanitary sewers.

2.3 Except as indicated otherwise, surplus materials shall become the property of the Contractor and shall be removed from the premises promptly as they become surplus, at the cost of the Contractor.

3.0 Drainage

3.1 Divert surface drainage water away from excavation.

3.2 Provide temporary drainage and pumping as necessary to keep excavations and site free from water from whatever source until backfill operations are completed.

3.3 Do not pump water containing suspended materials into waterways, sewer or drainage systems.

3.4 Provide pumping units of sufficient number to comply with the above requirements and keep a minimum of one (1) unit in operating condition as a spare on site.

4.0 Pollution Control

4.1 Operations generating smoke, fumes, gases, dusts, vapours and odours shall be exhausted at source in a manner approved by the Consultant.

4.2 Take precautions necessary to keep dust, smoke, fumes, dirt and vibration to an acceptable level as determined by the Consultant.

4.3 Prevent extraneous materials from contaminating the environment immediately to and beyond the application area, by providing temporary enclosures or other appropriate preventative measures.

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ENVIRONMENTAL PROTECTION**

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5.0 Noise

- 5.1 Prevent excessive noise which will be disturbing to the occupant of building. Machine tools which are set up in fixed locations shall be so located to minimize noise and suitable sound deflectors shall be used if directed by the Consultant.
- 5.2 Use air compressors and pneumatic hammers only with the expressed authorization of the Consultant.

6.0 Spills

- 6.1 The Contractor shall provide the Owner with a written program for spills response and reporting. Copies of training records shall also be provided.
- 6.2 All spills shall immediately be reported to the Owner's Construction Site Manager, (416) 397-8525, or as directed by the Consultant. In addition, the MOECC Spills Action Centre shall be notified as soon as practically possible, (416) 325-3000 or 1 (800) 268-6060.

7.0 Dust Control

- 7.1 The Contractor shall take any and all steps necessary to prevent a dust nuisance occurring as a result of his performance of the Work.
- 7.2 Where the Work requires the sawing or grinding of concrete, wet type blades and grinders shall be used together with sufficient water to prevent the occurrence of dust. Cost of all such preventative measures shall be borne by the Contractor.

END OF SECTION

GENERAL REQUIREMENTS SAFETY REQUIREMENTS

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1.0 Construction Safety Measures

- 1.1 For the purposes of the Contract, the term "Constructor", as defined in the *Occupational Health and Safety Act*, (OHSA), and Regulations for Construction shall mean the entity that shall be responsible for ensuring that the provisions of the statutes, regulations and by-laws pertaining to the safe performance of the Work are to be observed. The "Constructor" shall submit the Notice of Project.
- 1.2 The Contractor's representative shall be responsible for ensuring that the provisions of statutes, regulations and by-laws pertaining to safe performance of the work and the work of other contractors/subcontractors at the Place of Work are observed and that the methods of performing the work do not endanger the personnel employed thereon, the general public, and are in accordance with best safety practices and the latest edition of the OHSA and applicable Regulations. The Contractor shall include representatives of other contractors/subcontractors working on site on the Joint Health and Safety Committee (JHSC) as required.
- 1.3 Prior to the Contractor's representative being absent from the Place of Work, the Contractor's representative will name another person, in writing to the Consultant, who is competent to assume these responsibilities as the Contractor's representative.

2.0 Project Responsibilities

- 2.1 The Contractor and the Contractor's representative shall ensure that:
 - 2.1.1 All measures and procedures prescribed by the following Acts and Regulations (applicable Provincial) are carried out at the Place of Work. Where there are conflicts, the more restrictive Act and/or Regulation shall apply;
 - (a) The *Occupational Health and Safety Act*;
 - (b) The Regulations for Industrial Establishments;
 - (c) The Regulations for Construction Projects;
 - (d) The Canada Labour Code Part II;
 - (e) The *Rail Safety Act*;
 - (f) The *Environmental Protection Act* and Regulations;
 - (g) WHMIS Regulations;

