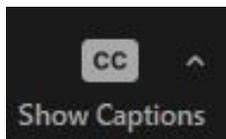


Metrolinx Virtual Accessibility Consultation

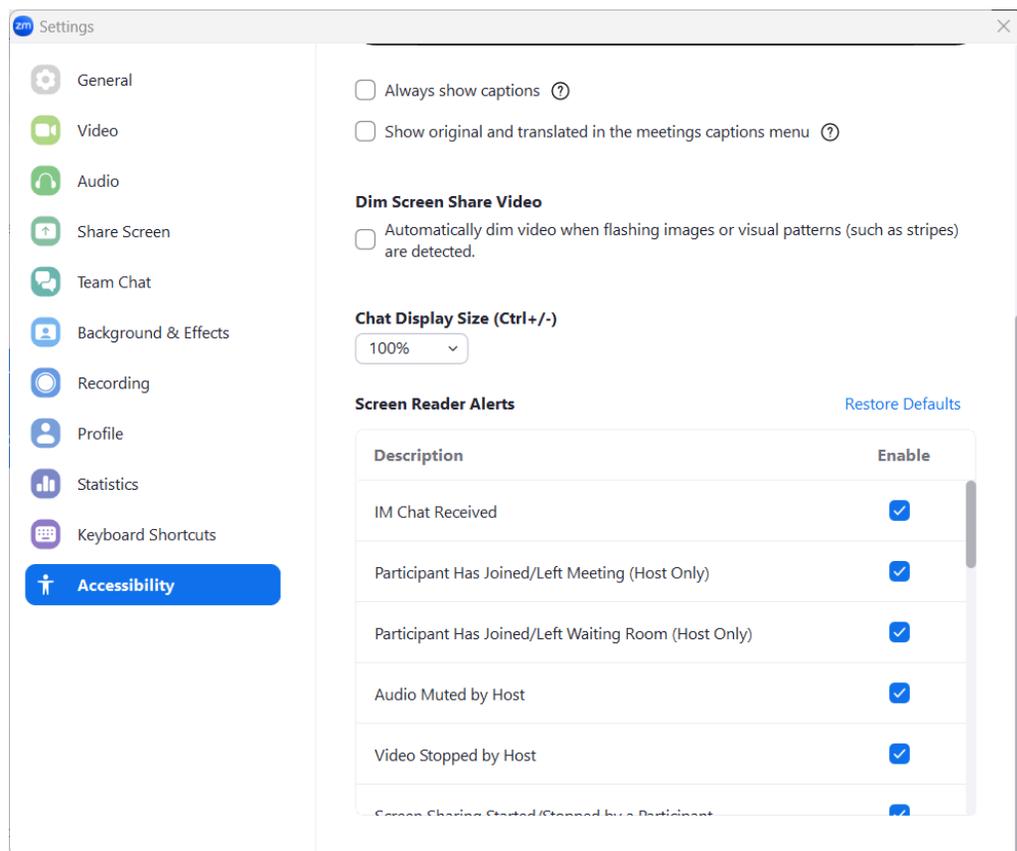
Zoom Webinar Accessibility Features
Supplement

Closed Captions



Click or tap the **Show Captions** button to display closed captions.

Caption size and color can be adjusted in the Accessibility tab of your Zoom Settings.



Screen Reader Alerts

All screen reader alerts are enabled in Zoom by default. To view the full list of available alerts and enable or disable individual alerts, please visit the Accessibility tab in your Zoom Settings.

Keyboard Shortcuts / Hot Keys

Desktop App for Windows

Key Combination	Action
Alt + A	Mute/unmute mic (if host has enabled speaking permission)
Alt + V	Start/stop video (only for panelists and for participants who communicate through sign language)
Alt + Y	Raise/lower hand
Alt + H	Show/hide chat pane
Alt + F	Enter/exit full screen
Ctrl + +	Increase chat display size
Ctrl + -	Decrease chat display size
Ctrl + 2	Read out the name of the active speaker
F6	Switch between Zoom windows (if chat or Q&A pane is popped out)
PageUp PageDown	Switch between "pages" of video participants (when gallery/grid view is active and there are more participants than can fit on one screen)
Alt + Q	Display the prompt to leave the meeting

Desktop App for Mac

Key Combination	Action
⌘ + Shift + A	Mute/unmute mic (if host has enabled speaking permission)
⌘ + Shift + V	Start/stop video (only for panelists and for participants who communicate through sign language)
Option + Y	Raise/lower hand
⌘ + Shift + H	Show/hide chat pane
⌘ + Shift + F	Enter/exit full screen
⌘ + + ⌘ + -	Increase chat display size Decrease chat display size
⌘ + 2	Read out the name of the active speaker

Desktop App for iOS (iPads with External Keyboards Only)

Key Combination	Action
⌘ + Shift + A	Mute/unmute mic (if host has enabled speaking permission)
⌘ + Shift + V	Start/stop video (only for panelists and for participants who communicate through sign language)
⌘ + Shift + H	Show/hide chat pane

Troubleshooting Support

For troubleshooting help with Zoom, please call (647) 946-8722 or visit support.zoom.com