

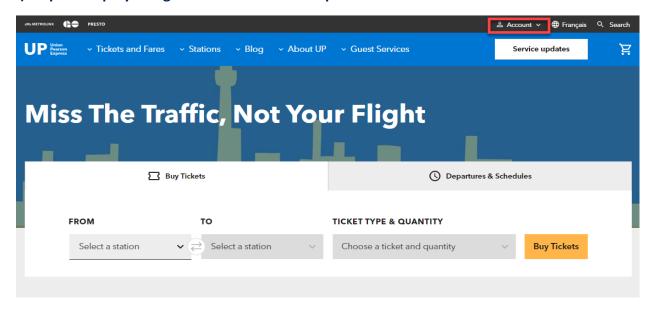
T+1.416.202.5900 F+1.416.214.7719 97 Rue Front Ouest, 2 étage Toronto, ON M5J 1E6

Info@upexpress.com www.upexpress.com

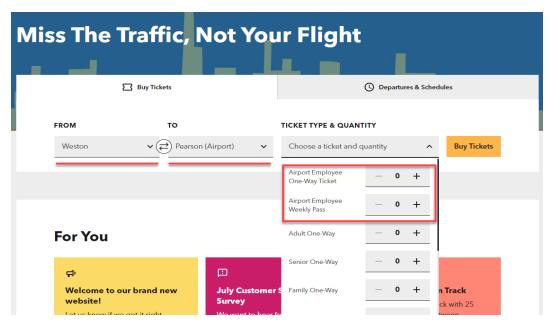
<u>Airport Employee Ticket Purchase and view previously purchased tickets</u>

- The ticket types "Airport Employee one-way ticket" and "Airport Employee weekly pass" should be available for all Airport Employees.
- Airport Employees can view their previously purchased e-tickets and passes from their account information.

Step - 1) Airport employee login with their email and password.



Step - 2) Enter departure and destination stations in the Buy Tickets widget, and select Ticket Type and Quantity.

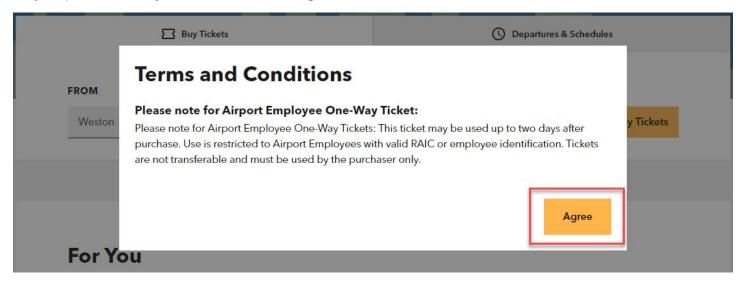




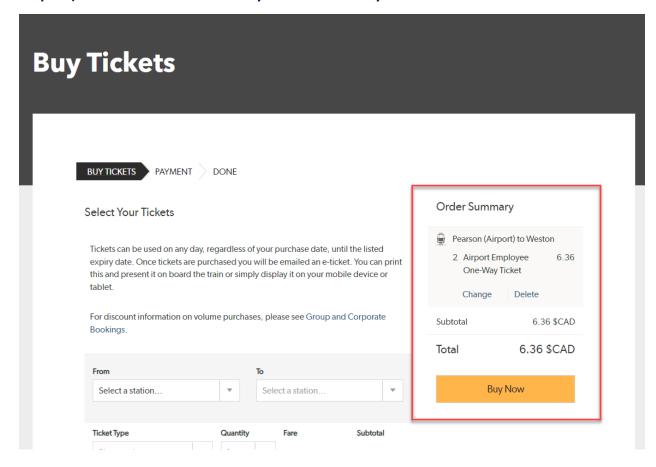
T +1.416.202.5900 F +1.416.214.7719 97 Rue Front Ouest, 2° étage Toronto, ON M5J 1E6

Info@upexpress.com www.upexpress.com

Step – 3) Click on "Buy Tickets" button and agree with Terms and Conditions.



Step – 4) Review the Order Summary and click on "Buy Now" button after verification