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- (h) *Smoke-Free Ontario Act*;
 - (i) All other legislation, regulations and standards as applicable; and
 - (j) Metrolinx's "Safety Guidelines For Contractors, Consultants and Project Coordinators";
 - (k) All other safety guidelines provided by Toronto Transit Commision.
- 2.2 Every employer and every worker performing work at the Place of Work complies with all of the requirements referred to in Section 2.1 above; and
- 2.3 The health and safety of workers and the general public are protected in relation to the work performed on site. In addition to compliance with all occupational health and safety legislation, every employer and every worker performing Work at the Place of Work is required to demonstrate a willingness to participate in occupational health and safety program(s).
- 2.4 The Contractor shall perform a hazard and risk analysis of the work and list the top five (5) most hazardous health and safety concerns (i.e., confined space entry, shoring and demolition work, form work, working from heights, etc.).

3.0 Deliverables

- 3.1 The Contractor shall, in accordance with paragraph 9.4.4 of the Supplementary General Conditions, within five (5) Working Days of the date of final execution of the Agreement Between Owner and Contractor, submit the following to the Owner for its review and acceptance:
- 3.1.1 A copy of the Contractor's Occupational Health and Safety Policy, and a copy of the Contractor's program to implement its Occupational Health and Safety Policy, which in each case shall comply with all the requirements of the Regulations for Construction Projects, Ontario Regulation 213/91, *Occupational Health and Safety Act*, as amended from time to time; and
 - 3.1.2 A copy of the Contractor's Site Specific Safety Plan that includes site-specific hazard and risk assessment plans that will effectively prevent and control incidents and/or accidents.
 - 3.1.3 Work shall not commence at Place of Work until the Owner has reviewed and accepted the above referenced documents. The Owner shall not entertain any claim on the part of the Contractor for any extension to the Contract Time or the Contract Price as a result of the Contractor's failure

**GENERAL REQUIREMENTS
SAFETY REQUIREMENTS**

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to submit an Occupational Health and Safety and/or program and Site Specific Safety Plan that are acceptable to the Owner.

- 3.2 The Contractor shall, within five (5) Working Days of the date of final execution of the Agreement Between Owner and Contractor, deliver to the Owner copies of all training records for Occupational Health and Safety related courses taken by a "competent person" as defined by the *Occupational Health and Safety Act*, paragraph 1(i) and designated as the Supervisor as per Part III(2)(c). Relevant course subjects may, without limitation, include or be similar to the following:
- 3.2.1 Certified Joint Health and Safety Committee Management Member Training;
 - 3.2.2 Basics of Supervising;
 - 3.2.3 Construction Health and Safety Representative;
 - 3.2.4 *Occupational Health and Safety Act*;
 - 3.2.5 Accident Investigation and Reporting; and
 - 3.2.6 Any other courses that relate directly to the *Occupational Health and Safety Act*.
- 3.3 The Contractor shall deliver to the Consultant as required:
- 3.3.1 A copy of all inspection reports made by the Contractor in compliance with the employer's responsibility under the *Occupational Health and Safety Act*.
 - 3.3.2 A copy of all safety information pertaining to the Contract made and furnished by the Contractor's own "Safety Officer" or outside consultants/advisers engaged for the purpose of inspecting the workplace for occupational health and safety.
 - 3.3.3 A verification that all workers in the employ of the Contractor on Site, have had WHMIS training or refresher course within the last twelve (12) months.
 - 3.3.4 A verification that all workers in the employ of the Contractor have had "Explosive Activated Tool Training" on the type of tools being used.
 - 3.3.5 A verification that the instruction manuals are on Site for all tools and equipment being used.

