

ASSET INFORMATION HANDOVER ACCEPTANCE CERTIFICATE

Project Name	
Project Number	
Contract Name	
Contract Number	
Contractor Company	

Asset Information Handover Acceptance Criteria						
No.	Asset Information	Accepted		Deficiencies		Comments
1.	Asset documents required to support operation and maintenance of the assets have been handed over for processing to EDRMS	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No Deficiencies	
		<input type="checkbox"/>	No	<input type="checkbox"/>	Deficiencies Attached	
2.	Asset data to allow maintenance of the asset, managing inventory, and whole life cost management has been handed over to create records in EMMS	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No Deficiencies	
		<input type="checkbox"/>	No	<input type="checkbox"/>	Deficiencies Attached	
3.	Asset geospatial data to accurately visualize the asset location through the EGIS platform has been handed over	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No Deficiencies	
		<input type="checkbox"/>	No	<input type="checkbox"/>	Deficiencies Attached	

Project Delivery Team Project Manager

Name			
Title			
Business Unit			
Signature		Date	

Note:

One signed certificate from each Asset Owner Representative/Asset Class as listed below is required

1.		4.	
2.		5.	
3.		6.	

Asset Owner Representative

Name			
Title			
Business Unit			
Signature		Date	