

Corridor Development Permit Application Form For Adjacent Development

Pursuant to the *Building Transit Faster Act, 2020*

SECTION A

To be completed by the Applicant

1. PROJECT INFORMATION

Project Name

Project Address (number and street name)

Unit number

Lot/con

City/Town

Province

Postal Code

Plan number/other description

Is this application related to an existing or previous Metrolinx permit? ☐ Yes ☐ No

If Yes, Permit Number:

2. PURPOSE OF PROJECT

Project Type (check all that apply):

- ☐ New Construction ☐ Addition to existing building/structure ☐ Alteration/repair ☐ Demolition
☐ Excavation ☐ Geothermal ☐ Foundation ☐ Other:

Description of proposed works

Existing Gross Floor Area

Proposed Gross Floor Area

Proposed Construction Start Date

Proposed Construction Finish Date

Will the proposed works be completed within private property lines? ☐ Yes ☐ No

If No, submit the following information and documents for the works within the public right-of-way, as applicable:

1. Detailed description of the associated works within the public right-of-way

2. Civil plans in PDF and CAD formats. If drawings are not available, the applicant must submit a proper concept (i.e. using Google image or other real time image) showing the exact location and scope of work
3. Traffic Control Plans (i.e. inclusive of laydown areas)
4. Proposed construction window start & end date, and duration of work

3. APPLICATION INFORMATIONAPPLICANT IS: ☐ OWNER or ☐ AUTHORIZED AGENT OF OWNER

Name		Position or company	
Street Address		Unit number	Lot/con
City/Town		Province	Postal Code
Telephone number	Cell number	E-mail:	

4. OWNER INFORMATION (IF DIFFERENT FROM APPLICANT)

Name		Position or company	
Street Address		Unit number	Lot/con
City/Town		Province	Postal Code
Telephone number	Cell number	E-mail:	

5. PLANNING PHASE CONTACTS (IF APPLICABLE)

Municipal Planning Officer (Name, Contact)
Metrolinx Project Manager (Name, Contact)

SECTION B

To be completed by the Applicant

1. CHECKLIST

The Applicant shall submit the required information to allow for a review of potential impacts on Provincial Transit Projects. The extent of supporting information required will depend on a variety of factors, including the nature of the development proposal, specifically their proximity to Transit Infrastructure, whether existing, planned, or under construction. Please refer to the Metrolinx Corridor Development Guideline for Provincial Transit Projects on our [website](#) for more information, including an overview of the review & approval process, timing, agreements with Metrolinx, technical requirements, and more.

Prior to applying for Corridor Development Permit, Applicants shall fill out a Pre-Application Form and submit to Metrolinx.

The Applicant and Metrolinx will then arrange for and attend a Pre-Application Meeting with Metrolinx project managers, before making a formal application. The extent of supporting information required in the Application will be determined at the Pre-Application Meeting.

Incomplete applications will be returned to the Applicant and will not undergo a Technical Review process for a Corridor Development Permit.

A Corridor Development Permit Application shall include the items indicated below:

The Application shall be a digital submission and shall include the following:

- Cover Letter
- Drawings & Surveys: complete set of drawings and surveys
- Reports: all required reports, plans and studies

All in PDF and CADD formats. Hard copies will only be required upon request from Metrolinx.

By signing this Application Form, consent is given to Metrolinx, agents, representatives, or other persons as may be reasonably required by Metrolinx, in its opinion, to enter the Applicant's premises at reasonable times for the purpose of inspecting, obtaining site information and monitoring the construction pertaining to the project covered by this application for a Corridor Development Permit.

1.1 TECHNICAL SUBMISSION REQUIREMENTS (as applicable to project type)

Item No.	Item	Guideline	Notes	Requirement: (determined at Pre-Application Meeting)	Submitted: (with Application)	Reason: (if not submitted)
1	Drawings	<u>Appendix A Section 1.3 and 1.4</u>	All plans should notate with reference lines and include clearance measurements between the existing/planned Provincial Transit Project and the proposed Applicant Infrastructure. Include, as applicable: - Site Plan drawings - Topo Survey - Property Plan including a PIN/Printout Parcel Register - Architectural drawings - Landscape drawings - Civil drawings - Structural drawings	☐	☐	