GENERAL REQUIREMENTS SAFETY REQUIREMENTS

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- 3.3.6 A copy of the most recent workers compensation experience rating account, i.e., CAD-7, NEER, and/or an insurance carrier's experience rating account.
- 3.3.7 Copies of all injury and accident reports for occurrences on site. This shall include copies of all remedial measures taken to prevent recurrence.
- 3.3.8 Copies of all weekly safety talks shall be maintained on file for review by the Owner upon request.
- 3.3.9 Statistical information for the purpose of determining injury frequency and severity rates (hours worked, first-aid injuries, medical aid/reportable injuries, lost time injuries, restricted workday injuries, incident/accident and significant occurrence data), in a timely manner on a monthly basis or as required by the Owner.
- 3.3.10 The immediate reporting to the Consultant of all instances that are defined in the *Occupational Health and Safety Act* as "Notices of Injuries" and "Occurrences" under Sections 51, 52 and 53, and any occasion that a worker exercises their "Right to Refuse Unsafe Work".
- 3.3.11 The Owner reserves the right to require additional or amended deliverables pertaining to safety during the duration of the Work at no additional cost to the Owner.

4.0 Due Diligence

- 4.1 The Contractor acknowledges that it has read and understands the measures and procedures relating to occupational health and safety as prescribed in Article 2 above. The Contractor acknowledges and understands its duties as therein set out and hereby expressly undertakes and agrees to comply with all such requirements and standards in their entirety and at the Contractor's expense.
- 4.2 The Contractor further agrees to fully cooperate with all health and safety requirements, rules, regulations, standards and criteria set out in the Contract Documents, which agreement is in furtherance of the Contractor's duties and responsibilities under occupational health and safety legislation.
- 4.3 The Contractor agrees that if, in the opinion of the Owner, the health and safety of a person or persons is endangered or the effective operation of the system put in place to ensure the health and safety of workers on the Place of Work is not being implemented, the Owner may take such action as it deems necessary and appropriate in the circumstances, including, without limitation, the following:

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- 4.3.1 Require the Contractor to correct the condition forthwith at no expense to the Owner;
- 4.3.2 Require that the Place of Work be shut down in whole or in part until such time as the condition has been corrected. The Owner will not reimburse the Contractor for any costs caused by such a delay nor will the Owner extend the time to complete the Work of the Contract because of such a delay;
- 4.3.3 Correct the problem and deduct the cost thereof from any payment then or thereafter due the Contractor; and/or
- 4.3.4 Terminate the Contract in whole or in part.

5.0 Joint Health and Safety Committee and/or Representative

- 5.1 The Contractor shall be responsible for the establishment and operation of the JHSC as required or the selection of a safety representative as required by the *Occupational Health and Safety Act* or the Canada Labour Code, Part II as applicable to the operations of the Contractor.
- 5.2 The Contractor shall provide its plan of compliance with the *Occupational Health and Safety Act*, Part II, Administration, to the Owner at the pre-construction meeting for all projects where:
 - 5.2.1 The number of workers employed at the Place of Work regularly exceeds five (5); or
 - 5.2.2 The duration of the Work is three (3) months or longer.
- 5.3 A site file shall be maintained of all information specific to the Joint Health and Safety Committee for the Project. This file shall be made available to the Consultant for review upon request.

6.0 Alcohol and Drug Abuse Prevention

- 6.1 The following rules shall apply to all persons while at the Place of Work and/or on the Owner's property:
 - 6.1.1 The use, possession, distribution and/or sale of illegal drugs or drug paraphernalia is prohibited;
 - 6.1.2 The use, possession, distribution and/or sale of any any form of alcohol, including alcoholic beverages;