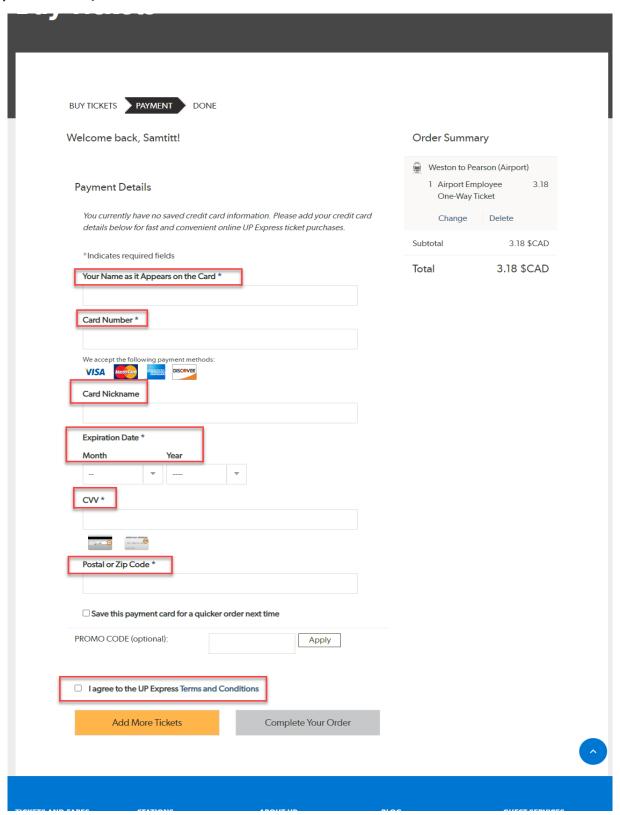




T+1.416.202.5900 F+1.416.214.7719 97 Rue Front Ouest, 2° étage Toronto, ON M5J 1E6

Info@upexpress.com www.upexpress.com

Step - 5) Enter Credit/Debit information and fill the check box of UPE Terms and Conditions

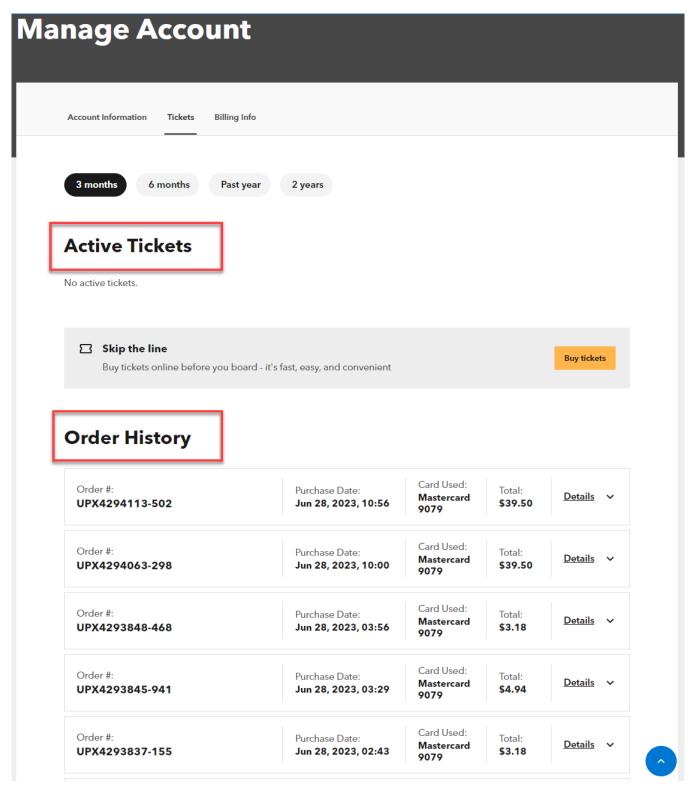




T +1.416.202.5900 F +1.416.214.7719 97 Rue Front Ouest, 2° étage Toronto, ON M5J 1E6

Info@upexpress.com www.upexpress.com

Step – 6) Click on the "Complete Your Order" button. Purchased tickets should be available under "Account Information" as well as in the "user's email inbox".





T +1.416.202.5900 F +1.416.214.7719 97 Rue Front Ouest, 2° étage Toronto, ON M5J 1E6

Info@upexpress.com www.upexpress.com

Confirmation email and pdf attachment



Ticket confirmation email

Wed, Jun 28, 10:57 AM (12 days

RECEIPT | REÇU

Thank you,

We look forward to welcoming you on board.

Merci,

Nous nous souhaitons de vous faire la bienvenue à bord.

ORDER # COMMANDE N°	UPX4294063-298	
PURCHASE DATE DATE D'ACHAT PAYMENT PAIEMENT	28/06/2023 10:00 AM EDT	
	Mastercard **** **** 9079 28/06/2023	\$ 39.50 CAD
# DESCRIPTION	PRICE PRIX	TOTAL
# DESCRIPTION 1 Airport Employee Weekly Pass	PRICE PRIX \$39.50 CAD	TOTAL \$39.50 CAD
	·	
1 Airport Employee Weekly Pass	·	

NOTE: THIS IS NOT YOUR TICKET - PLEASE SEE EMAIL ATTACHMENT(S)

PRENEZ NOTE: ÇECI N'EST PAS VOTRE BILLET - VOYEZ LE(S) DOCUMENT(S) CI-JOINT(S)

⊗ METROLINX