1.1 TECHNICAL SUBMISSION REQUIREMENTS (as applicable to project type)

			- Site Servicing - Hoarding/construction barriers/overhead protection - Stockpiling locations - Erosion and sediment control			
2	Pre-Construction Condition Survey	Appendix A 1.4 (b)	The condition surveys shall be comprised of both plans and photographic components, with survey limits extending 30 metres past the proposed Developer Project limits and within the Corridor Control Lands. Signed and sealed by an Ontario Land Surveyor. A post-construction condition survey would be required later on as a condition of the permit.	☐	☐	
3	Construction Management Plan	Appendix A 1.4 (c)	Describe and show how the construction work will impact the surrounding area and how these impacts will be mitigated.	☐	☐	
4	Demolition Work Plan	Appendix A 1.4 (d)	Describe and show any planned demolition work and how the impacts of this work will be mitigated.	☐	☐	
5	Hoarding and Stockpiling of Materials Plan	Appendix A 1.4 (e)	Describe and show any planned hoarding and stockpiling work and how the impacts of this work will be mitigated.	☐	☐	
6	Excavations, Shoring & Tie-Back Plan	Appendix A 1.4 (f)	<i>Include:</i> Documentation showing that the excavation support system and permanent structure adjacent to the Transit Corridor Lands are designed for “at-rest” earth pressures. Clearly identify Metrolinx Infrastructure in the drawing.	☐	☐	
7	Substation Requirements	Appendix A 1.4 (g)	If deemed applicable, at Metrolinx’s discretion	☐	☐	
8	Site Maintenance and Environmental Management During Construction Plan	Appendix A 1.4 (h)	<i>Include:</i> Documentation showing that the site maintenance and environmental management are addressed during construction.	☐	☐	
9	Geotechnical Monitoring Plan (GIMP)	Appendix A 1.4 (i)	If deemed applicable, at Metrolinx’s discretion	☐	☐	
10	Crane Swing Plan	Appendix A 1.4 (j)	If deemed applicable, at Metrolinx’s discretion	☐	☐	
11	Construction Barriers and Barricades Plan	Appendix A 1.4 (k)	If deemed applicable, at Metrolinx’s discretion	☐	☐	
12	Overhead Protection plan	Appendix A 1.4 (l)	If deemed applicable, at Metrolinx’s discretion	☐	☐	
13	Construction Equipment Orientation/Shielding Plan	Appendix A 1.4 (m)	If deemed applicable, at Metrolinx’s discretion	☐	☐	
14	Safety Work Plan	Appendix A 1.4 (m)	If deemed applicable, at Metrolinx’s discretion	☐	☐	
15	Quality Work Plan	Appendix A 1.4 (m)	If deemed applicable, at Metrolinx’s discretion	☐	☐	
16	Risk Assessment	Appendix A 1.4 (m)	Required for any deviations from the minimum clearances or other	☐	☐	

1.1 TECHNICAL SUBMISSION REQUIREMENTS (as applicable to project type)

	Work Plan		requirements in the Guideline, to demonstrate the associated risk and the planned mitigation measure. Wherever the required clearances are being encroached upon, the submitted CADD drawings must be in coordinate system as directed by Metrolinx for the particular transit corridor, for detailed conflict assessment.			
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1.2 TECHNICAL STUDIES AND REPORTS (as applicable to project type)

Item No.	Item	Guideline	Notes	Requirement: (determined at Pre-Application Meeting)	Submitted: (with Application)	Reason: (if not submitted)
1	Noise & Vibration Study	Appendix A 1.5 (a)	<i>Include:</i> An impact assessment statement or report based on site investigations from the engineering consultant.	☐	☐	
2	Storm Water Management Study	Appendix A 1.5 (b)	Address impacts to site drainage.	☐	☐	
3	Environmental Site Assessments (ESA)	Appendix A 1.5 (c)	Phase 1 and Phase 2 Include Records of Site Conditions filed under O.Reg. 153/04, if applicable.	☐	☐	
4	Smoke Dispersion Analysis	Appendix A 1.5 (d)	Required if Development is in close proximity to an existing or proposed tunnel vent shaft grate.	☐	☐	
5	Site Servicing Report	Appendix A 1.5 (e)	Required to address impacts of utility connections to the new development.	☐	☐	
6	Traffic and Transit Management Study	Appendix A 1.5 (f)	Shall cover the Construction phase and the permanent condition	☐	☐	
7	Pedestrian Management/Egress Study	Appendix A 1.5 (g)	Shall cover the Construction phase and the permanent condition	☐	☐	
8	Geotechnical Engineering Report	Appendix A 1.5 (h)	<i>Include:</i> An impact assessment statement from the structural and/or geotechnical consultant. Pressure meter testing, or other suitable in-situ testing, must be carried out to confirm the Elastic modulus of the soil (E and Er) and variation with depth for use in modelling.	☐	☐	

1.2 TECHNICAL STUDIES AND REPORTS (as applicable to project type)

9	Structural Engineering Reports	Appendix A 1.5 (h)	<i>Include:</i> Documentation must identify any affected structural units of the Provincial Transit Project and/or as prescribed. Structural analysis/calculations of the effects of all applicable loadings, including construction loading. Review of analysis/calculations will be focused on design assumptions, structural models, loads, load combinations, utilized codes, and final results from discussion and/or recommendations. Metrolinx will not accept any responsibility for the accuracy and adequacy of the calculations, which will remain the sole responsibility of the Proponent.	☐	☐	
10	Structural Report	Appendix A 1.5 (i)	Documentation must assess all applicable loads (including construction loading), demonstrate no adverse impacts, include mitigation measures where required, and provide a signed statement from the structural and/or geotechnical consultant confirming that the development will not negatively impact Metrolinx structures.	☐	☐	
11	Geotechnical Study	Appendix A 1.5 (j)	<i>Include:</i> Finite element or finite difference modelling to estimate potential impacts to Metrolinx structures.	☐	☐	

SECTION C

To be completed by the Applicant

1. TRANSMITTED INFORMATION

Documents Delivered (list each drawing and report, with version number and date)

Set of documents must match the set of documents submitted to the Municipality for Permit.

2. OWNER'S AUTHORIZATION

If an Agent is applicable in Item #2, the Owner must complete this section.

I, _____, being the registered owner of the subject lands,
hereby authorize (*print name of agent*) _____, to submit the above Pre-
Application Consultation request to Metrolinx.

Owner Signature

Date

Note: If there is more than one owner, a separate authorization from each individual or corporation is required. Attach an additional page(s) in the same format as this authorization, if necessary.

3. APPLICATION DECLARATION

I, _____, solemnly declare that I am (*choose one of the following*):

☐ Owner☐ An Agent of the Owner

and that:

1. All above statements, information, and attached documentation contained within this application are true and accurate
2. All above statements, information, and attached documentation contained within this application is subject to FOI (Freedom of Information) – under the *Freedom of Information and Protection of Privacy Act*

Applicant Signature

Date