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- 6.1.3 Workers must know and understand the possible effects of drugs, medication or mood altering agents, including those prescribed by a doctor, which will adversely affect, in any way and to any extent, their ability to work safely;
 - 6.1.4 Individuals shall ensure that prescribed or over-the-counter medications are used responsibly and in accordance with the applicable instructions. Persons taking prescription drugs shall advise their supervisor if there is potential for performance to be negatively affected;
 - 6.1.5 No distribution, offering or sale of prescription medications is permitted; and
 - 6.1.6 Individuals must report for duty, free of the negative effects of alcohol and other drugs, including the effects of such use, and remain so during the entire period of duty.
- 6.2 Where a worker is suspected of being intoxicated, the following procedures must be followed:
- 6.2.1 The worker will be escorted to a safe location away from the work area, and asked to remain there pending further action;
 - 6.2.2 The worker's supervision, worker health and safety representative (if applicable), union steward (if applicable) and the designated Owner Contract representative will be requested to attend;
 - 6.2.3 The group present will determine an appropriate course of action and a means of transport to a suitable safe location;
 - 6.2.4 Where there are differences of opinion with respect to the worker's fitness for duty, the dispute will be resolved with a view to ensuring safety, and the worker will be transported home, or required to remain in a safe location until this can be arranged; and
 - 6.2.5 The local police may be called if the worker was operating any motorized vehicle requiring a valid driver's license.
- 6.3 The Owner will maintain a position of zero tolerance to any violations of these rules. At the sole discretion of the Owner, rule contraventions may result in:
- 6.3.1 Verbal and written reporting to the person's supervisor/employer;
 - 6.3.2 Issuance of a written warning, and recording of same;

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- 6.3.3 Reporting to the appropriate police department for investigation and subject to criminal prosecution;
- 6.3.4 An order to leave the project site temporarily or permanently; or
- 6.3.5 Remedies as may be specified in the Contract Documents.

7.0 Smoking in the Workplace

- 7.1 The Contractor shall comply with, and enforce, all the provisions of the *Smoke Free Ontario Act* at all times while on the Owner's property.
- 7.2 A designated smoking area may be created at the Place of Work providing Metrolinx and the Contractor can mutually agree that one can be provided within the provisions of the *Smoke Free Ontario Act*. The Contractor shall be responsible for providing any and all signage required for the designated smoking area in the event a designated smoking area is created.

8.0 Barricades

- 8.1 Observe all necessary precautions and provide, erect and maintain suitable signs, barricades and lights to protect all persons from injury and all vehicles from damage during the progress of the work, all to the approval of the Consultant or any authority having jurisdiction at this location.
- 8.2 Provide all means necessary to prevent the entrance of unauthorized personnel onto the work site and from using access roads.
- 8.3 Protect the work in conformity with the Contract.

9.0 Vehicle Traffic Protection

- 9.1 Provide qualified signal persons to protect vehicular and pedestrian traffic during the operations, at any time when workers or equipment could endanger such traffic, all to the complete satisfaction of the Consultant and any other authority having jurisdiction at this location.
- 9.2 Accept responsibility for any damage to vehicles and damage and injury to pedestrians or occupants of vehicles resulting from the operations or the operating of equipment by others. Provide adequate protection to the satisfaction of the Consultant.

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- 9.3 Wherever the Place of Work is intersected by public or private roads, provide convenient openings to pass and maintain all crossings in a condition so they can be used safely and without any just grounds for complaint during the progress of the work; all to the satisfaction of the Consultant and respective Road Authority.
- 9.4 Shall submit any permits as requested by the Consultant or Road Authority.

10.0 Working at Heights

10.1 Scaffolding

- 10.1.1 Scaffolding shall comply with the provisions of Sections 126 – 142, “Scaffolds and Work Platforms”, of the Regulations for Construction Projects, O. Reg. 213/91, *Occupational Health and Safety Act*, as amended from time to time, as well as any more restrictive directive issued by Metrolinx.
- 10.1.2 The Contractor shall comply with the following instructions for scaffold installations:
- (a) Obtain authorization from the Owner before erecting scaffolds on existing Owner’s structures or new structures under construction.
 - (b) Scaffolds must be positioned so that minimum clearance for road or other traffic including operating construction equipment is always provided.

10.2 Fall Protection

- 10.2.1 Fall Protection systems and equipment shall comply with the provisions of Section 26 of the Regulations for Construction Projects, O. Reg. 213/91, *Occupational Health and Safety Act*, as amended from time to time, as well as any more restrictive directive issued by the Owner.
- 10.2.2 All horizontal lifelines used for fall protection shall be designed and installed in accordance with the following CSA Standards:
- (a) CAN/CSA Z259.13-04 Flexible horizontal lifeline systems
 - (b) CAN/CSA Z259.16-04 Design of active fall protection systems
- 10.2.3 The Contractor shall comply with the following instructions for fall protection system installations:

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- (a) Obtain written authorization from the Owner before suspending, attaching or erecting fall protection devices on existing Owner structures or new Owner structures under construction.
- (b) Components attached to structures must be placed on neoprene pads to prevent damage to the structures as directed by the Owner.
- (c) Fall protection systems shall be positioned so that minimum clearance for road and other traffic including operating construction equipment is always provided.

10.2.4 All employees shall be adequately trained on the fall protection equipment, systems and specific work procedures they will be required to use during the course of their duties.

10.3 Rescue Equipment and Training

10.3.1 Before considering the Fire Department (911) as a primary means for rescuing an employee, the Contractor shall:

- (a) Ensure a complete risk assessment of the fall protection system, or confined space, has been carried out by a competent person; and
- (b) Ensure the risk assessment and rescue plan have been reviewed and signed off by the appropriate municipal authority indicating they have:
 - (i) An appropriate response time; and
 - (ii) The necessary rescue equipment; and
 - (iii) The specialized rescue training required.
- (c) Ensure all documentation has been submitted to the Owner, System Safety, for final review and approval prior to project start-up.

10.3.2 If it has been determined that the Fire Department (911) cannot adequately respond to the emergency, and specialty rescue equipment and/or training is required, the Contractor shall ensure that:

- (a) Specific rescue equipment for Confined Space Rescue or Fall Protection Rescue is on site as required and in readiness at all times; and

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- (b) A sufficient number of employees are fully qualified as “rescuers” and are on site in order to carry out an efficient and effective rescue of a co-worker.

11.0 Hot Work Permit

- 11.1 The Contractor shall not undertake any Hot Work or otherwise cause a source of ignition to be created at the Place of Work without being issued a Hot Work Permit by the Owner and ensuring all measures have been implemented to prevent a fire from starting.
- 11.2 The Owner issued Hot Work Permit may be supplemented by the Contractor's own Hot Work Program with the prior written permission of the Owner. Such permission is conditional upon the Contractor's Hot Work Program being reviewed and accepted by the Owner.
- 11.3 The Contractor shall provide the Owner the Hot Work Program documentation and training records for all workers, whether its own employees or a subcontractor's, engaged in the performance of the Hot Work for the Owner's review and approval prior to being issued a Hot Work Permit.
- 11.4 The Owner may at any time, at its sole discretion, revoke the Hot Work Permit. The Contractor shall be responsible for all additional costs incurred as a result of the revocation of the Hot Work Permit including, but not limited to, required changes to work methods or delays. The Owner shall not entertain any claims for additional payment or extension of time as a result of such revocation.
- 11.5 The Contractor shall solely be responsible for any and all damages incurred as the result of any fire or the initiation of any emergency procedures found to be caused by the Contractor's Hot Work methods.

12.0 Workplace Hazardous Materials Information System (WHMIS)

- 12.1 Be familiar with and comply to WHMIS Regulations:
- 12.2 Properly label controlled products.
- 12.3 Provide proper warning labels and training at the site.
- 12.4 Provide copies of the material safety data sheets (MSDS) for any controlled product at the Place of Work before the product is delivered to the site.
- 12.5 Be responsible for all applicable requirements of the regulations.

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- 12.6 Before commencing any work at the Place of Work, attend a pre-construction meeting in a location to be determined by the Consultant and provide a proposal as to how hazardous materials will be stored and dispensed at the Place of Work. Also, present a proposal as to how hazardous and contaminated materials will be removed from the Place of Work. The disposal of hazardous materials shall comply with all legislative and municipal requirements.
- 12.7 Provide a list and proper handling procedures for all hazardous materials.

13.0 Metrolinx Construction Safety Manual

- 13.1 The Owner will issue an appropriate number of copies of its "Safety Guidelines For Contractors, Consultants and Project Coordinators" to the Contractor at the pre-construction meeting.
- 13.2 Contractors are responsible for familiarizing themselves and their employees with the contents of this manual.
- 13.3 Contractors shall distribute copies of this manual to their subcontractors and shall ensure that they, and their employees, are familiar with its content.
- 13.4 Contractors shall ensure that all persons given a copy of the "Safety Guidelines For Contractors" complete the acknowledgement on the second page of the manual and return it to the Consultant.
- 13.5 The requirements of this manual shall apply to the Work and the Place of the Work.

14.0 Site Safety Personnel

- 14.1 In the event the Owner deems it necessary, because of the Work and/or Safety Performance, the Contractor shall assign to the Place of Work a full time "Safety Officer" to assist the Contractor's representative in the discharging of safety responsibility on site, at no additional costs.
- 14.2 The Safety Officer shall have the training, experience and credentials to ensure compliance to the *Occupational Health and Safety Act* at the Place of Work.

15.0 Site Security

- 15.1 The Contractor shall ensure all personnel employed at the Place of Work, whether its own employees or a subcontractor's, wear an identification badge. At Owner locations where access is restricted the Owner shall supply the

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identification badges. At all other locations it shall be the Contractor's responsibility to provide the identification badges.

- 15.2 A daily site log shall be maintained of all persons granted access to the "Place of Work" under the control and custody of the Contractor.
- 15.3 The Contractor shall ensure that all required documentation is available upon request by the Consultant.
- 15.4 The Contractor shall not allow "Unauthorized" persons to access the "Place of Work".

END OF SECTION

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1.0 General

- 1.1 Provide material and equipment of specified design and quality, performing to published ratings and for which replacement parts are readily available.
- 1.2 Use products of one manufacturer for equipment or material of same type or classification unless otherwise specified.

2.0 Manufacturer's Instructions

- 2.1 Unless otherwise specified, comply with manufacturer's latest printed instructions for materials and installation methods.
- 2.2 Notify the Owner in writing of any conflict between these Specifications and manufacturer's instructions. The Owner will designate which document is to be followed.

3.0 Fastenings

- 3.1 Provide metal fastenings and accessories in same texture, colour and finish as base metal in which they occur. Prevent electrolytic action between dissimilar metals. Use non-corrosive fasteners, anchors and spacers for securing exterior work.
- 3.2 Space anchors within limits of load bearing or shear capacity and ensure that they provide positive permanent anchorage. Wood plugs are not acceptable.
- 3.3 Keep exposed fastenings to minimum, space evenly and lay out neatly.
- 3.4 Fastenings which cause spalling or cracking of material to which anchorage is made are not acceptable.
- 3.5 Do not use explosive actuated fastening devices.

4.0 Fastening Equipment

- 4.1 Use fastenings of standard commercial sizes and patterns with material and finish suitable for service.
- 4.2 Use heavy hexagon heads, semi-finished unless otherwise specified.
- 4.3 Bolts may not project more than one diameter beyond nuts.

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- 4.4 Use plain type washers on equipment, sheet metal and shaft gasket lock type washers where vibrations occur. Use resilient washers with stainless steel.

5.0 Delivery and Storage

- 5.1 Deliver, store and maintain packaged material and equipment with manufacturer's seals and labels intact.
- 5.2 Prevent damage, adulteration and soiling of material and equipment during delivery, handling and storage. Immediately remove rejected material and equipment from the site.
- 5.3 Store material and equipment in accordance with suppliers' instructions.
- 5.4 Touch-up damaged factory finished surfaces to the Owner's satisfaction. Use primer or enamel to match original. Do not paint over name plates.

6.0 Origin of Materials

- 6.1 Materials, plant and equipment supplied for Work shall be as far as possible and unless otherwise specified, of Canadian manufacture.

7.0 Ownership of Materials

- 7.1 Unless otherwise specified, materials existing on site at time of signing Contract shall remain the property of Owner.
- 7.2 Equipment and materials delivered on site to form part of Work shall be property of the Owner but the Owner shall not be liable for any loss or damage from any cause.
- 7.3 Contractor shall remove surplus or rejected materials off site when notified by Consultant as required by site conditions.

8.0 Specified Material and Equipment

- 8.1 Materials and equipment shall be as specified.

9.0 Substitutions After Award of Contract

- 9.1 Request for substitutions of specified materials and equipment other than alternatives accepted prior to award of contract will not be considered unless

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request is accompanied by a written statement from Contractor giving reasons why specified item cannot or should not be used, evidence of quality of substitution and amount of change in Contract Amount.

- 9.2 Written statement shall include full details, stating clearly name of manufacturer or supplier, together with a detailed description of substitutions, and stating reduction from or addition to contract price, if any for the use of alternative material or equipment.
- 9.3 The Consultant reserves right to accept or reject substitution as he sees fit and also to claim for the Owner financial benefit of substitution if accepted. Rejection by Consultant of proposed alternative material or equipment is final and does not become obligated to give any reason for his action.
- 9.4 Approved equipment substitutions must not exceed space requirements allocated on Drawings. Be responsible for additional cost resulting from acceptance of a substitute piece of equipment for this Division of Work.
- 9.5 Substitutions shall not be considered accepted unless authorized in writing by the Consultant.

10.0 Date-Related Compliance

- 10.1 All materials, equipment, systems and components thereof used in connection with the provision of the Work, individually or in combination as the case may be, shall accurately and automatically process any and all date and date-related data including, but not limited to calculating, comparing and sequencing when used in accordance with the documentation provided by the Contractor.

END OF SECTION

GENERAL REQUIREMENTS CLEANING

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1.0 General

- 1.1 Conduct cleaning and disposal operations to comply with local ordinances and anti-pollution laws.
- 1.2 Store volatile wastes in covered metal containers, and remove from premises daily.
- 1.3 Prevent accumulation of wastes which create hazardous conditions.
- 1.4 Provide adequate ventilation during use of volatile or noxious substances.

2.0 Products

- 2.1 Use only cleaning materials recommended by manufacturer of surface to be cleaned, and as recommended by cleaning material manufacturer.

3.0 Execution

- 3.1 Cleaning During Construction
 - 3.1.1 Ensure that the work site is kept clean and tidy at all times throughout the construction period. Remove all rubbish and debris promptly as it accumulates. Ensure that all sub-trades conform similarly.
 - 3.1.2 Promptly remove from site and dispose of surplus materials.
 - 3.1.3 Do not accumulate scrap piles at any time. Fires will not be permitted on the site.
 - 3.1.4 Provide on-site containers for collection of waste materials, and rubbish.
 - 3.1.5 Vacuum clean interior work areas when ready to receive finish painting, and continue vacuum cleaning on an as-needed basis until work area is ready for substantial completion or occupancy.
 - 3.1.6 Schedule cleaning operations so that resulting dust and other contaminants will not fall on wet, newly painted surfaces.

END OF SECTION

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1.0 Final Cleaning

- 1.1 Remove dust and soil from all surfaces affected by Work by vacuuming, damp mopping, washing or scrubbing, as required.
- 1.2 Clean all equipment and accessories.
- 1.3 Remove all temporary labels, protective coatings, markings and tags, and thoroughly clean adhesive off surfaces.
- 1.4 Avoid contamination of surrounding surfaces with cleaning fluids. Install temporary protection, if required, and remove same immediately upon completion of cleaning operation involved.
- 1.5 Methods of cleaning shall be in accordance with Manufacturer's recommendations of the finishes involved.
- 1.6 Soaps, detergents, waxes, and other cleaning materials and methods shall be as recommended by Manufacturer of finish surface material involved.
- 1.7 Use a heavy duty type industrial machine for all vacuum cleaning.
- 1.8 Exercise extreme care with abrasive and chemical cleaning agents and verify their compatibility with finish and material to be cleaned.

2.0 Systems Demonstration

- 2.1 Prior to final inspection, demonstrate operation of each system to the Owner.
- 2.2 Instruct personnel in operation, adjustment, and maintenance of equipment and systems, using provided operation and maintenance data as basis for instruction.

3.0 Project Record Drawings

- 3.1 The Consultant will provide one set of white prints for each major trade section of this Contract for recording "as constructed" information.
- 3.2 The Contractor shall co-ordinate and maintain project "as-constructed" record drawings and record accurately significant deviations from Contract Documents caused by site conditions and changes ordered by Consultant and approved by the Owner.
- 3.3 Record following information:

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- 3.3.1 field changes of dimension and detail; and
- 3.3.2 changes made by Change Order or Field Instructions.
- 3.4 At each project meeting "as-constructed" record drawings shall be reviewed for completeness.
- 3.5 At completion of project and prior to final inspection, submit "as-constructed" drawings to Consultant.

4.0 Operations and Maintenance Data

- 4.1 On completion of project, submit to Consultant four (4) copies of Operations Data and Maintenance Manual, made up as follows:
 - 4.1.1 bind data in vinyl, hard covered, three ring, loose leaf binder for 215 x 280mm sized paper;
 - 4.1.2 enclose title sheet, labelled "Operation Data and Maintenance Manual", project name, date and list of contents; and
 - 4.1.3 organize contents into applicable sections of work. Mark each section by labelled tabs protected with celluloid covers fastened to hard paper dividing sheets.
- 4.2 Include following information plus data specified:
 - 4.2.1 description operation and maintenance instructions for equipment and systems, including a complete list of equipment and parts list. Indicate nameplate information such as make, size, capacity, serial number;
 - 4.2.2 names, addresses and phone numbers of subcontractors and suppliers;
 - 4.2.3 guarantees, warranties and bonds showing:
 - (a) name and address of projects;
 - (b) guarantee commencement date (date of Final Certificate of Completion);
 - (c) duration of guarantee;
 - (d) clear indication of what is being guaranteed and what remedial action will be taken under guarantee; and
 - (e) signature and seal of Contractor; and

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- 4.2.4 additional material used in project listed under various sections showing name of manufacturer and source supply.
 - 4.3 Neatly type lists and notes. Use clear Drawings, diagrams or manufacturer's literature.
 - 4.4 Include four complete sets of final Shop Drawings, bound separately, indicating corrections and changes made during fabrication and installation.
- 5.0 Inspection/Takeover Procedures
- 5.1 Procedures for Substantial and Total Performance of Work and completion takeover procedures shall be according to OAA/OGCA Document No. 100, December 12, 2007.
- 6.0 Date-Related Compliance
- 6.1 The Owner may, at no additional cost to itself, require the Contractor to demonstrate Date-Related Compliance as specified by Article 10 of Section 01700 - Material and Equipment and/or compliance techniques and test procedures the Contractor followed in order to comply with these requirements.

END OF SECTION

SPECIFICATIONS

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The Specifications listed in Appendix "A" of Form of Tender are provided as separate electronic files and form part of the Specifications of this Tender Document.

DRAWINGS

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The Drawings listed in Appendix "A" of Form of Tender are provided as separate electronic files and form part of the Drawings of this Tender Document.

ATTACHMENTS

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The Attachments listed in Appendix A of Form of Tender are attached as separate electronic files and form part of this Tender Document.